

# **WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES**

Tuesday, October 23, 2012  
6:40 p.m.  
Room 218  
Regional Administration Building  
150 Frederick Street, Kitchener

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Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, T. Galloway, J. Glass, L. Haggerty, Z. Janecki, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, J. Roberts, K. Seiling, W. Stauch, and L. Turner

## **DECLARATIONS OF CONFLICT OF INTEREST**

B. Paddock declared a conflict with respect to his request for a grant extension for 117 Grand Avenue South, Cambridge, to be discussed under the Allocations and Finance Committee updates, due to his ownership in the property.

## **ACCOUNTS AND GRANTS SUMMARY**

Connie Bogusat, Financial Analyst, provided a summary of disbursements for October 2012, including outstanding approved commitments and the Foundation's net funding position. She briefly reviewed the 2013 Draft Budget and provided background for the proposed changes. C. Bogusat summarized the Foundation's budget vs. actual expenditures for the information of board members.

As a cost saving measure, committee discussed the availability of electronic agendas for those that wish to eliminate hard copies.

## **DELEGATIONS**

a) Brian Bee re: Request for grant extension, 318 Duke Street West, Kitchener

B. Bee explained their difficulty in finding a suitable contractor to undertake the project and advised that they have confidence in the current contractor and their quote which was submitted to the Committee.

Committee sought clarification from the proponent on the scope of the work.

## **APPROVAL OF MINUTES**

MOVED by Z. Janecki  
SECONDED by S. Massel

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on September 25, 2012, be approved.

CARRIED

**2012-2013 COMMITTEES**

a) Allocations and Finance Committee - L. Haggerty, Chair

i. New Grant Application from Backyard Theatre, play titled *Nowhere, Ontario*

L. Haggerty advised that the Committee received and reviewed a new grant application from Backyard Theatre with respect to a locally run play titled *Nowhere, Ontario*. The Committee recommends that the grant proponents be invited to the November WRHF meeting to present further information about their application. Committee concurred.

ii. Request for Grant Extension, 318 Duke Street West, Kitchener

MOVED by L. Haggerty  
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation approve an extension to the deadline for the grant to Antoinette Rodighiero and Brian Bee for basement waterproofing for the former Berlin Fire Station No. 2 to January 31, 2013, subject to all original grant conditions being met.

CARRIED

iii. Request for Grant Extension, 1 Shadybrook Street, Mannheim

MOVED by L. Haggerty  
SECONDED by D. Bonk

WHEREAS Mary Sasonow had two outstanding Waterloo Regional Heritage Foundation (the "Foundation") grants related to porch rehabilitation work and repair of the ceiling and plastering at 1 Shadybrook Street in Mannheim which expired on September 27, 2012 (the "Projects");

AND WHEREAS Mary Sasonow had not fulfilled the conditions of the grant and on October 9, 2012 a request for an extension to the completion date of the Projects was received by the Foundation Secretary;

BE IT RESOLVED THAT the Waterloo Regional Heritage Foundation does not wish to proceed with the Projects at this time.

CARRIED

Committee requested that the proponent be advised that a new grant application for one of these projects could be submitted in September 2014, since the Foundation has a three year wait time between projects and one year has already passed.

iv. Request for Grant Extension, 117 Grand Avenue South, Cambridge

Letter from Bradley Paddock dated October 18, 2012 requesting a grant extension for 117 Grand Avenue South, Cambridge is attached to the original minutes.

MOVED by L. Haggerty  
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation approve an extension to the deadline for the grant to Bradley Paddock for work at 117 Grand Avenue South, Cambridge to December 31, 2013, subject to all original grant conditions being met.

CARRIED

v. Township of Wellesley Town Hall Roof Replacement, Crosshill

S. Rung reviewed a newspaper article with respect the Township of Wellesley Town Hall Roof Replacement in Crosshill. She noted that the Township intended to apply for a grant for the work.

b) Communications Committee - Z. Janecki, Chair

Z. Janecki advised that they are investigating new communication methods such as screens and video displays and are getting the ball rolling.

c) Heritage Advisory Committee - S. Lovell, Chair

S. Lovell is the Chair for 2012-2013. HAC will be installing the recognition plaques and are working on a prioritized list for this year. The Research Award deadline will be November 16, 2012 and A. Crerar and J. Roberts will be screening any applications in that regard.

d) Executive Committee

The Committee met to discuss the 2013 budget which Connie Bogusat reviewed earlier in the meeting.

**REPORTS – MEMBER ORGANIZATIONS**

a) N-W Branch, Architectural Conservancy of Ontario – No report

b) Heritage Cambridge – B. Paddock

The City of Cambridge will be stabilizing the Galt Customs House and Post Office over the winter while plans are being developed for its reuse as a Library. Heritage Cambridge is having a workshop on October 27, 2012 at the University of Waterloo School of Architecture with a walking tour and a guest speaker.

c) Waterloo Historical Society (WHS) – J. Glass

On October 9, 2012 the Society received an honour from the German Pioneers Society in recognition of their work over the past 100 years. On November 3, 2012 WHS will participate in the Kitchener Public Library Genealogy Fair at Kitchener City Hall. November 6, 2012 is the Annual General Meeting including speakers on Sir Adam Beck at Wilmot Community Centre and everyone is welcome

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society is participating in the Kitchener Public Library Genealogy Fair at Kitchener City Hall with a panel of experts available for questions. The Society is Planning for their spring event and are redesigning their website.

### **CORRESPONDENCE/ INFORMATION**

Correspondence folder was circulated among board members at the meeting.

### **OTHER BUSINESS**

- a) S. Rung indicated that work is underway on redesigning and updating the promotion brochures, banners, and the website.
- b) W. Stauch spoke about the Heritage Day Workshop and Celebration by Grand River Conservation Authority Heritage working group being held on February 15, 2013 in Dunnville.
- c) L. Turner indicated that there may be interest in a Heritage District for the Black Bridge Road area in Cambridge.

**NEXT MEETING** – Tuesday, November 27, 2012

### **ADJOURN**

MOVED by L. Turner  
SECONDED by J. Roberts

That the meeting adjourn at 7:25 p.m.

CARRIED

**FOUNDATION CHAIR, S. Rung**

**FOUNDATION SECRETARY, J. Reid**