

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, March 22, 2011
6:35 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, *T. Galloway, J. Glass, L. Haggerty, B. Kempel, S. Lovell, S. Massel, D. McKnight, J. Roberts, K. Seiling, and P. Todkill

Members absent: Z. Janecki, M. Reitzel, K. Tam, L. Turner

DECLARATIONS OF CONFLICT OF INTEREST

Chair S. Rung declared a conflict of interest with regard to item 2(a), publication grant application, owing to her consultation on the project.

DELEGATIONS

a) Susan Saunders Mavor re: publication grant application

S. Mavor provided an overview of the proposed work outlined in the application, including:

- Overview of the history of the Westmount neighbourhood;
- Her experience growing up in the neighbourhood, and being introduced to archival materials related to the neighbourhood;
- Work on Westmount history initiated five years ago;
- Publication of a Westmount history article in a past annual volume of the Waterloo Historical Society, and noting student research on the neighbourhood;
- New primary sources discovered via descendents of families from the neighbourhood;
- Solicitation of primary source material from current residents via flyer circulated to Westmount Neighbourhood Association;
- Hiring of freelance title searcher to verify land transactions and age of neighbourhood;
- Project receiving support via University of Waterloo Library, anticipate applying for funding from the Kitchener and Waterloo Community Foundation;
- Additional quotes for proposed work are anticipated to be received in the near term; and
- Display and circulation of mounted photos and newspaper articles related to the neighbourhood.

The flyer circulated by the Westmount Neighbourhood Association is attached to the original minutes.

*T. Galloway entered the meeting at 6:48 p.m.

T. Galloway declared a conflict of interest with regard to item 2(a), publication grant application, given his employment at the University of Waterloo.

The Foundation asked the timelines for when an exact amount to be requested will be known, and S. Mavor indicated that this information would be forthcoming once additional quotes are received and the exact amount of funding support from other organizations is determined. She indicated that certain vendors would be preferred, given their history of quality and the expertise available on their staff.

S. Mavor affirmed that she had been contacted by Warren Stauch for initiatives related to the 100th anniversary of the Waterloo Historical Society.

APPROVAL OF MINUTES

MOVED by P. Todkill

SECONDED by P. Clarke

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on Tuesday, February 22, 2011, be approved

CARRIED

BUSINESS ARISING FROM THE MINUTES

Chair S. Rung noted that Foundation business cards are available following the request made by the board at the February meeting.

ACCOUNTS AND GRANT SUMMARY

Connie Bogusat, Financial Analyst, circulated the Accounts and Grant Summary, which included a summary of disbursements for the February - March 2011 period, outstanding approved commitments and the Foundation's net funding position.

2010-2011 COMMITTEES

a) Allocations and Finance Committee

The Foundation generally agreed that a decision on the Westmount History project will be delayed until more information is provided from the applicant.

The Foundation has received a property grant application, and an invitation to the applicant will be extended for the April meeting.

b) Communications Committee

No report.

c) Heritage Advisory Committee

P. Todkill circulated draft guidelines for Foundation plaque installation/display, providing a short overview of the document. She noted that the Committee has received a great deal of positive response on catching up with past installations, and aims to begin installations in May/June 2011.

A copy of the draft guidelines is attached to the original minutes.

P. Todkill encouraged Foundation members to solicit candidates for award nominations for the Foundations annual awards.

d) Executive Committee

No meeting

REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

On March 23rd at 7:30 p.m., the Branch will be holding a talk “Down by the Old Mill Stream”, which features Warren Stauch discussing heritage mills within the Grand River watershed. The event will take place at the Visitor Centre in St. Jacobs.

The Branch will be holding its Annual General Meeting on May 26th, at the Waterloo Region Museum.

b) Heritage Cambridge – P. Todkill

The organization’s annual general meeting is taking place March 22nd at School of Architecture, featuring Robert Shipley speaking on the heritage conservation district project.

The House Tour is scheduled for May 7th, and will be focused on properties in Blair and include a tea at rare Charitable Research Reserve. The event will be profiling heritage conservation districts.

c) Waterloo Historical Society – J. Glass

On March 12th, the Society presented Jane Britton, archivist of special collections at the University of Waterloo. She discussed the photographic legacy of Robert T.G. Nicol, who documented more than 50 years growth and change in Waterloo Region, to 120 people at the Breithaupt Community Centre.

The Society’s next public meeting is May 14th at St. Michael Campus, Wilfrid Laurier University, where Dr. Andy Thompson will discuss his book that celebrates the university’s upcoming 100th anniversary in 2011. The 2010 Annual Volume will be unveiled and distributed at this meeting. Anyone interested in contributing to upcoming annual volumes are directed to the Society’s website www.whs.ca, or contact the editor at rychmills@golden.net.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society is currently exploring a redefinition of its role, potentially shifting its activities towards more education rather than catering to hobbyists.

CORRESPONDENCE/ INFORMATION

Correspondence folder was circulated among members at the meeting.

OTHER BUSINESSHeritage Canada Foundation renewal

MOVED by L. Haggerty
SECONDED by D. McKnight

THAT the Waterloo Regional Heritage Foundation approve payment in the amount of \$150.00 for the 2011 Membership renewal for the Heritage Canada Foundation.

CARRIED

T. Galloway reported that the Waterloo Region Museum Steering Committee had met recently and the museum is making progress with the opening of a number exhibits, with the aim to open all exhibits late 2011.

The Foundation discussed potential locations for the Annual General Meeting.

NEXT MEETING – Tuesday, April 26, 2011

ADJOURN

MOVED by L. Haggerty
SECONDED by P. Todkill

That the meeting adjourn at 7:15 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *M. Grivicic*