



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, April 28, 2015

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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Present were: Chair A. Crerar, D. Bonk, A. Dias, J. Glass, T. Galloway, L. Haggerty, Z. Janecki, J. Lewis, S. Massel, M. McCreery, B. Paddock, J. Roberts, K. Seiling, and L. Turner

Members absent: L. Haggerty and W. Stauch

#### **Declarations of Conflict of Interest**

J. Glass declared a conflict with respect to item 5 a) i) on the agenda due to his involvement in the Waterloo Historical Society.

L. Turner declared a conflict with respect to the Awards of Excellence nomination for Natasha and Cory de Villiers since he wrote a letter of support.

#### **Accounts and Grant Summary**

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for April 2015 period, outstanding approved commitments and the Foundation's net funding position.

#### **Approval of Minutes**

Moved by D. Bonk

Seconded by J. Roberts

That the minutes of the Waterloo Regional Heritage Foundation meeting held on March 24, 2015, be approved

Carried

### **2014-2015 Committees**

a) Allocations and Finance Committee (Report)

i) Publication Grant: Waterloo Historical Society (WHS) – 2014 Annual Volume

S. Massel highlighted the grant application received from the Waterloo Historical Society's Annual Volume every year for decades. Last year, after many years of holding the funding at \$3,500 per annum, the Foundation increased the grant to \$4,000. The Allocations and Finance Committee recommends funding in 2015 continue at the same level as in 2014.

S. Massel highlighted A&F's process for handling grant applications stating WHS submits their application with short notice. She stated A&F Committee will be contacting WHS to discuss their concerns and request the courtesy of adhering to the Foundation's generous application process.

A Committee member asked if the Foundation Secretary could look to see if a motion has been passed with respect to ongoing grants to WHS regarding the Annual Volume.

Moved by S. Massel

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation approve a grant of \$4,000 to the Waterloo Historical Society for publication of the 2014 WHS Volume;

And that the volume is published before April 28, 2016, a one-year period from the date of the approved motions;

And that the Foundation's official name and logo appear in the Volume recognizing the contribution made by the Foundation;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon publication of the volume with request for payment.

Carried

ii) Publication Grant: Rob McKenna – The Electrifying Adventures of DJ Jeff E. Jeff

S. Massel highlighted that A&F Committee was unable to find a connection between this publication and the history of Waterloo Region. She stated A&F Committee believes that this application falls outside of the Waterloo Regional Heritage Foundation's mandate, and that the purpose of this publication is more closely aligned with agencies interested in funding the arts.

Moved by S. Massel

Seconded by J. Roberts

That the Waterloo Regional Heritage Foundation not move forward with a grant to Mr. Rob McKenna for "The Electrifying Adventures of DJ Jeff E. Jeff" as the publication is not directly related to the heritage of the Region of Waterloo. (Grant Policies II b).

Carried

iii) Information Item: Kitchener Waterloo Association of Realtors – Flyer and Trade Show

S. Massel briefly talked about the flyer on heritage properties and highlighted that Ms. Tania Benninger of the Kitchener Waterloo Association of Realtors (KWAR) has also offered the Waterloo Regional Heritage Foundation a booth at the annual conference for local realtors being held at Bingeman's on Thursday, May 14<sup>th</sup>. She noted that Warren Stauch, Zyg Janecki, Margaret McCreery and Stephanie Massel will be taking shifts at the booth to inform local realtors about the Foundation's property grants.

S. Massel stated that a few grant applications and a grant extension will be coming forward to the next meeting in May.

b) Communications Committee

A. Dias highlighted the upcoming AGM on June 9<sup>th</sup>, 2015. She stated Warren Stauch will be the guest speaker and he will be talking about the history of the naming of Waterloo and the murals located in the cafeteria at 150 Frederick Street.

A. Dias referenced a memo received from HPAC regarding the Heritage Showcase. The memo provided feedback on the showcase and the potential of moving the location. She stated that the Communications group will be sending out a survey to all the participating groups looking for more feedback.

Foundation members discussed the importance of the Heritage Showcase and the location.

A. Dias also provided Foundation members with a quote she had received from E Solutions regarding the website.

c) Heritage Advisory Committee

J. Lewis highlighted the award nominations and provided some background information on each. She stated that there are 5 recipients for the Awards of Excellence, one recipient for the Dr. Jean Steckle Award and that HAC is still finalizing the Sally Thorsen Award.

Moved by J. Lewis

Seconded by Z. Janecki

That the Waterloo Regional Heritage Foundation approve the Heritage Advisory Committee's selection of recipients for the Foundation's annual Awards of Excellence for the year 2014:

- Paul Jardin
- Kae Elgie
- Natasha and Cory De Villiers
- Mary Jean Page
- Friends of the Joseph Schneider Haus

Carried

Moved by J. Lewis

Seconded by Z. Janecki

THAT the Waterloo Regional Heritage Foundation approve the Heritage Advisory Committee's selection of Joanna Rickert-Hall as recipient for the Foundation's Dr. Jean Steckle Award for Heritage Education for the year 2014.

Carried

d) Executive Committee

No report.

**Reports – Member Organizations**

a) N-W Branch, Architectural Conservancy of Ontario

A. Schiedel provided an updated on the Mayfair Hotel in Kitchener and highlighted their AGM will be Tuesday, June 2, 2015 at the Carmel New Church.

A Foundation member talked about the history and neglect of Mayfair Hotel and other buildings in Kitchener.

b) Cambridge, ACO

B. Paddock highlighted that the Annual House Tour has been cancelled in favour of two walking tours. The first walking tour will be in Galt on July 26 and the second will be in Preston on August 20.

c) Waterloo Historical Society

J. Glass highlighted the upcoming meeting on May 23, 2015 at Knox' Galt Presbyterian Church. He stated the speaker will be David Menary, Cambridge-Galt researcher and columnist.

He also highlighted the WHS Newsletter that was circulated.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk highlighted he attended the Genealogical Fair at the KPL. He talked about the upcoming meeting on May 14<sup>th</sup>, at Conrad Grebel University College a field trip to Mennonite Archives of Ontario.

### **Correspondence – Available at Meeting**

The correspondence folder was circulated among the members for their review.

### **Other Business**

a) Expiry of member appointments at Annual General Meeting on June 9, 2015

Chair A. Crerar highlighted that there will be 7 vacancies on the board and asked Foundation Members to start recruiting potential members.

b) Bus Tour

Foundation members were reminded of the upcoming bus tour on Saturday May 2, 2015 leaving at 1:00 p.m. from the Waterloo Region Museum.

### **Next Meeting – May 26, 2015**

**Adjourn**

Moved by Z. Janecki

Seconded by J. Roberts

That the meeting adjourn at 7:25 p.m.

Carried

**Foundation Chair**, A. Crerar

**Foundation Secretary**, E. Flewwelling