

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, April 26, 2011
6:32 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, T. Galloway, L. Haggerty, Z. Janecki, *B. Kempel, S. Lovell, M. Reitzel, K. Seiling, P. Todkill and L. Turner

Members absent: J. Glass, S. Massel, D. McKnight, J. Roberts, K. Tam

DECLARATIONS OF CONFLICT OF INTEREST

M. Reitzel declared a conflict of interest with regard to the resubmitted grant application from Susan Mavor, owing to his involvement in her research on the project.

DELEGATIONS

John Ariens re: property grant application – 300 Joseph Schoerg Crescent, Kitchener

J. Ariens provided a presentation to the Foundation related to the grant application, including:

- History of the property, built circa 1830 and being one of the oldest agricultural accessory buildings in the Region;
- Past owners and uses of the property, and their impacts on the property's heritage character;
- Recent history of property renovations;
- Photographs of present state of drive shed;
- Description of proposed work on drive shed, and surrounding heritage features;
- Details on costs and preferred contractors; and
- Prospective grants from the City of Kitchener.

The presentation is attached to the original minutes.

The Foundation obtained clarification on the proposed work, including:

- Footings on the stone wall would be 8" deep with the cement under grade;
- Plans for front elevation of drive shed, including shifting of sliding doors and installation of carriage doors;
- Potential for salvaging existing materials used in drive shed, particularly exterior boards;
- Details on cladding of exterior with pine boards; and
- Presence of modern features on drive shed, approval of features by Heritage Kitchener, and possibility of restoration to period appearance.

APPROVAL OF MINUTES

MOVED by P. Todkill
SECONDED by L. Haggerty

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on Tuesday, March 22, 2011, be approved.

CARRIED

ACCOUNTS AND GRANT SUMMARY

Mike Grivicic, Foundation Secretary, circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for the March-April 2011 period, outstanding approved commitments and the Foundation's net funding position.

2010-2011 COMMITTEES

- a) Allocations and Finance Committee
 - i. Central Presbyterian Church property grant application – carried forward from January 25, 2011 meeting

The Foundation considered the quotes submitted by the Church following the January 2011 meeting, and examined the history of grants to the Church in recent years. The Foundation debated the notion of placing a cap on the total the Foundation would potentially grant to the Church for the roof rehabilitation project, observing the precedent that would be set in supporting the project to the extent proposed and the uniqueness of the Church in its slate pattern roof and in forming a key part of the Cambridge skyline. It was suggested that any limit could be indexed to inflation. The Foundation recalled that there are no policies on capping property grants, that the Foundation's annual funding has been rolled over in several years as funding was not used up, and that grants are provided on a first-come first-served basis.

MOVED by L. Haggerty
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation establish a limit to the total amount of grant funding for the Central Presbyterian Church roof rehabilitation project, including past and future phases of the work, at \$100,000.00.

CARRIED

MOVED by L. Haggerty
SECONDED by D. Bonk

THAT the Waterloo Regional Heritage Foundation approves a grant to the Central Presbyterian Church for 50% of the costs related to phase two of the restoration work for the roof, up to a maximum amount of \$30,000.00, as described in the organization's application for grant funding;

AND THAT the project be completed before April 26, 2012, a one-year period from the date of the approved motion;

AND THAT a suitable acknowledgement of the Foundation's contribution, including in the form of a plaque, is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo, to be provided by the Foundation;

AND THAT the applicant agree that the project details, including before and after images provided by the applicant to the Foundation, and the Foundation's support of such, may be used by the Foundation for such purposes as promotional materials and on the Foundation's website;

AND FURTHER THAT a subsequent application from the grantee for roof restoration work will be received notwithstanding the Foundation's grant policies, as such work is considered a further phase of the same project.

CARRIED

- ii. Property grant application received for consideration by A&F Committee – 117/119 Grand Ave, Cambridge

The Foundation will invite the grant applicant to its May meeting. The Foundation requested that the applicant provide additional information with respect to the overall plans for the property, as well as additional details on the proposed repointing work.

- iii. Application resubmission – Susan Mavor / University of Waterloo Library

L. Haggerty observed that Susan Mavor has resubmitted her grant application to reflect the involvement of the University of Waterloo Library in the project. She will examine the figures submitted and attempt to clear potential issues prior to the Foundation's meeting in May.

- iv. Property grant application - John Ariens, 300 Joseph Schoerg Crescent, Kitchener

The Foundation debated the merits of the grant application and proposed work, including:

- Relative merits of supporting work on stone walls vs. repair of elevations;
- Potential for retention of existing materials for reuse on structure or for creation of commemorative item from materials;
- Present condition of elevations;
- Complications in reusing original exterior boards, due to application of foam insulation;
- Maintenance of the historic look of the property in effecting its adaptive reuse;
- Potential to encourage change on the exterior look of the property through conditions on potential Foundation grant;
- Discussion of plaque placement; and
- Owner's past record of encouraging heritage landscape on the property.

MOVED by L. Haggerty

SECONDED by M. Reitzel

THAT the Waterloo Regional Heritage Foundation approves a grant to John and Victoria Ariens, 300 Joseph Schoerg Crescent, Kitchener, for 50% of the costs related to the fieldstone wall

repair work, up to a maximum amount of \$9,000.00, as described in the application for grant funding;

AND THAT the Waterloo Regional Heritage Foundation approves a grant to John and Victoria Ariens, 300 Joseph Schoerg Crescent, Kitchener, for 50% of the costs related to recladding of the east elevation of the drive shed with pine board and batten siding, up to a maximum amount of \$3,000.00, as described in the application for grant funding and contingent upon the replacement of the east wall window with architectural features offering greater congruence with the historic period appearance of the drive shed, to the satisfaction of the Foundation;

AND THAT the proposed work be completed before April 26, 2012, a one-year period from the date of the approved motion;

AND THAT a suitable acknowledgement of the Foundation's contribution, including in the form of a plaque, is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo, to be provided by the Foundation;

AND FURTHER THAT the applicant agree that the project details, including before and after images provided by the applicant to the Foundation, and the Foundation's support of such, may be used by the Foundation for such purposes as promotional materials and on the Foundation's website.

CARRIED

(B. Kempel opposed)

The Foundation directed that its concern for the maintenance of the historic appearance of the upper portion of the drive shed be communicated to the grantee, and that the Foundation would strongly suggest salvaging as many of the original boards from the drive shed exterior as possible for reuse on the shed or for some other commemorative use.

b) Communications Committee

i. Update on Annual General Meeting

Z. Janecki indicated that the meeting will take place at the Central Presbyterian Church in Cambridge on Tuesday June 14th. He spoke to his tour of the venue, and its suitability to the meeting. Arrangements are in progress for catering and for on-site tours of the church for attendees. The Foundation suggested that tours of the nearby area could also be arranged, and that it might be possible for attendees to go up the church's tower for a unique view of the area.

*B. Kempel left the meeting at 8:14 p.m.

c) Heritage Advisory Committee

i. Update - Annual Awards nominations process

P. Todkill observed that advertisements soliciting nominations were run in all area newspapers, and that the Foundation has also done outreach via email. Presently a number of nominations are in hand, and several more are expected.

- ii. Update – Draft plaque protocol

The Committee has drafted a letter for grant recipients, and is examining ways to proceed in placing plaques in the near future.

- d) Executive Committee

No meeting.

REPORTS – MEMBER ORGANIZATIONS

- a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

The Branch held a talk on heritage mills in the Grand River watershed on Wednesday April 20th in St. Jacobs, with a strong turnout and presentation from guest speaker Warren Stauch.

The annual general meeting of the Branch is on Thursday May 26th at the Waterloo Region Museum; the speaker will be Rollo Myers, General Manager of the Architectural Conservancy of Ontario.

- b) Heritage Cambridge – P. Todkill

The tour of properties in Blair is scheduled for Saturday May 7th, and will feature the Cruickston Manor house as well as the Sheave Tower and other properties. The tour is meant to bolster Heritage Cambridge's initiative to promote heritage conservation districts.

Heritage Cambridge will be involved in the Cambridge Heritage Forum, taking place on Saturday May 14th.

- c) Waterloo Historical Society – J. Glass

The Society will host a public meeting on Saturday May 14th at 1:30 p.m., at the St. Michael's Campus of Wilfrid Laurier University, where Dr. Andy Thompson will be discussing his upcoming book on the history of the university which is celebrating its 100th anniversary in 2011. The Annual Volume will be distributed at the meeting.

The Society will hold its annual "History Under the Trees" event at the Waterloo Region Museum on Saturday July 9th.

- d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society has been active in re-reading Woolwich Township cemeteries and has produced a new CD. The Branch is proceeding with plans to offer free public classes starting in Fall 2011.

CORRESPONDENCE/ INFORMATION

Correspondence folder was circulated among members at the meeting.

OTHER BUSINESS

M. Grivicic reminded members that the compilation of the Foundation's annual report will begin in May, in advance of the June 14th annual general meeting.

T. Galloway related that the opening of Waterloo Region Museum is still slated for sometime in November 2011, and that the tender for exhibits had come in slightly under budget. The Museum's architects will be receiving an award for its design, and it is hoped that the award could be a precursor for a Governor-General's award. The Museum will be holding a donor reception on May 3rd.

NEXT MEETING – Tuesday, May 24, 2011**ADJOURN**

MOVED by Z. Janecki
SECONDED by P. Todkill

That the meeting adjourn at 8:27 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *M. Grivicic*