

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, September 25, 2012
6:32 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, J. Glass, T. Galloway, L. Haggerty, Z. Janecki, J. Lewis, S. Lovell, S. Massel, B. Paddock, J. Roberts, K. Seiling, W. Stauch, and L. Turner

Members absent: M. McCreery

DECLARATIONS OF CONFLICT OF INTEREST

None declared.

ACCOUNTS AND GRANTS SUMMARY

Connie Bogusat, Financial Analyst, provided a summary of disbursements for the June-September 2012 period, including outstanding approved commitments and the Foundation's net funding position. She also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

C. Bogusat observed the expiry of the grant for the property at 318 Duke Street West in Kitchener, and the Foundation agreed that the grantee should be contacted for a progress update on the project.

The Foundation noted that the Ukrainian Heritage Monument is expected to be completed in October, and that an event to mark its completion will be held.

APPROVAL OF MINUTES

MOVED by S. Massel
SECONDED by Z. Janecki

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on June 26, 2012, be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None.

2012-2013 COMMITTEES

a) Allocations and Finance Committee

The Committee at its meeting discussed the grant for the property at 1170 Doon Village Road in Kitchener, and the grant application to create a heritage conservation district in Greenfield.

The Committee has reviewed a new grant application for a property on Norfolk Crescent in Kitchener, and the Foundation will not be proceeding further with the application.

The Committee suggested that the Foundation sent a letter to all owners of properties with Part IV designations in the Region, promoting the Foundation's grant programs and touting the availability of funds for improvements to their properties. It was further suggested that all municipal heritage advisory committees be provided with the Foundation's grant brochures for those committees to circulate as appropriate. The Foundation observed that a high school student seeking to fulfill the requirement of volunteer hours for their diploma may be open to helping the Foundation in the outreach activities; Chair S. Rung volunteered to contact schools to seek an interested student.

S. Massel and J. Roberts will review the consolidated grant policies document and will report back to the Foundation with suggested revisions, aiming for final approval of the revised document in November.

b) Communications Committee

Z. Janecki provided detail to the Foundation regarding its involvement in three events since the June meeting:

- 100th anniversary of the Sun Life building at King and Union Streets;
- Participation at the Doors Open event at the same Sun Life building where over 900 residents visited; and
- International Plowing Match in Roseville.

Z. Janecki thanked the Foundation members who volunteered to staff the Foundation's display at each event. Members of the Foundation spoke to the success of the various events as well as potential improvements to the Foundation's display, including the adding of descriptors for display photos, refreshing the quiz questions/answers annually, and aiming to be placed at a novel Doors Open venue to ensure good traffic and visibility for the Foundation.

c) Heritage Advisory Committee

The Committee will meet following the regular meeting to select a Chair.

d) Executive Committee

The Committee will meet in October to discuss the 2013 budget.

REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

The Branch was at the Sun Life building for Doors Open, and also participated at the International Plowing Match.

b) Heritage Cambridge – B. Paddock

Heritage Cambridge has a new president, Christine Rier. The organization is developing liaison strategies with the Cambridge Municipal Heritage Advisory Committee, and is very excited about the expansion of the Cambridge Library into the old Galt Customs House and Post Office.

c) Waterloo Historical Society – J. Glass

The Society held its annual History Under the Trees event at Doon Heritage Green at the Waterloo Regional Museum. As well, the Society participated at the Sun Life 100th anniversary event, at Doors Open in the Erb Street Mennonite Church, and at the International Plowing Match.

The next public meeting of the Society is November 6 at Wilmot Recreation Complex, where the Society will discuss the life of Sir Adam Beck. The Society will also be at German Pioneers Day at Kitchener City Hall on October 9, as well as the Genealogy Fair on November 3 organized by the Kitchener Public Library and taking place at Kitchener City Hall.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society at its September meeting welcomed speaker Lucille Bish, Director, Community Services at the Region of Waterloo, who spoke on heritage planning. The Society will participate at the Genealogy Fair on November 3.

The Society is in progress re-reading tombs in cemeteries located in Wilmot Township, and is setting up a members-only space on its website.

CORRESPONDENCE/ INFORMATION

Correspondence folder was circulated among board members at the meeting.

OTHER BUSINESS

a) Updated lists of the Foundation's committee membership 2012-13 were circulated with the updates to the members' manuals.

b) L. Haggerty attended a Waterloo Horticultural Society event in Waterloo Park on September 22, with the dedication of an arbour to the fallen soldiers of World War I.

c) Z. Janecki attended a ceremony for the designation of the MacGregor/Albert Heritage Conservation District in Waterloo on September 13.

- d) T. Galloway observed that the Region of Waterloo is selling the historic Division 3 police building, and that part of the criteria for sale goes beyond market value to provide some preference to buyers whose use will be sympathetic to the building's history. Significant interest has been expressed for the building.
- e) The Foundation questioned whether W. Stauch would be interested in conducting a bus tour of the Region for the Foundation, to which he responded in the affirmative. He suggested that the Foundation aim for the tour to take place in Spring 2013, and that input from members for sites to visit will help him develop a tour.
- f) S. Rung noted that the Foundation now has magnets with its logo and website. It was suggested that the Foundation investigate revamping and modernizing all of its materials as well as the logo and website. She suggested that the magnets could be circulated with the letters to Part IV property owners.
- g) W. Stauch noted that new nametags are required for Foundation members, and suggested that a duplicate set of nametags be included with the Foundation's display for future events.

NEXT MEETING – Tuesday, October 23, 2012

ADJOURN

MOVED by L. Haggerty
SECONDED by A. Dias

That the meeting adjourn at 7:11 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *M. Grivicic*