



Media Release: Friday, January 24, 2014, 4:30 p.m.

## **Waterloo Regional Heritage Foundation**

### **Agenda**

Tuesday, January 28, 2014

6:30 p.m.

Waterloo Country Room

Regional Administration Building

150 Frederick Street, Kitchener

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- 1. Declaration of Conflict of Interest**
  - 2. Accounts and Grant Summary**
  - 3. Treasurer's Report**
  - a) WRHF-14-001, 2014 Insurance Policy Renewal 1
  - 4. Delegations**
  - 5. Approval of Minutes – November 26, 2013** 3
  - 6. Business Arising from Minutes**
  - 7. 2013-2014 Committees**
  - a) Allocations and Finance Committee
  - b) Communications Committee
  - c) Heritage Advisory Committee
  - d) Executive Committee
  - 8. Reports – Member Organizations**
  - a) N-W Branch, Architectural Conservancy of Ontario – A. Schiedel

- b) Heritage Cambridge – B. Paddock
- c) Waterloo Historical Society – J. Glass
- d) Waterloo Region, Ontario Genealogical Society – D. Bonk

**9. Correspondence – Available at Meeting**

**10. Other Business**

**11. Next Meeting – Tuesday, February 25, 2014**

**12. Adjourn**

# **WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES**

Tuesday, November 26, 2013

6:30 p.m.

Waterloo County Room  
Regional Administration Building  
150 Frederick Street, Kitchener

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Present were: Chair S. Rung, D. Bonk, A. Crerar, A. Dias, T. Galloway, J. Glass, L. Haggerty, Z. Janecki, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, K. Seiling, W. Stauch, and L. Turner

Members absent: J. Roberts

## **DECLARATIONS OF CONFLICT OF INTEREST**

None declared.

Chair S. Rung introduced Allen Schiedel stating that he was joining the meeting on behalf of the N-W Branch, Architectural Conservancy of Ontario.

## **APPROVAL OF MINUTES**

MOVED by Z. Janecki

SECONDED by S. Massel

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on October 22, 2013, be approved.

CARRIED

## **BUSINESS ARISING FROM MINUTES**

L. Haggerty provided an update on the research award. She presented the Foundation with a recommendation that outlined the research award.

Foundation members provided clarification on the research award and discussed in detail what forms of work is acceptable and the quality of work.

Some Foundation members expressed concerns with the dollar amount being recommended. Discussion occurred around if money needed to be awarded or if an award certificate was enough.

A motion was brought forward to omit paragraph 2 from the recommendation.

MOVED by W. Stauch

SECONDED by S. Lovell

THAT The Award amount of \$3000 be removed from the recommendation.

## MOTION LOST

A motion was brought forward to change the amount awarded to \$1,000.00.

MOVED by K. Seiling

SECONDED by Z. Janecki

THAT the award amount in paragraph 2 be changed to \$1,000.00.

## CARRIED

A friendly amendment was made to remove the words published in paragraph 1 and 3 and to include digital media in paragraph 4.

MOVED by L. Haggerty

SECONDED by Z. Janecki

- 1) The Research Award will be added to those already presented by HAC. This award will be presented to an outstanding example of research on the Waterloo Region
- 2) The Award amount is \$3000.
- 3) The Award will be presented at the Foundation's AGM. Any work must have been completed in the previous calendar year. To be eligible for the 2014 AGM, the calendar year would be January 2013 to December 2013.
- 4) The research may be presented in a variety of forms, including but not limited to, books, articles, essays, digital media etc.
- 5) A project that was already funded in part by the WRHF is also eligible. For example, the WHS receives a grant to publish its Annual Volume, however an individual article may be nominated
- 6) Anyone may nominate a piece of research, including the author
- 7) To raise awareness of this new award:
  - Board members who represent other groups will advise their organizations
  - Academic representatives will notify their departments and other areas that are relevant (History, Geography, Environment, Planning, etc)
  - The WRHF will notify members of the public such as librarians, archivists, school boards etc
  - Place a notice on the WRHF website

CARRIED, as amended

It was recommended that a sub-committee be established to discuss further granting research projects. L. Haggerty, D. Bonk, S. Massel, J. Roberts, J. Lewis and M. McCreery all volunteered to sit on that sub-committee.

Chair S. Rung announced that Jill Armstrong a former member for the Waterloo Regional Heritage Foundation recently passed away and recommended that a donation be made in honour of Jill Armstrong. A recommendation was brought forward to state that when a current or previous member passes away that a donation be made in an amount outlined in Regional Policies.

MOVED by A. Crerar  
SECONDED by L. Turner

THAT the Waterloo Regional Heritage Foundation recommends that in the future, donations are made following Regional Policies.

CARRIED

## **ACCOUNTS AND GRANT SUMMARY**

E. Flewwelling circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for November 2013 period, outstanding approved commitments and the Foundation's net funding position. She also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

Chair S. Rung noted that the Foundation's budget will come forward in January for approval.

## **2013-2014 COMMITTEES**

- a) Allocations and Finance Committee
  - i) Ken Hoyle re: Property Grant Application

S. Massel noted that the A&F Committee has received an application and after reviewing the application it was noted it is currently incomplete and more information is required before the Committee can make a recommendation. She stated that if K. Hoyle provides the A&F Committee with the additional information by the agenda deadline in January they will invite the applicant to the January 28, 2014 meeting to make a presentation.

- b) Communications Committee

Z. Janecki highlighted that the Heritage Showcase in February was supposed to be at the Cambridge Centre Mall but that the mall is already booked. He noted that he is currently making arrangements to have the showcase at Fairview Mall in Kitchener.

Chair S. Rung provided information on the website design that she is currently working on. She noted that she has created a slideshow for the front page and asked if any members had suggestions to forward them on to her. Z. Janecki pointed out that there is not a photo of all the Foundation Members and it was suggested that a photo be taken in the new year.

c) Heritage Advisory Committee

S. Lovell had no report.

d) Executive Committee

Chair S. Rung had no report.

## REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario

Chair S. Rung introduced A. Schiedel. A. Schiedel provided information on his experience and interest in heritage.

b) Heritage Cambridge

B. Paddock provided an update on the House Tour that will take place in the Spring 2014. He highlighted the expense of insurance for the Sheave Tower that is owned by Heritage Cambridge stating they are currently discussing options for the tower.

c) Waterloo Historical Society

J. Glass highlighted that on Saturday, November 9th, the Society held their 101st Annual General Meeting at the Fire Hall Museum and Education Centre in Cambridge. Members and guests explored the museum and received guided tours after the AGM portion of the meeting. New board member Mandy Macfie was welcomed and the board also thanked long-time councillor and board member Helga Hartman for her commitment and dedication as the chair of the membership committee. He stated the Society is actively looking for councillors to represent Cambridge, Kitchener and the Townships of Wellesley and North Dumfries.

J. Glass also announced the Society launched their new-look website at the meeting which can be found at the same address ([www.whs.ca](http://www.whs.ca)) and new content continues to be added.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk highlighted the upcoming meeting on Thursday, December 12, 2013 and stated they have produced 11 new cds of family histories.

## CORRESPONDENCE/ INFORMATION

The correspondence folder was circulated among the members for their review.

## OTHER BUSINESS

a) W. Stauch highlighted a workshop happening on February 14<sup>th</sup>, 2014. The theme for the 2014 Heritage Day Workshop is Crossroads of Conflict, Path of Peace: Legacy of a Living Culture. The workshop is focused on the influence of the War of 1812-14.

W. Stauch also highlighted the 3<sup>rd</sup> Annual Heritage Fair on May 1-2, 2014 at the Region Museum.

W. Stauch recommended a book Before Ontario: The Archeology of a Province.

b) L. Turner announced on Saturday, November 30, 2013 the book launch of Let the Good Times Roll... a History of Playfair Bowl at the Hespeler Heritage Centre. He also announced on December 14, 2013 that E. Joyce Thompson will be at the Heritage Centre to sign her new book My Town When I Grow Old, I'll Remember.

**NEXT MEETING – Tuesday, January 28, 2014**

**ADJOURN**

MOVED by L. Haggerty  
SECONDED by J. Glass

That the meeting adjourn at 7:35 p.m.

CARRIED

**FOUNDATION CHAIR, *S. Rung***

**FOUNDATION SECRETARY, *E. Flewwelling***