

# **WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES**

Tuesday, April 24, 2012  
6:42 p.m.  
Room 218  
Regional Administration Building  
150 Frederick Street, Kitchener

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Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, J. Glass, T. Galloway, \*L. Haggerty, Z. Janecki, B. Kempel, S. Lovell, D. McKnight, J. Roberts, K. Seiling, W. Stauch, P. Todkill, and L. Turner

Members absent: A. Dias, S. Massel

## **DECLARATIONS OF CONFLICT OF INTEREST**

None declared.

## **APPROVAL OF MINUTES**

MOVED by P. Clarke  
SECONDED by L. Haggerty

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on February 28, 2012, be approved.

CARRIED

## **BUSINESS ARISING FROM MINUTES**

The Foundation brought forward item 6(a)(i), 'Developing a policy/guidelines for grant funding where work is not fully focused on heritage aspects of the Region'

Foundation Secretary Mike Grivicic noted that the discussion at the February meeting requested that the Foundation examine its grant policies, specifically for instances where grant applications include elements related to local heritage preservation which are inseparable from other elements that are unrelated to heritage preservation.

The Foundation observed that potentially worthwhile heritage initiatives may be entangled with religious or ethnic sensitivities, and that consideration for those situations should be made in the Foundation's grant policies. The Foundation also noted that it would be worthwhile to discuss the treatment of individual houses in the Region's heritage conservation districts.

The following members of the board volunteered to examine the noted issues in more depth and report back to the Foundation: L. Haggerty, P. Clarke, B. Kempel and S. Rung.

## ACCOUNTS AND GRANT SUMMARY

M. Grivicic circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for the February-April 2012 period, outstanding approved commitments and the Foundation's net funding position. He also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

### 2011-2012 COMMITTEES

#### a) Allocations and Finance Committee

- i. Item was dealt with under item 4.
- ii. Recently received grant applications
  - Project grant application – Waterloo Historic Song Cycle Collaborative

The grant applicants shall be invited to the May meeting, and board members were requested to listen to the demo CD provided in advance of the meeting.

- Property grant application – Homer Watson House & Gallery

The grant applicant shall be invited to the May meeting. It was suggested that the Foundation review the applicant's grant history ahead of the May meeting.

- Property grant application - Matt Ruetz, 32 Heins Avenue, Kitchener

The Foundation noted that the application was resubmitted to include additional proposed work on the property, which is located in the Victoria Park Heritage Conservation District. The Committee will conduct additional due diligence on the application with regard to the specific elements of the property to be improved and how those improvements align with the property's protections within the district.

The Foundation observed that properties are eligible for Foundation grant funding under either Part IV or V of the *Ontario Heritage Act*. It was noted that certain properties may potentially have been designated under both parts of the *Act* in their history depending on the timing and details of the designations, or that certain properties that sit within a geographic heritage conservation district may retain their individual designations. The Foundation also discussed the vast differences in specific protections between conservation districts, with some being very prescriptive and others comparatively lax.

The Foundation debated the merits of funding of property grants under the two parts of the *Act*, noting the large number of properties eligible under part V and the unique histories of designation of certain properties and neighbourhoods in the Region.

- Project grant application – North Dumfries Municipal Heritage Committee to establish a Heritage Conservation District in Greenfield

The Foundation observed that the applicant is presently waiting to hear back on additional grants for which they have applied. The Committee had debated the merits of

suggesting to the applicant the option of contracting graduate students in planning disciplines to assist in conducting the necessary research for establishing the district, in place of the options provided in the application. The Foundation will defer further action on the application in favour of conducting additional due diligence.

The Foundation discussed the merits of the application. Concern was expressed that the Township would have no explicit investment in the process to establish the heritage conservation district, which does not provide affirmative evidence of the Township's eventual approval of the district once the research has been satisfactorily completed; this was contrasted with the City of Kitchener, which has funded the research for its conservation districts. Members of the Foundation related their experiences in working to establish heritage conservation districts, including exemptions for certain properties where those residents are not in favour, or forgoing establishing the district.

The Foundation observed that the area for the prospective district contains relatively few buildings, but that the preservation of its unique landscapes would be a major contribution of establishing the district.

It was suggested that the Foundation contact the Regional planning staff to glean the recent history of similar such studies in the Region to ascertain what parties have paid for the research (and proportions thereof), potential pitfalls that have been encountered in establishing those districts, and what appropriate role the Foundation could take in facilitating such a study.

- Project grant application – Active History CHA Committee for a public workshop on War of 1812

Upon consideration of the application and in the absence of a substantial connection between the proposed work and the Foundation's mandate, the Foundation elected against proceeding further with the grant application.

b) Communications Committee

i. Update – planning for Annual General Meeting (AGM)

The Foundation's AGM will take place on Tuesday June 12, in the Heritage Room and the Rotunda of Kitchener City Hall. Preparations are being made to secure a guest speaker who will discuss the Heritage Room and the 100<sup>th</sup> anniversary of Berlin/Kitchener. Catering arrangements are being made through Bingeman's.

The Foundation brought forward item 8(a), Invitation - International Plowing Match.

Z. Janecki spoke to the invitation received from the International Plowing Match, noting the costs and other considerations for the Foundation to participate with its exhibit. Members of the Foundation recalled past involvement in the event and observed that the main objectives of exhibitors would be to have pamphlets on hand and to have members check on the display periodically. It was observed that a number of community heritage organizations are planning to participate within a 'heritage tent', which may allow Foundation members to monitor more than one display.

The Foundation discussed community heritage organizations planning to participate in the event, and noted that the event would not conflict with the annual Doors Open event.

The Foundation debated the merits of participating in the event, including expenditure on admission tickets for members to staff the Foundation's display and that Regional staff will not be available at the event to assist the Foundation in its participation. There was general agreement that the Foundation would pay admission for volunteers to staff its display.

MOVED by Z. Janecki  
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation approve an expenditure of up to \$500.00 to expenses related to participation in the Regional Displays Tent at the 2012 International Plowing Match.

CARRIED

\*L. Haggerty left the meeting at 7:22 p.m.

c) Heritage Advisory Committee

The Committee reminded Foundation members to promote the call for nominations for the Foundation's annual awards.

The Foundation recalled the appearance of Dave Neufeld at the February meeting with regard to the Heritage Fair Program, and noted that the Committee had been deliberating ways to reach out to the same target population.

MOVED by P. Todkill  
SECONDED by D. McKnight

THAT the Waterloo Regional Heritage Foundation provide support to the 2012 Waterloo Region Heritage Fair Program, in the form of certificates and gifts for two (2) students with a maximum combined \$200.00 gift value.

CARRIED

It was requested that the draft guidelines for the installation of plaques be circulated to Foundation members with the May meeting agenda, for review and comments at the meeting.

d) Executive Committee

No meeting.

## **REPORTS – MEMBER ORGANIZATIONS**

a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

The Branch is preparing nominations for the Foundation's annual awards. The Branch has also been involved in discussions concerning the Northdale neighbourhood in Waterloo.

The Branch will hold its annual general meeting on May 16 at the Independent Living Centre in Kitchener, with John MacDonald of the Centre as the featured speaker.

b) Heritage Cambridge – P. Todkill

Heritage Cambridge held its annual general meeting on March 28 at the School of Architecture in Cambridge, and the event was well attended.

Heritage Cambridge's annual fundraising event will be a Spring Designer Showcase on various dates in early June where members of the public will be able to visit homes featuring the work of local designers and interior decorators.

c) Waterloo Historical Society – J. Glass

On Saturday April 14, the Society's meeting was hosted by Sun Life Financial. The company's archivist, Krystal Rycroft, presented a history of the company and the building at 227 King St. S. in Waterloo, which was followed by a tour; nearly 100 people attended this meeting.

The 99<sup>th</sup> edition of the Annual Volume is rapidly nearing completion, and will be distributed to members and available for sale at the Society's meeting on Saturday May 19. That meeting will take place at Kitchener City Hall with Mayor Carl Zehr opening the meeting. At that meeting, Dr. Ulrich Frisse will look at some significant aspects of the City of Kitchener's first 100 years of cityhood.

The Society is holding a joint meeting with the Ontario Historical Society at the Waterloo Region Museum on June 8-9. On Sunday, April 26th, the Society will be honoured with its induction into the Waterloo Region Hall of Fame.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society has completed its second round of public genealogy classes, and has started a project to extract and digitize data from historic directories.

## **CORRESPONDENCE**

- a) Item was dealt with under the report of the Communications Committee.
- b) Memo - Ontario Heritage Trust Award Nominations was received for information.

## **INFORMATION – Available at Meeting**

Correspondence/information folder was circulated to members at the meeting.

## **OTHER BUSINESS**

- a) Heritage Canada membership renewal

MOVED by D. McKnight  
SECONDED by B. Kempel

THAT the Waterloo Regional Heritage Foundation approve payment in the amount of \$150.00 for the 2012 Membership renewal for the Heritage Canada Foundation.

CARRIED

b) The Foundation observed that Peter Russell, curator of the Earth Sciences Museum at the University of Waterloo, is the recipient of this year's Lieutenant Governor's Ontario Heritage Award for Lifetime Achievement. The award will be presented at the Regional Council meeting on April 25.

c) Z. Janecki described his recent experiences at the National Planning Conference in Los Angeles, which included a heritage tour of the city. The Foundation observed that the City of Kitchener could also conduct heritage tours of its heritage conservation districts.

d) P. Todkill was quoted in a recent article in the Cambridge Times regarding the Fire Museum & Education Centre in Cambridge.

e) M. Grivicic reminded members that the Annual Report of the Foundation will be compiled throughout May for circulation at the Annual General Meeting in June.

### **NEXT MEETING – May 22, 2012**

### **ADJOURN**

MOVED by W. Stauch  
SECONDED by P. Todkill

That the meeting adjourn at 7:54 p.m.

CARRIED

**FOUNDATION CHAIR, *S. Rung***

**FOUNDATION SECRETARY, *M. Grivicic***