



WATERLOO REGIONAL HERITAGE FOUNDATION AGENDA

Tuesday, November 26, 2013
6:30 p.m.
Waterloo County Room
Regional Administration Building
150 Frederick Street, Kitchener

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- 1. DECLARATION OF CONFLICT OF INTEREST**
 - 2. DELEGATIONS**
 - 3. APPROVAL OF MINUTES – [October 22, 2013](#)** 1
 - 4. BUSINESS ARISING FROM MINUTES**
 - a) Update from L. Haggerty on Grant Research
 - 5. ACCOUNTS AND GRANT SUMMARY**
 - 6. 2013-2014 COMMITTEES**
 - a) Allocations and Finance Committee
 - i) Ken Hoyle re: Property Grant Application
 - b) Communications Committee
 - c) Heritage Advisory Committee
 - d) Executive Committee
 - 7. REPORTS – MEMBER ORGANIZATIONS**
 - a) N-W Branch, Architectural Conservancy of Ontario – A. Schiedel
 - b) Heritage Cambridge – B. Paddock
 - c) Waterloo Historical Society – J. Glass
 - d) Waterloo Region, Ontario Genealogical Society – D. Bonk

- 8. CORRESPONDENCE/ INFORMATION – Available at Meeting**
- 9. OTHER BUSINESS**
- 10. NEXT MEETING – Tuesday, January 28, 2014**
- 11. ADJOURN**

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, October 22, 2013
6:35 p.m.
Waterloo County Room
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, A. Crerar, A. Dias, J. Glass, L. Haggerty, Z. Janecki, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, J. Roberts, *K. Seiling, and W. Stauch

Members absent: T. Galloway and L. Turner

DECLARATIONS OF CONFLICT OF INTEREST

None declared.

APPROVAL OF MINUTES

MOVED by Z. Janecki
SECONDED by L. Haggerty

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on September 24, 2013, be approved

CARRIED

ACCOUNTS AND GRANT SUMMARY

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for September 2013 period, outstanding approved commitments and the Foundation's net funding position. She also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

C. Bogusat also distributed the Draft 2014 Budget and provided an overview of the budget.

BUSINESS ARISING FROM MINUTES

W. Stauch thanked the members who attended the North Dumfries tour stating that they had a great time and everyone enjoyed themselves. He also thanked Margaret McCreery for opening her cabin up on the tour for people to see.

2013-2014 COMMITTEES

a) Allocations and Finance Committee

S. Massel referred to the written report that was attached to the agenda stating that report is a summary of the Allocation and Finance Committee's discussions and decisions on Lauren Judge grant application and Jim Kalbfleisch, Kitchener-Waterloo Weaver's and Spinners' Guild application.

i) Lauren Judge, Globe Studios re: Publication Grant Application

Committee members asked if there was any part of the application WRHF could fund her for. S. Massel stated that Lauren Judge was looking to be paid for her time and that she doesn't know what she wants to do with the project. S. Massel did note that she has encouraged Lauren Judge to bring an application forward once she has decided what she wants to do with the project.

MOVED by S. Massel

SECONDED by L. Haggerty

THAT the Waterloo Regional Heritage Foundation not approve the grant from Lauren Judge to support a research project to record the history of Globe Studios. The application was not approved for the following reasons:

1. The project does not have a clearly defined, tangible outcome.
2. Budget expenses have not been substantiated.
3. The project lacks funding partners and other stakeholders.

CARRIED

ii) Jim Kalbfleisch, Kitchener-Waterloo Weaver's and Spinners' Guild re: Project/Event Grant Application Weavers and Spinners

S. Massel provided background information on the application noting that the original request was for \$4,140. She noted that the original application did not include direct quotes from the vendors and the revised quote is for \$4,191.00. She did point out that A&F is rounding the number up to \$4,200.00.

MOVED by S. Massel

SECONDED by B. Paddock

THAT the Waterloo Regional Heritage Foundation approve a grant to the Kitchener-Waterloo Weavers and Spinners' Guild in the amount of \$4,200.00 to purchase three spinning wheels, four table looms and carrying and storage bags;

AND THAT the purchase be completed before October 22, 2014, a one-year period from the date of the approved motion;

AND THAT a suitable acknowledgement of the Foundation's contribution is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo;

AND FURTHER that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

CARRIED

b) Heritage Cambridge

B. Paddock reported that Heritage Cambridge has been asked to be on a Steering Committee at the City of Cambridge for the Black Bridge project.

B. Paddock informed members about Peter Stokes, an architect that passed away at the age of 86 in the summer. He highlighted some of P. Stokes work and showed pictures of the stairs in the Clocktower, in Cambridge that he designed. B. Paddock stated they would like to see P. Stokes recognized for his work.

b) Communications Committee

Z. Janecki stated that there was no report.

c) Heritage Advisory Committee

S. Lovell highlighted the success of the North Dumfries bus Tour and thanked Margret McCreery again for opening up her cabin. S. Lovell highlighted that the deadline for the HAC awards is March 25, 2014 and pointed out that HAC members are expecting nominations from J. Glass, D. Bonk and B. Paddock.

*B. Paddock and K. Seiling left the meeting at 6:54 p.m.

Foundation members decided in an effort to encourage applications for the Heritage Research Award; a) proposals for MA research seminar papers would along with major research papers and thesis be considered and, b) that the deadline for the applications be shift to January 2014.

d) Executive Committee

S. Rung briefly highlighted what was discussed at the budget meeting with respect to advertising and the website. S. Rung suggested that the website needed updating and asked if a website Committee could be established to talk about how to improve the website. L. Haggerty, J. Glass, D. Bonk and A. Dias all volunteered to sit on website committee with S. Rung. S. Massel pointed out that Allocation and Finance information needed to be updated as well.

REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario

S. Rung announced that a member still has not been appointed to the Foundation and W. Stauch was asked to contact Kae Elgie with respect to appointing a member.

c) Waterloo Historical Society

J. Glass highlighted that on Tuesday, September 24th, author John McKenty presented the history of Canadian bicycles to 90 people at the pavilion in Kitchener's Victoria Park. John also spoke about his recent book, *Canada Cycle & Motor – The CCM Story*. Thanks to some great publicity, approximately 20 non-WHS members attended this event. As always, the meetings are open to the general public.

On September 21st, WHS co-hosted the Doors Open event at Brubacher House Museum with the Waterloo Area Chapter, Pennsylvania German Folklore Society. They were very pleased with the attendance at this event as it introduced both organizations to many people.

The next public meeting will be the 101st Annual General Meeting on Saturday, November 9th at 1:30 at the Fire Hall Museum Education Centre, 56 Dickson Street, Cambridge. A new item for sale this year is the slipcases/holders made especially for the WHS volumes.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk noted there was nothing to report on.

CORRESPONDENCE/ INFORMATION

The correspondence folder was circulated among the members for their review.

OTHER BUSINESS

- a) W. Stauch mentioned that Carlos Ventin another well known architect, passed away this past year, stating perhaps the Waterloo Historical Society should recognize him for his work.
- b) W. Stauch also reminded Foundation members about Dinner with Friends at Angie's Country Kitchen in St. Agatha on Saturday, November 2, 2013.
- c) L. Haggerty highlighted the potential for a research award and asked Foundation members for feedback. She stated that the research award could be presented through HAC. The award would be given to the best example of published or non published research of Region of Waterloo Heritage, noting the amount should be \$3,000 and should be granted to anybody not just students. L. Haggerty explained that this research award could be added to the website in the awards section and members can report back to their organizations and academics.

Foundation members discussed in great detail the potential research award stating it was a great idea to encourage research in this area.

Members discussed the nomination process could be self nominated and noted that the published work could be self published. It was stated that the potential outcome could be an article in the Waterloo Historical Society Volume.

Concerns were raised around spending tax payers' money and not having anything tangible, progress reports and how that would be monitored, and plagiarism.

D. Bonk and J. Roberts agreed to meet and talk about the potential of a fellowship.

L. Haggerty volunteered to look at the project grant to see if she can tweak the application to include research and look at the criteria for a project that could fund research. L. Haggerty stated she will report back at the next meeting in November.

NEXT MEETING – Tuesday, November 26, 2013

ADJOURN

MOVED by W. Stauch
SECONDED by J. Lewis

That the meeting adjourn at 7:55 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *E. Flewwelling*