

# **WATERLOO REGIONAL HERITAGE FOUNDATION AGENDA**

Tuesday, January 22, 2013  
6:30 p.m.  
Room 218  
Regional Administration Building  
150 Frederick Street, Kitchener

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1. **DECLARATION OF CONFLICT OF INTEREST**
2. **DELEGATIONS**
  - a) Lindsay Benjamin, Heritage Resources Centre re: Publication Grant Application, Heritage Bridge Inventory in the Grand River watershed
3. **APPROVAL OF [MINUTES](#) – Tuesday, November 27, 2012**
4. **ACCOUNTS AND GRANT SUMMARY**
5. **TREASURER'S REPORT**
  - a) [WRHF-13-001, 2013 Insurance Policy Renewal](#)
6. **2012-2013 COMMITTEES**
  - a) Allocations and Finance Committee
    - i. [Publication Grant Application from Heritage Resources Centre, re: Heritage Bridge Inventory in the Grand River watershed](#)
  - b) Communications Committee
  - c) Heritage Advisory Committee
  - d) Executive Committee
7. **REPORTS – MEMBER ORGANIZATIONS**
  - a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke
  - b) Heritage Cambridge – B. Paddock
  - c) Waterloo Historical Society – J. Glass
  - d) Waterloo Region, Ontario Genealogical Society – D. Bonk

8. **CORRESPONDENCE**
9. **INFORMATION** – Available at Meeting
10. **OTHER BUSINESS**
11. **NEXT MEETING** – Tuesday, February 26, 2013
12. **ADJOURN**

# **WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES**

Tuesday, November 27, 2012  
6:37 p.m.  
Room 218  
Regional Administration Building  
150 Frederick Street, Kitchener

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Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, T. Galloway, J. Glass, L. Haggerty, J. Lewis, S. Lovell, S. Massel, M. McCreery, J. Roberts, K. Seiling, and L. Turner

Members absent: Z. Janecki, B. Paddock, W. Stauch

## **DECLARATIONS OF CONFLICT OF INTEREST**

None

## **DELEGATIONS**

- a) Kathleen Cleland Moyer and John Moyer Re: Grant Application Backyard Theatre "Nowhere Ontario"

K. Cleland Moyer explained how the Backyard Theatre began and the premises of the historical play from the eyes of an eight year old boy in the Victoria Park community of Berlin in 1912-1916 during the First World War. She articulated the historical impact the play has had on the community. There was a growing interest for the showings and they have outgrown their backyard venue. The grant request was for the cost of a larger venue at the Conrad Centre for the Performing Arts, Kitchener.

A copy of her presentation is attached to the minutes.

K. Cleland Moyer explained how seeing the play provided an understanding and appreciation for the Region's heritage.

## **APPROVAL OF MINUTES**

MOVED by D. Bonk  
SECONDED by J. Lewis

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on October 23, 2012, be approved

CARRIED

## **ACCOUNTS AND GRANT SUMMARY**

The Waterloo Regional Heritage Foundation November 2012 Disbursements was presented for review.

MOVED by L. Turner  
SECONDED by S. Massel

THAT up to \$3,500 from the 2012 Heritage Scholarship budget be re-allocated to purchase ten (10) funding recognition plaques in 2012.

CARRIED

The Waterloo Regional Heritage Foundation draft 2013 Budget was presented for approval. A copy is appended to the original minutes.

MOVED by L. Haggarty  
SECONDED by S. Lovell

THAT the 2013 Budget for the Waterloo Regional Heritage Foundation be approved as presented at its meeting on November 27, 2012.

CARRIED

## **2012-2013 COMMITTEES**

### **Allocations and Finance Committee**

- a) Request for grant extension – James Burrell and Carol Gregory, Ament-Burrell House, 70 Arthur Road West, Heidelberg, property rehabilitation projects

L. Haggarty provided an overview of the request.

MOVED by L. Haggarty  
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation approve an extension to the deadline for the grant to James Burrell and Carol Gregory for property rehabilitation projects at 70 Arthur Road West, Heidelberg to May 31, 2013, subject to all original grant conditions being met.

CARRIED

- b) Project/Event Grant Application - Backyard Theatre, remount of the Play titled *Nowhere Ontario*

L. Haggarty reviewed the proposed budget for the remount of the play. She noted that the request was for the venue, rehearsal space and insurance.

MOVED by L. Haggarty  
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation approves a grant to Backyard Theatre in the amount of \$2,000 toward the cost of the venue, Conrad Centre for the Performing Arts, for the remount of the play titled *Nowhere Ontario*, as described in the application for grant funding;

AND THAT the project be completed by November 27, 2013, a one year period from the date of the approved motion;

AND THAT suitable acknowledgement of the Foundation's contribution is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo, to be provided by the Foundation, to appear in all printed materials and advertising;

AND THAT a statement of account with copies of supporting invoices be submitted to the Foundation upon completion of the event with written request for payment;

AND FURTHER THAT the applicant agree that the event details, printed materials and advertising provided by the applicant to the Foundation, and the Foundation's support of such, may be used by the Foundation for such purposes as promotional materials and on the Foundation's website.

#### CARRIED

- c) Project/Event Grant Application – Township of Wellesley, Crosshill Town Hall, 4805 William Hastings Line, Crosshill, roof replacement

L. Haggarty advised that the Committee did not wish to proceed with this application.

- d) Publication Grant Application – Heritage Resource Centre, Grand River Watershed Heritage Bridge Inventory

L. Haggarty requested that the applicant be invited to the January Foundation meeting to provide an overview of the application.

- e) Consolidated Grant Policies

L. Haggarty advised that the Committee is working on the consolidated grant policies and a draft would be available in February for the Foundation's consideration.

There was discussion about funding requests for local Heritage Conservation Districts and it was noted that they fall under the local municipality's responsibility.

#### **Communications Committee**

S. Rung provided an update on WRHF promotional materials indicating that Heritage banners and bookmarks should be ready by the end of the year.

#### **Heritage Advisory Committee**

S. Lovell regrettably advised that no research awards were received. The Foundation explored ideas to create awareness for next year, such as, a feature on the Foundation's Website, flyers at the schools and on school websites. A. Crerar spoke about what the schools do for student awareness.

The Heritage recognition plaques will be installed by the end of the year.

**REPORTS – MEMBER ORGANIZATIONS**

- a) P. Clarke gave a verbal update on the N-W Branch, Architectural Conservancy of Ontario. Their Christmas celebration will be held on December 9, 2012 at the former Charles August Ahren's Home at 262 Queen Street. Work continues on the designations of the Rockway Seniors Centre bed and breakfast and the Stouffer Drive extension to New Dundee. Also, the Township of Woolwich will consider designating the Chalmers Presbyterian Church, in Winterbourne, for heritage interest.
- b) J. Glass provided a verbal update on the Waterloo Historical Society and advised that the year end meetings were held on November 6, 2012 and Lesley Webb was appointed as President of the Waterloo Historical Society. They are working on programming for the 101<sup>st</sup> year and the 100<sup>th</sup> annual volume will be published in the spring of 2013.
- c) D. Bonk gave a verbal update on the Waterloo Region, Ontario Genealogical Society and advised that the 1<sup>st</sup> annual ancestors photograph night to be held in December and explained the program information.

**CORRESPONDENCE/ INFORMATION**

The correspondence folder was circulated among board members at the meeting.

**OTHER BUSINESS**

- a) S. Rung advised that Waterloo Regional Heritage Foundation's 40th Anniversary is 2013 and the Annual General Meeting will have a higher profile and was open to any other ideas to recognize and celebrate throughout the year.
- b) A. Dias inquired about the Foundation's interest in a company called Formulating Change. She indicated that the company has a program for individuals to "round up" their Interact purchase transactions the difference is donated to the charity of their choice. She wondering if the Foundation would be interested in being one the charitable groups individuals could chose to donate. There was discussion about whether the Foundation would be interested in this type of initiative. However, the Foundation agreed to invite Formulating Change to the February 2013 meeting to provide more information about their program.
- c) A. Crerar indicated that third year Wilfred Laurier University students in the Practice of Public History are available for a couple hours a week from January through April. He gave background on the students and asked if there was anything members would like them to work. D. Bonk agreed to come up with some ideas and forward them to S. Rung for submission to the University.
- d) S. Lovell spoke about Bob Woolner who passed away on Friday, November 23, 2012. She spoke about his involvement in the heritage preservation of his family farm located on Zeller Drive in Kitchener. She spoke about the memorial service being held in his memory at the site on December 8, 2012.

It was noted that the Waterloo Regional Heritage Foundation annual Heritage Showcase will be held on February 16, 2013 at Conestoga Mall.

**NEXT MEETING** – January 22, 2013

**ADJOURN**

MOVED by T. Galloway  
SECONDED by J. Glass

That the meeting adjourn at 7:38 p.m.

CARRIED

**FOUNDATION CHAIR, *S. Rung***

**FOUNDATION SECRETARY, *J. Reid***



**REGION OF WATERLOO**

**WATERLOO REGIONAL HERITAGE FOUNDATION  
Treasurer's Report**

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**TO:** Chair S. Rung and Directors of the Waterloo Regional Heritage Foundation

**DATE:** January 22, 2013

**FILE CODE:** F28-05

**SUBJECT: 2013 INSURANCE POLICY RENEWAL**

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**RECOMMENDATION:**

THAT the Waterloo Regional Heritage Foundation approve the purchase of its 2013 insurance portfolio at an annual premium of \$2,153 plus applicable provincial sales tax of 8% (\$172.24), totaling \$2,325.24 from the ING Halifax Insurance Company (through Cowan Insurance Brokers Ltd.) under the terms and conditions outlined in the Treasurer's Report dated January 22, 2013.

**SUMMARY:** Nil

**REPORT:**

The Waterloo Regional Heritage Foundation's insurance portfolio renewed on January 1, 2013 and coverage has been secured subject to the Foundation's approval. The insurance renewal premium on the Foundation's account has increased \$26.00 or 2.4% over last year's premium of \$2,127.

Since last year, insurance market conditions and rates have remained stable. The Foundation continues to enjoy favorable premium rates because of its excellent claims history and limited exposure. Staff has been advised by Cowan Insurance Brokers Ltd. that the Foundation's insurance program was presented to other insurance companies doing business with their brokerage. The response received was that other insurance companies did not underwrite this class of business and for those that did; their premiums were not as low as that offered by the current insurer.

Commentary by Policy Coverage Being "Renewed"

In 2013, the Foundation's insurance portfolio will consist of the following types of coverage:

**Comprehensive General Liability: Coverage Limit \$2,000,000**

This type of coverage insures the Foundation against liability imposed by a Court of Civil Law for damages because of bodily injury or death to any person resulting from the operations of the Foundation and for damages to/or destruction of property of others caused by an accident.

**Directors & Officers Insurance: Coverage Limit \$2,000,000**

This form of insurance covers Directors and Officers against liability suits resulting from an action by a third party that alleges failure of the Directors, or Officers to exercise proper care and skill in the managing of the Foundation.

**FINANCIAL IMPLICATIONS:**

The Foundation's 2013 insurance premium is \$2,153, plus provincial sales tax of 8% (\$172.24), which totals \$2,325.24. This is a 2.4% increase over the premium that was paid in 2012. The Foundation's 2013 budget includes an insurance premium allocation of \$2,500 to accommodate this expense.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** *C. Smith*, C.I.P., R.F., Risk Manager

**APPROVED BY:** *C. Dyer*, Chief Financial Officer

## Publication Grant Application Form

**Instructions:** This application is intended for grants funded by the Waterloo Regional Heritage Foundation. Please read and understand the document *Publication Application Procedures* before attempting to complete this form. This is **not** an application for a Project/Event grant. Refer to [www.wrhf.org](http://www.wrhf.org) for complete information and a different application form.

This Application Form can be filled in directly on your screen from your keyboard. **Print the result** and follow the instructions in #14 at the end of the application.

Name of Group/Applicant: Heritage Resources Centre  
 Contact Person, if group: Lindsay Benjamin  
 Mailing Address: 200 University Ave. W.  
 City/Township: Waterloo  
 Postal Code: N2L 3G1  
 Telephone Number: 519-888-4567 x36921  
 Email Address: lebenjam@uwaterloo.ca  
 Web site Address: [www.environment.uwaterloo.ca/research/hrc/](http://www.environment.uwaterloo.ca/research/hrc/)  
 Fax Number: n/a  
 Amount of Grant Requested: \$ 1335.17  
 Total Production Cost: \$ 5164.83

1. Title of publication: Grand River Watershed Heritage Bridge Inventory (working title)
2. Preferred Printer: M & T Printing Group, Waterloo
3. Preferred Print Run (total number of copies): 55
4. What is the purpose or significance of this publication, and how does it contribute to the preservation of heritage within the Region?

The Grand, Speed, Eramosa, Nith and Conestogo Rivers were declared Canadian Heritage Rivers in 1994. The Grand River Conservation Authority spearheaded the designation process on behalf of its member municipalities. The Heritage River Inventory was created prior to the designation to demonstrate why the Grand River and its major tributaries warranted national recognition.

The Heritage River Inventory is updated from time to time as new information becomes available. The inventory is guided by the Cultural Framework for Canadian Heritage Rivers released in 2000 by the Canadian Heritage Rivers Board. The Heritage River Inventory is an

important reference tool for developing annual and decadal monitoring reports which are required by the Canadian Heritage Rivers Board.

Historic bridges are key features supporting the Canadian Heritage River designation. The Heritage River Inventory includes some historic bridges, but not all. The Heritage Resources Centre, in partnership with the Grand River Conservation Authority and the Heritage Working Group, was successful in securing funding to undertake a comprehensive inventory of heritage bridges within the Grand River watershed.

The listing of heritage bridges important to the Canadian Heritage River designation has been determined by the Heritage Resources Centre in consultation with watershed municipalities. A comprehensive bridge inventory will provide a planning tool for municipalities to consult when work associated with a bridge is contemplated. It would:

- identify whether a bridge has heritage significance;
- ensure consistency in the criteria and approach used to evaluate bridges in the Grand River watershed;
- identify whether or not a Heritage Impact Assessment would be required as part of an Environmental Assessment at the beginning of the EA process; and
- provide information that can be incorporated into a municipal cultural plan or heritage master plan.

This information will also be extremely useful to the Grand River Conservation Authority for the preparation of the 20-Year Monitoring Report, due for submission to the Canadian Heritage Rivers Board in 2014.

This report will contribute to the conservation of historic bridges and associated cultural heritage landscapes by highlighting their significance and relevance to the overall history of the Grand River watershed. To date, 190 heritage bridges have been identified for inclusion in the inventory. Many of these resources have never been researched and evaluated, as a project of this scope has not been undertaken. For the first time a complete and thorough inventory of the entire watershed has been completed, capturing the significance of unique bridge types and trends. It is also serving to highlight an alarming trend in demolition among specific bridge types, such as concrete bowstring arch and steel truss bridges. Each heritage bridge has been evaluated using Ontario Regulation 9/06, a respected evaluation criteria that sets the ground work for designation under the Ontario Heritage Act.

5. List any other financial assistance which has been approved or applied for towards this project (include any matching funds, regular budget allocations, Ministry grants or any other financial assistance for this project).

The HRC received funding from the Ministry of Tourism, Culture and Sports' Canadian Communities Prosperity Fund (CCPF) to undertake this heritage bridge inventory project. However, we received much less funding than we had applied for, which has made completing this very large and long-term project a challenge. In our budget we have \$3,500 allocated to printing but no funding for graphic design support. The HRC would like to use \$1,500 to pay an MA student from the School of Planning at the University of Waterloo with graphic design experience to craft a professional and attractive report.

6. Would this be published without a grant from the Foundation? Please explain.

Without additional funding, the quality of the report would appear less professional and perhaps less respected by key stakeholders. The goal of the HRC is to have this report as widely read as possible to increase the conservation efforts related to heritage bridges in the Region, watershed and Province.

7. Provide details on potential market for publication and proposed method of distribution:

The market for this report is large. It would include: each municipality in the Grand River watershed (39 upper and lower tier), Grand River Conservation Authority (GRCA), Heritage Rivers Board, Ministry of Tourism, Culture and Sport (MTCS), Ministry of Transportation (MTO), municipal planning and public works departments, private consulting firms, architects, municipal heritage committees, tourism industry, educators, property owners and the general public. The reports will be mailed to each watershed municipality, GRCA, MTCS and MTO. The report will also be made available electronically on the HRC and GRCA's websites.

8. List any grants that have been received from the Foundation in the past:

Year Requested	Amount Requested	Amount Received
2011	\$500	\$500

9. Your organization should plan to acknowledge any grant received from the Foundation. (Please include examples of acknowledgement.)

The Heritage Resources Centre is grateful to the Waterloo Region Heritage Foundation for their generous support without which the design and printing of this report would not have been possible.

The Foundation logo would also be included in the acknowledgements section.

10. Date of Completion: (If more than 12 months, please explain)

March 2013

11. Please supply the following material with this application:

- Draft manuscript
- Resolution from Governing authority and/or letters of support
- Two quotations from printers with at least two print runs: i.e., 500 copies, 1,000 copies from each printer.
- Any other information which you feel would support your application.

12. Required financial information to be included with your application:

- Two quotations from printers
- Business plan. If the business plan contains "in kind" contributions, please provide a separate *cash flow* budget.

The financial information should detail the following:

**Revenue,**

Suggested retail price per copy,	\$free
Wholesale price, if applicable,	\$n/a
Estimated minimum number of copies to be sold,	n/a
Total net revenue.	\$n/a

**Expenses:**

Author(s) fee (if any),	\$n/a
Copy-editing,	\$n/a
Design & illustrations, maps, etc.,	\$1500
Printing (number of copies 55x 66.63\$/copy),	\$3664.83
Overhead and marketing,	\$n/a
Total production cost,	\$5164.83
Surplus/(Deficit)	\$(1335.17)

12. By making this submission, I/we certify that to the best of my/our knowledge, the information provided on this application form is accurate and complete and is endorsed by the organization which we represent.

13. Signature(s) of/for the applicant(s). \_\_\_\_\_  
 Date: Nov. 21/12 \_\_\_\_\_

14. When completed, **print the result** and mail, fax, email or deliver, **with all additional pages and supporting documents**, to:  
 Waterloo Regional Heritage Foundation,  
 c/o Council/Committee Support Specialist, Council & Administrative Services  
 Regional Administration Building,  
 150 Frederick Street, 2nd floor,  
 Kitchener ON N2G 4J3

Questions? Telephone: 519-575-4493 or Email: [gmike@region.waterloo.on.ca](mailto:gmike@region.waterloo.on.ca)  
 Please make sure that your application is complete.  
 An incomplete application and/or incomplete documentation will prevent a decision by the Foundation.



Region of Waterloo

PLANNING, HOUSING AND  
COMMUNITY SERVICES

150 Frederick Street, 8th Floor  
Kitchener ON Canada N2G 4J3  
Telephone: 519-575-4533  
Fax: 519-575-4440  
[www.region.waterloo.on.ca](http://www.region.waterloo.on.ca)

Sandy Rung, Chair  
Waterloo Regional Heritage Foundation  
150 Frederick St.  
Kitchener, ON  
N2G 1J3

November 21, 2012

Dear Ms. Rung:

Re: Grand River Watershed Bridge Inventory

The Grand River Watershed Bridge Inventory project undertaken by the Heritage Resources Centre and the Grand River Conservation Authority, to fully inventory the bridges in the entire Grand River Watershed, is an important and timely Cultural Mapping Project. At a time when many historically significant bridge structures are being demolished and replaced, the communities along the Grand River, a Canadian Heritage River, are working to identify and conserve these resources. Heritage Bridges play an important role that goes well beyond their obvious function as connective components of our transportation infrastructure. They contribute to our community's social and economic development and reflect the technology of the times they were built in. Many of these bridges are familiar and distinctive landmarks that contribute to a strong sense of place and link the current generation to the past.

In 2006, over 100 bridges were inventoried and ranked according to their heritage significance in Waterloo Region. This research has led to more detailed research on the top 10 historically significant bridges as well as on the twelve steel truss bridges that grace the region's waterways. The Region has seen the restoration of 8 of the top 10 bridges and through the Heritage Bridge Recognition Program has been developing interpretive plaques for each bridge and has highlighted significant bridges on historical driving tour brochures.

Through the Grand River Watershed Bridge Inventory project this type of research has been undertaken for the full watershed - linking the communities along the Grand River and resulting in the broad identification of a shared resource that characterizes the watershed. From our experience at the Region of Waterloo we are hopeful that the inventory of these resources will be the foundation to the long term recognition of the importance of these structures to our communities' future growth and development. Now that this research has been completed, we look forward to seeing it published, shared and used in the conservation of these significant heritage resources.

Sincerely,

A handwritten signature in black ink that reads "Kate Hageman".

Kate Hageman, Cultural Heritage Specialist



May 25, 2011

Heritage Resources Centre  
University of Waterloo  
Environment Building 1, Room 351  
200 University Ave. W.  
Waterloo, ON N2L 3G1

RE: Grand River Watershed Bridge Inventory

In 1987, the Grand River Conservation Authority, on behalf of its member municipalities, spearheaded a participatory process to have the Grand River and its major tributaries declared Canadian Heritage Rivers. This initiative was also supported by several provincial ministries, including the Ministry of Culture. The designation of the Grand River and its major tributaries was put forward by the Province of Ontario through its representative on the Canadian Heritage Rivers Board. This national designation was achieved in 1994, based on outstanding river-related human heritage and recreational features/values of national significance. It gives national recognition to the rivers but carries no regulatory or legal restrictions.

If the human heritage features/values for which the river was designated a Canadian Heritage River are degraded or lost, the river can be de-designated from the Canadian Heritage Rivers System. The loss of one feature/value does not in itself warrant loss of the heritage river status. It is the cumulative effect of the loss of many which would cause the Canadian Heritage Rivers Board to re-evaluate the status of the rivers. The Grand River Conservation Authority, on behalf of its member municipalities, is the agency that reports these changes to the Canadian Heritage Rivers Board.

The Grand River watershed contains a significant array of heritage bridges of different types, materials and construction methods constructed over the past century (see *Crossing the Grand* by David Cuming, *Grand Actions Newsletter*, Volume 4, No. 2, 1999). Bridges are a vital component of the watershed's human heritage and tell us much about the history of settlements, changing technology and transportation. They are also distinctive landmarks and community gateways and icons.

However, over the last two decades, many of the heritage bridges in the watershed have deteriorated to a point where they need major repair or replacement. In many instances, municipalities do not have the human, financial, planning and other resources needed to protect their heritage bridges. The fate of each structure is dealt with individually through an Environmental Assessment process undertaken by the municipality or the Province, whichever applies. This process does not take into account the upstream-downstream and cross-boundary heritage links along the river system. Sometimes, heritage impact studies for heritage bridges are overlooked. Consequently, many of the heritage bridges which represent the human heritage elements which contribute to the national designation for the Grand have been lost or are at risk of being lost.



No comprehensive inventory of the number and value of heritage bridges in the watershed exists, although the Region of Waterloo has undertaken a complete inventory of bridges within its municipal boundaries. Access to a complete inventory of heritage bridges within the Grand River watershed would provide a valuable planning tool for all watershed municipalities to strategically assess which bridges are worthy of protection and rehabilitation long before the need to rehabilitate or replace the bridge is contemplated. This would assist municipalities in making strategic decisions about these heritage structures and take the necessary steps to ensure that key heritage bridges are maintained and protected in support of the Canadian Heritage River designation.

For these reasons, the Grand River Conservation Authority strongly supports this proposal as a worthy candidate for CCPF funding and is pleased to be a partner in this proposal. As such, the Grand River Conservation Authority has agreed to provide \$2,000 in funding towards the project as well as \$12,000 worth of services in-kind (\$10,000 consultation and \$2,000 technical support to enter inventory data into the web-based heritage river inventory available through the Grand River Conservation Authority website).

Yours very truly,

A handwritten signature in black ink that reads "Barbara Veale". The signature is written in a cursive, flowing style.

Barbara Veale MA, RPP, MCIP  
Coordinator of Policy Planning and Partnerships



Operated by:  
**M&T insta-print (K-W) Ltd.**  
 265 Weber St. N., Waterloo, Ontario N2J 3H7  
 Phone: (519) 886-6800 · Fax: (519) 886-3404  
 www.mtprint.com

# Estimate

No. **E#164830**  
 reprint #2

Date 11/21/2012

Customer P.O. No.

Lindsay Benjamin  
 Heritage Resources Centre

Phone: 519-888-4567ex36921

QUANTITY	DESCRIPTION	AMOUNT	
55	Booklet (338 pages) 55 Under 500 total books Hand collate - maps Pick up	290.68	
	Guts no bleeds, 8.5 x 11 Britewhite 60# Lynx Opaque, 165 sheets, copied on 2 sides Splash File Transfer	2,848.33	
1	Normal cutting		
	Map sheets no bleeds, 11 x 17 Britewhite 60# Lynx Opaque, 3 sheets, copied on 1 side Splash File Transfer	74.57	
165	Hand fold - 2 folds		
	Cover no bleeds, 17.75 x 11 White 10# Everest Coated C1S, copied on 1 side Splash File Transfer	29.63	
4	Normal cutting		
CASH Sales Rep: Dean Froome Taken by: April C This estimate is good for 30 days. Please call us if you have any questions.  Thank you!		File Originals Ship Via: Wanted: Mon 11/26 Booklet	
		SUBTOTAL	3,243.21
		HST	421.62
		TOTAL	3,664.83

Print Quote #2:

*New Media Services/Retail Services, University of Waterloo*

Total: \$6,200 (please disregard quote for printing media kits)

Quote will be the same, except there are no taxes.

The reason it's so expensive is because it's all full colour.

Cheers,

Laurie

Laurie weiler  
Project Co-ordinator- Digital  
New Media Services/Retail Services  
519-888-4567 Ex. 33083  
Fax- 519-888-4314  
ljweiler@uwaterloo.ca

-----Original Message-----

From: Lindsay Benjamin [mailto:lebenjam@uwaterloo.ca]  
Sent: Tuesday, September 18, 2012 3:38 PM  
To: Laurie Weiler  
Subject: RE: HRC Printing Quote

Hi Laurie,

We have internal accounts. Will that make the quote cheaper?

Thanks again,

Lindsay

Quoting Laurie weiler <ljweiler@uwaterloo.ca>:

Hi Lindsay,

Ok, here are some prices for you.

The media kit one is easy...and can be done within a day or two.

15 copies, 11 x 17, Exact colour copy paper, printed both sides, full colour and fold in half.

\$35.00 plus taxes if not paying with an internal account #.

The next one is a big job and we would need a week and a half to two weeks to produce this.

322 pages, printed both sides, full colour, 8 1/2 x 11, Lynx 60 lb. text, 3 sheets are 11 x 17, single sided full colour and folded to insert. Cover is double sided, full colour on Supreme silk 10 pt

coverstock.

Collate and perfect bind.

55 copies- \$6200.00 plus taxes, if not paying with an internal account.

Again, the first job (media kits is quick and easy) it's the second job that is very large and requires approx. 2 weeks to produce.

If you have any further questions, just let me know!

Cheers,

Laurie

Laurie weiler

## **Grand River Watershed Heritage Bridge Inventory Report Proposed Table of Contents**

- Preamble (Chris Andrae or Robert Shipley to write) (inside cover)
- ToC (1 pg)
- Executive Summary (.5 pg)
- Introduction (.5 pg)
  - Background (.5 pg)
  - Project Goals (.5 pg)
  - Brief history of bridge building in the Watershed (3 pgs)
  - Overview of the Grand River's Heritage River Designation (1pg)
- Purpose (1pg)
  - Scope
  - Limitations
- Methodology (3pgs)
  - Primary Data Collection
  - Field Inspection Process
  - Secondary Data Stage
  - Community Knowledge
- Results
  - Charts/Figures (1pg)
  - Images and brief description of bridge types found (1pg)
- Evaluation (1pg)
  - Overview of Reg. 9/06
  - .5-1pg dedicated to each (190 heritage bridges identified) identified heritage bridge (to include a photo of the bridge, general information, Reg. 9/06 criteria chart, bridge description/history) (220 pgs)
- Map of Watershed (1pg)
- Opportunities (.5 pg)
- Next Steps (.5 pg)
- Conclusion (.5 pg)
- Acknowledgements (1 pg)
- Appendices
  - Maps of each watershed municipality with heritage bridges (50 pgs)
  - Field Inspection Form (1 pg)
  - List all bridges identified (name, location, MTO #) (15 pgs)
  - List of designated bridges in the watershed (1 pg)
  - Demolished Bridge Summaries and Map (6 pgs)
  - Additional/historic photographs (29 pgs)
  - Excerpt from OHA Sec. 27 and 29, Part IV (1 pg)
  - Ontario Reg. 9/06
  - Bibliography (1 pg)

Total pages estimated: 342 (171 pgs double-sided)

# Main Street Bridge



General Information	Physical Details
<b>Bridge No.</b> C1	<b>Type:</b> Concrete Bowstring Arch
<b>Ownership:</b> Regional Municipality of Waterloo	<b>Span:</b> Two
<b>Construction Date:</b> 1931	<b>Dimensions:</b> 59.6m x 18.5m (LxW)
<b>Water Crossing:</b> Grand River	<b>Materials:</b> Reinforced concrete

Evaluation Form	Check
<b>Design/Physical Value</b>	
I. Is a rare, unique, representative or early example of a style, type, expression, material or construction method	<input type="checkbox"/>
II. Displays a high degree of craftsmanship or artistic merit	<input type="checkbox"/>
III. Demonstrates a high degree of technical or scientific achievement	<input type="checkbox"/>
<b>Historic/Associative Value</b>	
I. Has direct association with a theme, event, belief, person, activity, organization, or institution that is significant to the community	<input type="checkbox"/>
II. Yields, or has the potential to yield, information that contributes to an understanding of the community or culture	<input type="checkbox"/>
III. Demonstrates or reflects the work or ideas of an architect, artist, engineer, builder, designer or theorist who is significant to a community	<input type="checkbox"/>
<b>Contextual Value</b>	
I. Is important in defining, maintaining or supporting the character of an area	<input type="checkbox"/>
II. Is physically, functionally, visually or historically linked to its surroundings	<input type="checkbox"/>
III. Is a landmark	<input type="checkbox"/>

### General Description

The Main Street Bridge spans the Grand River between Water and Melville Streets, in the former City of Galt, now the City of Cambridge. The bridge is a multiple-span concrete bowstring arch bridge and was constructed in 1931. The property was designated by the City of Cambridge in 1982 for its heritage value under Part IV of the Ontario Heritage Act (By-law 2225). The Cambridge Main Street Bridge has also been listed on the Ontario Heritage Bridge list, a list of provincially significant bridges maintained by the Ministry of Tourism, Culture and Sport.

Cambridge's Main Street Bridge is located in the historic centre of the former City of Galt and spans the Grand River, a Canadian Heritage River. It is part of a group of four multiple-span concrete bowstring arch bridges spanning the Grand River that were erected in the same time period and in a similar style. These bridges are a part of the upgrading work that took place to the transportation networks in Ontario, after the First World War, to accommodate the increased number of automobiles. This group includes two other bridges within the Region of Waterloo, the Freeport Bridge and the Bridgeport Bridge in Kitchener. The fourth bridge, the Caledonia Bridge is located in the nearby City of Caledonia.

The Cambridge Main Street Bridge crosses the Grand River and connects the east and west sides of downtown Galt, making it the most important bridge in the City of Cambridge. The first bridge on this site was a three-span steel truss bridge built in 1819 and rebuilt 1858. The current bridge was commissioned by the former City of Galt, at a cost of approximately \$55,000. The structure was designed by Archibald B. Crealock, a consulting engineer from Toronto and was built in four months, by W.H. Yates Construction Company Limited of Hamilton. The official opening of the Main Street Bridge took place on December 22, 1931.

The Cambridge Main Street Bridge is a reinforced concrete bowstring arch bridge with decorative concrete rails and balustrades. The bridge's bowstring design was popular in the 1920s and 1930s as it required minimal material, was simple to install and could easily accommodate vehicular traffic. The bridge's abutments and piers are built entirely on limestone bedrock. Two lanes of cars can cross the bridge and 8-foot wide sidewalks, one on either side of the vehicular traffic, allow for safe pedestrian passage.

Sources: *City of Cambridge By-law 2225*  
*City of Cambridge Report, 2002*  
*Municipal Structure Inspection Form, County of Brant*  
*Spanning the Generations, Phase 2*

## GRAND RIVER CONSERVATION AUTHORITY

REPORT NO. CW-04-12-44

DATE: April 12, 2012

TO: Committee of the Whole

SUBJECT: Grand River Bridge Inventory

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RECOMMENDATION:

THAT Report No. CW-04-12-44 - Grand River Bridge Inventory be received as information.

## SUMMARY:

In 1987, the Grand River Conservation Authority (GRCA) on behalf of its member municipalities, spearheaded a process to have the Grand River and its major tributaries declared Canadian Heritage Rivers. This national recognition was achieved in 1994 and is based on outstanding river-related recreational and human heritage features/values of national significance. The Canadian Heritage Rivers designation does not have any regulatory or legal restrictions. This report outlines past and ongoing research on bridges in the watershed, which is one component of the designation, and the GRCA process to receive information for the watershed bridge inventory.

## REPORT:

A Heritage Working Group was formed in 1995 after the Grand River and its major tributaries were declared Canadian Heritage Rivers. Members are drawn from watershed municipalities, Parks Canada, museums, universities, heritage groups and the GRCA.

Prior to obtaining the Canadian Heritage River designation, an inventory of significant heritage features/values was carried out to demonstrate that the Grand River and its major tributaries were worthy of national recognition. The GRCA maintains and periodically updates the Heritage River Inventory following "A Cultural Framework for Canadian Heritage Rivers" published by the Canadian Heritage Rivers System in 2000. This inventory is an important reference tool for developing the annual and decadal monitoring reports.

The Heritage River Inventory initially included twelve heritage bridges that were identified in the Ontario Heritage Bridge Program (1991). Historic bridges represent one of the main elements contained in the cultural framework. The heritage value of the majority of bridges within the watershed was not assessed at that time.

In 2003, an assessment was undertaken entitled *Grand River Heritage Bridge Inventory (Grand Old Bridges)*. The inventory work was based on secondary sources of information; no primary research was carried out. All watershed municipalities were requested by the GRCA to provide relevant information and comment on the proposed ranking criteria. The consultants considered 99 bridges throughout the watershed, most of them along the main stem of the Grand River. A total of 69 bridges were considered to have heritage significance, supporting the heritage river designation. In some cases, municipalities did not provide the consultant with information. Since the evaluation was based on secondary data sources and not all bridge structures were assessed, information about the bridges is not complete. The Grand River Heritage Bridge Inventory was supplemented by information obtained through a comprehensive inventory of heritage bridges in Waterloo Region undertaken by the Region of Waterloo in 2004 and 2007.

In 2008, GRCA Report No. CW-10-08-81 outlining the benefits of and steps required to undertake an assessment of all heritage bridges in the watershed was presented to the GRCA members. Concurrently, the Heritage Working Group explored opportunities to:

- 1) collaborate with the Ministry of Tourism, Culture and Sport
- 2) increase awareness of the value of heritage bridges
- 3) obtain resources and financial support for a comprehensive update of the Heritage Bridge Inventory

In 2009, GRCA Report No. CW-04-09-32 was prepared, advising that the Heritage Resources Centre at the University of Waterloo was interested in undertaking the additional heritage bridge inventory work. GRCA staff was requested to work with the Heritage Working Group and the Heritage Resources Centre to continue to explore opportunities for external funding.

In 2010, the Heritage Resources Centre submitted an application to the Ministry of Tourism, Culture and Sport through the Creative Communities Prosperity Fund (CCPF) for funding to complete the Grand River Heritage Bridge Inventory. The Heritage Resources Centre was notified that it had been successful in obtaining \$45,000 from the Ministry. The GRCA has provided an additional \$2,000 (from the 2011 budget) and will encourage watershed municipalities to participate in the project.

The project starts in March, 2012 and will be completed in 2013. A report that describes the process used to create this inventory will be part of this project. It is hoped that this report will be useful for municipalities who may want to carry out or update their heritage bridge inventories. The report will also be useful for updating the Heritage River Inventory and supporting the development of the 20-year Heritage River Monitoring Report for the Grand River, due in 2014.

The Ministry of Tourism, Culture and Sport is the lead policy and commenting agency for heritage. Through the *Environmental Assessment Act*, GRCA staff encourage the proponent to conduct a heritage assessment for bridge projects. Staff request copies of heritage assessments and/or photos for the Heritage River Inventory. In some cases an Environmental Assessment may not be required. In these circumstances, during the GRCA permit approval process, staff request photos of the bridge for the purpose of supplementing the information in the bridge inventory. Staff include general information regarding bridges in the permit reports to the GRCA for information. The Canadian Heritage River designation does not have any regulatory or legal restrictions.

#### FINANCIAL IMPLICATIONS:

The Grand River Conservation Authority contributed \$2,000 to this project from the 2011 budget.

#### OTHER DEPARTMENT CONSIDERATIONS:

The Coordinator of Policy Planning and Partnerships will participate on a project Steering Committee. Resource Planning staff provide advice and request general information for the bridge inventory through the Environmental Assessment and permit process.

Prepared by:

Approved by:

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Barbara Veale, Coordinator of Policy  
Planning and Partnerships

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Nancy Davy  
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