

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, October 25, 2011
6:30 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, P. Clarke, A. Crerar, A. Dias, J. Glass, L. Haggerty, B. Kempel, Z. Janecki, S. Lovell, D. McKnight, K. Seiling, W. Stauch, and L. Turner

Members absent: D. Bonk, T. Galloway, S. Massel, J. Roberts, P. Todkill

DECLARATIONS OF CONFLICT OF INTEREST

None declared.

VACANCY ON FOUNDATION BOARD

MOVED by L. Haggerty
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation appoint Allison Dias to the board for a term ending at the Annual General Meeting taking place in 2013.

CARRIED

APPROVAL OF MINUTES

The Foundation amended the minutes by merging two clauses in the motion to M. Sasonow that were separated in the circulated minutes.

MOVED by J. Glass
SECONDED by Z. Janecki

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on September 27, 2011, be approved as amended.

CARRIED

ACCOUNTS AND GRANT SUMMARY

Connie Bogusat, Financial Analyst, circulated the Accounts and Grant Summary, which included a summary of disbursements for the September – October 2011 period, outstanding approved commitments and the Foundation's net funding position.

The Foundation obtained clarification that only a portion of the grant funds approved for the Betzner Drive Shed were paid out, as the property owner was not able to obtain permits for some of the approved work.

a) Review of draft 2012 budget

C. Bogusat provided an overview of the Foundation draft budget for 2012, noting changes to the budgeted revenues for the Regional grant and interest income, as well as changes to budgeted expenditures for projects, special events, communications activities, administration, printing and advertising.

A copy of the draft budget is attached to the original minutes.

The Foundation clarified that the increased expenditures in advertising for 2011 were due to an additional newspaper ad for Heritage Showcase as well as generally rising advertising rates, and also clarified the type and amount of insurance for the Foundation board.

The Foundation noted that the draft budget does not include expenditures for a new heritage award for secondary school students, which is being considered by the Heritage Advisory Committee. C. Bogusat observed that there is typically capacity within the Foundation's budget to allow a line item to be reduced and allow for changes as required.

2011-2012 COMMITTEES

a) Allocations and Finance Committee

L. Haggerty provided additional detail to the Foundation with respect to the partial payout of the grant for the Betzner Drive Shed.

The Foundation will invite a grant applicant to the November meeting, regarding a grant for the Ament-Burrell property in Heidelberg.

The Foundation discussed a grant application received by the Committee requesting support to create an iPhone/iPad app-book based on the content of the existing *Grand River Country Trails* publications. The Committee expressed that it does not feel the application for the for-profit project meets the criteria for a Foundation grant and is not in keeping with the Foundation's grant funding precedents.

MOVED by L. Haggerty
SECONDED by B. Kempel

THAT the Waterloo Regional Heritage Foundation decline funding with respect to the *Grand River Country Trails* app-book grant application.

CARRIED

b) Communications Committee

No report.

c) Heritage Advisory Committee

The Committee observed that the deadline for applications for the Heritage Research Award is Friday, November 18. Mike Grivicic, Foundation Secretary, related that two potential applicants have been in contact with the Foundation. The Foundation discussed the timing of the awards with respect to the academic year.

d) Executive Committee

The Committee met on Thursday, October 20 to prepare the 2012 draft budget.

REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario (ACO) – P. Clarke

The Branch helped arrange and participated in a provincial election forum on environmental issues on Thursday, September 29, and has recently made a financial contribution to an ACO fund for reconstruction in Goderich.

The Branch is finalizing the date and location for its Seasonal Event in December, and is preparing programming for 2012.

b) Heritage Cambridge – P. Todkill

No report.

c) Waterloo Historical Society – J. Glass

At the Society's meeting of Tuesday, September 27, Marj Koli discussed her book *The Golden Bridge: Young Immigrants to Canada, 1833 - 1939*. The presentation was held on the eve of Ontario's first British Home Child Day (September 28) and the presentation was previewed in an article in the Waterloo Region Record. About 100 people attended, several of whom were Home Children who attended as a result of the newspaper article.

The Society's next public meeting is at Cambridge City Hall on November 1. Dr. Karen Dearlove will discuss Galt's Soper Park; the meeting is also the Society's AGM.

The Society continues planning for its 100th anniversary with special events being held throughout 2012, including a joint meeting held with the Ontario Historical Society on June 8-9 at the Waterloo Region Museum.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

No report.

CORRESPONDENCE/ INFORMATION – Available at Meeting

The correspondence folder was circulated among those present at the meeting.

OTHER BUSINESS

W. Stauch observed that 2012 will be a historically significant year locally, with the 100th anniversaries of the Waterloo Historical Society and the City of Berlin, as well as various other festivities. He indicated that he would create a calendar of events for the Foundation for the historic year. It was suggested that the Foundation's events such as Heritage Showcase could tie into the noted events.

NEXT MEETING – November 22, 2011**ADJOURN**

MOVED by L. Haggerty
SECONDED by W. Stauch

That the meeting adjourn at 7:01 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *M. Grivicic*