

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday September 27, 2011
6:34 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, J. Glass, T. Galloway, L. Haggerty, Z. Janecki, S. Lovell, S. Massel, D. McKnight, J. Roberts, W. Stauch, K. Seiling, P. Todkill and L. Turner

Members absent: B. Kempel

DECLARATIONS OF CONFLICT OF INTEREST

None declared.

VACANCY ON FOUNDATION BOARD

MOVED by J. Glass
SECONDED by L. Turner

THAT the Waterloo Regional Heritage Foundation accept the resignation of Mark Reitzel.

CARRIED

MOVED by P. Todkill
SECONDED by S. Massel

THAT the Waterloo Regional Heritage Foundation appoint Warren Stauch to the board.

CARRIED

DELEGATIONS

a) Mary Sasonow, 1 Shadybrook Street, Mannheim re: property grant application

M. Sasonow provided a presentation to the Foundation in support of her property grant application, which included:

- Details on the property's history, structure and required repairs;
- Photos from the early 1900's of the property;
- Recent public uses of the property; and
- Anticipated costs of required repairs, and potential vendors.

The presentation is attached to the original minutes.

The Foundation ascertained that the highest-priority projects from the proposed work are the roof and back porch, whereas the ceilings and plastering could be delayed to Spring 2012. The Foundation discussed the need for work on the property's foundation.

APPROVAL OF MINUTES

MOVED by S. Massel
SECONDED by P. Clarke

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on June 28, 2011, be approved

CARRIED

ACCOUNTS AND GRANT SUMMARY

Connie Bogusat, Financial Analyst, observed that the Region's Chief Financial Officer (CFO) is leaving for other employment and that an acting CFO is already in place. The Foundation's ex-officio treasurer is the CFO, and there will be no effect upon the Foundation's business.

C. Bogusat circulated the Accounts and Grant Summary, which included a summary of disbursements for the June - September 2011 period, outstanding approved commitments and the Foundation's net funding position.

2011-2012 COMMITTEES

a) Allocations and Finance Committee

i. Request for grant extension - Antoinette Rodigheiro

MOVED by L. Haggerty
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation approve an extension of the deadline for the grant to Antoinette Rodigheiro for replacement of the tower roof on the former Berlin Fire Station No. 2 to August 31, 2012, subject to all of the original conditions of the grant.

CARRIED

ii. Memo - Visit to Hespeler Hotel, 39 Queen Street, Cambridge

P. Clarke spoke to the memo with regard to the successful completion of the hotel's renovation.

iii. Mary Sasonow, 1 Shadybrook Street, Mannheim re: property grant application

The Foundation debated the merits of the grant application and proposed work, including:

- Size of the project and the urgency of aspects of the proposed work;
- Ability to stage the proposed work, and whether to waive the Foundation's policy to allow additional property grant applications for the property within three years;
- Inadequacy of work completed in early 1980's;

- Availability of alternate quotes for proposed work; and
- Historical accuracy of past work completed on the property.

MOVED by L. Haggerty
SECONDED by J. Roberts

THAT the Waterloo Regional Heritage Foundation approve a grant to Mary Sasonow in two parts:

1. a) For 50% of the costs of work related to roof rehabilitation at 1 Shadybrook Street in Mannheim, up to a maximum amount of \$17,500.00, as described in the application for grant funding;
b) For 50% of the costs of work related to porch rehabilitation work at 1 Shadybrook Street in Mannheim, up to a maximum amount of \$15,000.00, as described in the application for grant funding, subject to the receipt of a second quote for the work to the satisfaction of the Foundation;
2. For 50% of the costs of work related to repair of the ceiling and plastering at 1 Shadybrook Street in Mannheim, up to a maximum amount of \$6,700.00, as described in the application for grant funding, subject to the receipt of a second quote for the work to the satisfaction of the Foundation;

AND THAT the project be completed by September 27, 2012, a one year period from the date of the approved motion;

AND THAT suitable acknowledgement of the Foundation's contribution is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo; as well as the mounting of a plaque, to be provided by the Foundation, in a mutually-agreeable exterior location;

AND THAT a statement of account with copies of supporting invoices be submitted to the Foundation upon completion of the project with written request for payment;

AND FURTHER THAT the applicant agree that the project details, including before and after images provided by the applicant to the Foundation, and the Foundation's support of such, may be used by the Foundation for such purposes as promotional materials and on the Foundation's website.

CARRIED

b) Communications Committee

i. Doors Open debrief

Members of the Committee related their experience at the event where the Foundation was at the Communitech site on Charles Street in Kitchener. It was suggested that the Foundation may benefit from a different location in the future, such as a historic site which more closely aligns with the work of the Foundation.

ii. Heritage Showcase 2012

Z. Janecki noted that Heritage Showcase will take place on February 18th, 2012, and that Fairview Mall in Kitchener is the proposed site for the event.

c) Heritage Advisory Committee

The Committee had not met over the summer, and hopes to continue exploring the potential for creating a heritage award at the secondary school level.

d) Executive Committee

The Committee plans to meet in October to prepare the draft annual budget.

REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

The Branch executive met on September 14th to plan fall programming and events. At Doors Open on September 17th, the Branch was located at Knox Presbyterian Church, with a display on places of worship. On September 29th, the Branch has organized a provincial election forum on environmental issues at Rockway Mennonite Church in Kitchener.

b) Heritage Cambridge – P. Todkill

Heritage Cambridge held an antique sale on Sprague's Road near the site of the octagonal barn, with members contributing many items for sale. The organization has also been supporting residents in the Dixon Hill area with respect to development in the area and helping to respect the requirements for heritage properties during the implementation of the *Accessibility for Ontarians with Disabilities Act*.

c) Waterloo Historical Society – J. Glass

On September 17th, the Society participated in Doors Open at the Colonel J. A. McIntosh Armoury, 1 Valour Place, Galt/Cambridge, home of the Royal Highland Fusiliers and its regimental museum, sharing space to showcase photos, newsletters and annual volumes. There were 200 visitors to the site.

On Sunday, September 25th, the Society also participated in Word on the Street at Victoria Park in Kitchener, reaching out to many people in the community to share the Society's displays and literature.

The next public meeting of the Society is being held on September 27th at the Breslau Community Centre where Marj Kohli will discuss her book: *The Golden Bridge: Young Immigrants to Canada, 1833 -1939*.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society was working in the Ayr Cemetery and was able to discover 82 stones underground, with most dating from 1870-80.

Courses in family history will be offered starting in the middle of October.

The Society donated an electronic copy of its church histories to the Waterloo Region Generations website, for the built heritage portion of the website.

OTHER BUSINESS

a) The Foundation noted the upcoming History on the Grand event to take place on October 22nd at the Historic City Hall in Cambridge.

b) Committee memberships for 2011-2012

MOVED by D. McKnight

SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation invite Allison Dias to its October 25, 2011 meeting.

CARRIED

Chair S. Rung observed that the Heritage Advisory Committee should select its chair at its next meeting.

c) T. Galloway noted that the dedication of public art at the Waterloo Region Museum will take place on September 30th, and that the Museum's grand opening will take place on November 12th with activities spanning the whole weekend.

NEXT MEETING – October 25, 2011

ADJOURN

MOVED by W. Stauch

SECONDED by L. Turner

That the meeting adjourn at 8:15 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *M. Grivicic*