

# **WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES**

Tuesday, January 24, 2012  
6:31 p.m.  
Room 218  
Regional Administration Building  
150 Frederick Street, Kitchener

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Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, J. Glass, T. Galloway, L. Haggerty, Z. Janecki, B. Kempel, S. Lovell, S. Massel, D. McKnight, J. Roberts, W. Stauch, P. Todkill, and L. Turner

Members absent: K. Seiling

## **DECLARATIONS OF CONFLICT OF INTEREST**

None declared.

## **PRESENTATION OF HERITAGE RESEARCH AWARD**

- Jack Lucas

J. Lucas sent his regrets for the presentation as he was unable to attend the meeting.

- Elliot Worsford

Foundation Chair S. Rung presented the Heritage Research Award to E. Worsford, who subsequently provided an overview of his thesis research and sources. He took questions from the Foundation, while elaborating on his planned work.

## **APPROVAL OF MINUTES**

MOVED by P. Todkill

SECONDED by L. Turner

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on November 22, 2011, be approved.

CARRIED

## **ACCOUNTS AND GRANT SUMMARY**

Connie Bogusat, Financial Analyst, circulated the Accounts and Grant Summary, which included a summary of disbursements for the November 2011-January 2012 period, outstanding approved commitments and the Foundation's net funding position. She noted that the Foundation's net funding position is listed being in draft form as the Region is in the process of completing its 2011 accounting entries.

The Foundation discussed the paid grant to John Ariens where certain approved work was forgone because he was unable to obtain the necessary building permits.

## **REPORTS**

a) WRHF-12-001, 2012 Insurance Policy Renewal

C. Bogusat provided an overview of the report, including considerations made in selecting the recommended policy.

MOVED by T. Galloway  
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation approve the purchase of its 2012 insurance portfolio at an annual premium of \$2,127 plus applicable provincial sales tax of 8% (\$170.16), totaling \$2,297.16 from the ING Halifax Insurance Company (through Cowan Insurance Brokers Ltd.) under the terms and conditions outlined in the Treasurer's Report dated January 24, 2012.

CARRIED

## **2011-2012 COMMITTEES**

a) Allocations and Finance Committee

The Foundation will invite representatives of the Ukrainian Catholic Church of the Transfiguration in Kitchener to the Foundation's February meeting, in support of their grant application. The Foundation requested that the invitation to the Church also request more detail as to the relevance of the proposed work to the local heritage and history of Waterloo Region. The Foundation discussed the various details of the proposed work included in the application for funding, noting the political nature of some aspects of the proposed work.

L. Haggerty observed that work was completed and grants paid out for Central Presbyterian Church and for the Westmount book. The Foundation requested that the photos of the work at the Central Presbyterian Church be brought to the February meeting for all board members to see the quality of the final product.

b) Communications Committee

Z. Janecki provided details on the Foundation's Heritage Showcase event taking place on February 18, including the various preparations made and details on participants. He noted that on the day before Heritage Showcase he will be participating in the Heritage Workshop taking place in St. George, and will take the opportunity to promote Heritage Showcase there.

The Foundation discussed the nature and execution of the Heritage Showcase event, in the context of brainstorming new ways to bring the event to the community. Members of the Foundation expressed various opinions and viewpoints as to the effectiveness of holding the event in shopping centres where passersby may not necessarily be the target market for heritage-related content. Alternate ideas for Heritage Showcase were provided by members of the Foundation, including linking into other popular events and festivals in the Region, or adapting it to be held at the Waterloo Region Museum. Members also related various anecdotes of the benefits and advantages of Heritage Showcase in its current form.

Z. Janecki asked members to send their thoughts on improving Heritage Showcase to him, and he will develop a questionnaire to be circulated to participating groups for their feedback.

c) Heritage Advisory Committee

The Committee has not recently held a meeting. The Foundation will be circulating brochures at Heritage Showcase pertaining to the Foundation's awards, nominations for which usually have a deadline shortly before the May meeting.

d) Executive Committee

No report.

## REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

The Branch has been involved in an exhibit at the City of Waterloo Museum, which involves various works of art from local artists.

b) Heritage Cambridge – P. Todkill

Heritage Cambridge held a social in December, with P. Todkill relating details of the event. Heritage Cambridge plans on participating in Heritage Showcase, and has been active at Cambridge City Hall with respect to budget issues and specific heritage restoration projects.

c) Waterloo Historical Society – J. Glass

The Society will begin their 100<sup>th</sup> Anniversary program on Saturday, March 10th at the Hawkesville Community Centre where there will be two groups of presenters: Nan Forler and Peter Etril Snyder will discuss their recent book *Winterberries and Apple Blossoms*, while Laureen Harder-Gissing from the Mennonite Archives of Ontario will review the collections of two local Mennonite historians, Lewis J. Burkholder and Lorna Bergey.

In honour of its 100<sup>th</sup> anniversary, the Society is presenting an expanded public meeting this year. Details can be found by visiting [www.whs.ca](http://www.whs.ca) regularly for updates and additional information.

The Society will be participating in Heritage Showcase.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

D. Bonk related some details of the Society's recent activities, including efforts towards obtaining a banner for the Society.

## CORRESPONDENCE

a) Correspondence folder was circulated at the meeting.

**OTHER BUSINESS**

a) W. Stauch drew attention to a number of upcoming heritage-related events in the Region, including the Foundation's annual general meeting, the joint meeting of the Waterloo Historical Society and Ontario Historical Society in June, the International Plowing Match and Farm Machinery Show, and the kickoff of the Berlin Cityhood celebration in June. It was suggested that these events provide an opportunity to raise the profile of the Foundation in the community, that handouts could be made for these events, and that a listing of upcoming events could be placed on the Foundation website.

b) Mike Grivicic, Foundation Secretary, spoke to posting the Foundation's agendas and minutes on the website, which would support best practices and transparency for the Foundation's activities. The Foundation generally agreed that agendas and minutes from the recent past should be posted.

c) T. Galloway reported that the Foundation obtained its annual allocation from the Region through the approved budget on January 18, 2012. The 2012 allocation represents a 2% increase from 2011.

d) T. Galloway provided an update to the Foundation on activities at the Waterloo Region Museum, noting that the opening and reception to the Museum have been very positive and that the Museum had received another award for its design.

**NEXT MEETING – February 28, 2012****ADJOURN**

MOVED by L. Haggerty  
SECONDED by L. Turner

That the meeting adjourn at 7:36 p.m.

CARRIED

**FOUNDATION CHAIR, S. Rung**

**FOUNDATION SECRETARY, M. Grivicic**