



WATERLOO REGIONAL HERITAGE FOUNDATION AGENDA

Note
Location
Change →

Tuesday, May 28, 2013
6:30 p.m.
Waterloo County Room
Regional Administration Building
150 Frederick Street, Kitchener

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1. **DECLARATIONS OF CONFLICT OF INTEREST**
 2. **DELEGATIONS**
 3. **PRESENTATIONS**
 4. **APPROVAL OF MINUTES – April 23, 2013** 1
 5. **ACCOUNTS AND GRANT SUMMARY**
 6. **BUSINESS ARISING FROM THE MINUTES**
 7. **2012-2013 COMMITTEES**
 - a) Allocations and Finance Committee
 - i. Grant Policies (*Distributed to members only*)
 - ii. Request for grant extension - Project grant Waterloo Historic Song Cycle Collaborative 5
 - b) Communications Committee
 - i. WRHF annual awards – recommendations
 - c) Heritage Advisory Committee
 - d) Executive Committee
 8. **REPORTS – MEMBER ORGANIZATIONS**
 - a) Architectural Conservancy of Ontario, N-W Branch – P. Clarke
 - b) Heritage Cambridge – B. Paddock

- c) Waterloo Historical Society – J. Glass
- d) Ontario Genealogical Society, Waterloo Region – D. Bonk
- 9. **CORRESPONDENCE** – Available at Meeting
- 10. **OTHER BUSINESS**
- a) Expiry of member appointments at Annual General Meeting on June 11, 2013
- 11. **NEXT MEETING - June 11, 2013 (Annual General Meeting)**
- June 25, 2013 (Regular Meeting)
- 12. **ADJOURN**



WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, April 23, 2013
6:30 p.m.
Room 110
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, J. Glass, L. Haggerty, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, J. Roberts, K. Seiling, W. Stauch and L. Turner

Members absent: T. Galloway and Z. Janecki

DECLARATIONS OF CONFLICT OF INTEREST

None declared.

K. Seiling reminded Foundation members to excuse themselves during discussion if they have declared a conflict of interest.

APPROVAL OF MINUTES

MOVED by L. Haggerty
SECONDED by J. Glass

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on March 26, 2013, be approved, as amended.

CARRIED

ACCOUNTS AND GRANT SUMMARY

E. Flewwelling circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for April 2013 period, outstanding approved commitments and the Foundation's net funding position. She also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

2012-2013 COMMITTEES

- a) Allocations and Finance Committee
- i) Publication Grant Application – Susan Fish Re: St. Jacobs Farmers' Market Cookbook publication

L. Haggerty advised that the Committee discussed the publication application from Susan Fish for the St. Jacobs Farmers' Market Cookbook and although this is a worthwhile project there is not enough historical content to qualify for a grant from the Waterloo Regional Heritage Foundation. A motion was brought forward to not approve the publication grant.

MOVED by L. Haggerty
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation will not approve the publication application from Susan Fish for the St. Jacobs Farmers' Market Cookbook because there is insufficient heritage content to qualify for a grant.

AND THAT the project is expected to generate significant profit therefore it does not require financial support.

CARRIED

ii) Property Grant Application - Theodora Malatches, Roof Restoration, Corner of Main and Ainslie, Cambridge

L. Haggerty gave an overview of the project and the grant request. She advised that the Committee is looking for more information and that she will seek additional information from the applicant prior to requesting that she appear as a delegation before the membership.

iii) Revised Grant Policies

L. Haggerty stated that no changes were made to the Grant Policies and that the Allocations and Finance Committee would like to put forward a motion to approve the Grant Policies.

MOVED by L. Haggerty
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation approve the Grant Policies.

CARRIED

Members asked if HAC has a binder with the various by-laws passed for designated districts. S. Rung inquired about obtaining one.

b) Communications Committee

S. Rung provided an update on the Annual General Meeting announcing that Ken Seiling has agreed to be the guest speaker. She highlighted that tours of the SunLife Financial building will be held at 6:15 p.m. and 6:30 p.m. and the meeting will start at 7:00 p.m. She highlighted the duties of some of the members and asked members to forward on any names of people who should be invited. It was also noted that past members of the Foundation will be invited.

Clarification was provided on advertising for the AGM and on the award nominations.

A. Crerar stated the co-op students presentation is almost complete and asked that two monitors be set up for the presentation

S. Rung asked the members to email Z. Janecki if they had any other ideas for the AGM.

c) Heritage Advisory Committee

S. Lovell stated that the deadline for award nominations was today. She expressed concerns with the lack of nominations noting a number of outstanding and worthy members of the community were not nominated. She asked that if members are aware of any nominations in the works to forward them on. B. Paddock stated that he was aware of a nomination for the Awards of Excellence on behalf of Cambridge Heritage Committee and that he will pass that on.

S. Lovell provided clarification on the next steps of approving the nominations.

S. Lovell provided an update on the plaque installations. She stated that 12 to 15 plaques have already been installed and that W. Stauch has taken pictures and will forward the pictures to S. Rung to be posted to the website.

d) Executive Committee

S. Rung indicated that there is no report at this time.

REPORTS – MEMBER ORGANIZATIONS

a) Architectural Conservancy of Ontario, N-W Branch

P. Clarke gave a verbal update on the recent events of N-W Branch, Architectural Conservancy of Ontario. The organization attended the Waterloo Regional Archivists Interest Group Meeting; Climate Action Workshop; and held a focus session at St. John's Kitchen.

They are organizing a "Celebration of Rockway History" event on May 15 and is hosting a local building tour on May 24 of such sites such as Breithaupt Block.

They have been completing a membership survey online, to get more in touch with ACO members locally and determine where people's priorities are.

b) Heritage Cambridge

B. Paddock gave a verbal update noting they are 18 days away from The Annual House Tour that will feature historic homes and properties in Hespeler and the Black Bridge area.

He provided background information on a farm house in Preston along the Grand River noting they are currently trying to determine if someone can take the house or at worst case salvage some materials onsite. He expressed concerns with the lack of consideration for salvaging materials and suggested that perhaps there should be a policy in the City of Cambridge.

c) Waterloo Historical Society

J. Glass provided a verbal update on the Waterloo Historical Society noting the next public meeting will be on May 11th, and Dr. John Carter will be speaking on The Canadian Rebellion of 1837-1838 and what effect, if any, on the area. J. Glass highlighted that they will be handing out their 100th Anniversary Volume at that meeting. He also noted on May 18th at 11:00 a.m. they will be having their 100th annual plaque unveiling at the Waterloo Regional Museum and Warren Stauch will be making a presentation.

J. Glass advised that the next Waterloo Historical Society public meeting will be their Annual History Under the Trees meeting on July 6th.

d) Ontario Genealogical Society, Waterloo Region

D. Bonk provided a verbal update highlighting the Society's summer plans to finish the Township of Wilmot's cemeteries. He highlighted that there will be a guest speaker at the next Ontario Genealogical Society meeting.

CORRESPONDENCE

The correspondence folder was circulated among the members for their review.

OTHER BUSINESS

- a) W. Stauch updated the members on the bus tour. The tour will take place on Saturday, May 25, 2013 from 1:00 p.m. to 4:00 p.m. He asked members to invite family and friends and to register in advance with him so he knows the numbers for the bus. He noted he will email the members more details.
- b) W. Stauch, L. Turner and D. Bonk attended Waterloo Region Archives Interest Group meeting on April 12th, 2013.
- c) S. Rung introduced Erin Flewwelling the new Foundation Secretary.

NEXT MEETING – Tuesday, May 28, 2013

ADJOURN

MOVED by J. Lewis
SECONDED by S. Lovell

THAT the meeting adjourn at 7:10 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *E. Flewwelling*

May 21, 2013

To: The members of The Waterloo Regional Heritage Foundation:

A year ago, The Waterloo Regional Heritage Foundation authorized a grant for the recording and student-accessible website design of a "Heritage Song Cycle" named "The River Rolls." The request came to you from the three composers – Charlene Nafziger, Mike Erb and myself, Paul Knowles. "The River Rolls" is a musical presentation that tells the stories of Waterloo Region in song and narrative links.

Our intention was to complete the project within 12 months. However, some personal issues in the summer of 2012 delayed the recording for several months. We did resume the project in 2012, however, and we are now at this point:

The professional recording of all 14 songs and 14 narrative links is completed, carried out at CedarTree Recording Studio, using eight musicians and performers.

The professional mixing of the recording is a few days from completion.

Design of the CD cover is being carried out by artist Diana Erb.

Work has begun on the website, www.theriverrolls.ca

Two public performances of "The River Rolls" have been booked for the fall of 2013, sponsored by area businesses. One will be at the Waterloo Region Museum, Sept. 27; the second at Steinmann Mennonite Church, Oct. 4. Advance notice of these concerts has included credit to the Waterloo Regional Heritage Foundation.

The project will be completed by this Fall – the completed recording, a finalized website with full access to teachers and students in the region. Obviously, we have already incurred the bulk of the expenses covered by the grant from the Heritage Foundation. I write to request an extension from the Foundation, allowing us to complete this project within the current calendar year (although we will be finished well before the end of 2013).

Thank you for your support for this exciting and innovative project,

Paul Knowles, on behalf of Charlene Nafziger and Mike Erb

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