



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, February 24, 2015

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

---

Present were: Chair A. Crerar, D. Bonk, A. Dias, J. Glass, T. Galloway, L. Haggerty, J. Lewis, S. Massel, K. Seiling, W. Stauch and L. Turner

Members absent: Z. Janecki, M. McCreery, B. Paddock, and J. Roberts

### **Declarations of Conflict of Interest**

None declared.

### **Accounts and Grant Summary**

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for January and February 2015 period, outstanding approved commitments and the Foundation's net funding position.

C. Bogusat also stated she spoke with C. Smith about insurance coverage on WRHF tours and outings. She reported that all directors and visitors are covered as long as a director is not driving the tour bus or van.

### **Presentation of Heritage Research Award**

- a) Michael Etienne, Sonja Schafer, Caterina Katzer, Ben Toews and Stephen Collins attended the meeting and stated that Kelly McKenzie and Sarah McGarry could not attend. The group appeared before Foundation members to receive the Heritage Research Award for their research project on the reaction of the Waterloo Region to the outbreak of the First World War a continuation of last year's project focusing on the year 1915 from January to August. They pointed out that they have German contribution this year with two of the research students being German exchange students.

They briefly described their research project and answered questions regarding their project.

### **Delegations**

- a) Robyn Huether, Architect appeared before the Foundation regarding Omar Kaake's grant application for his property located at 2 Water Street, Cambridge. She provided a presentation highlighting that this property is the only glazed terracotta building in Cambridge. She showed pictures of different elevations and talked about the cleaning process and how they will repair the terracotta.

O. Kaake responded to Foundation members' questions regarding the terracotta, the building being located in the flood plain and the property use.

### **Approval of Minutes**

Moved by A. Dias

Seconded by J. Lewis.

That the minutes of the Waterloo Regional Heritage Foundation meeting held on January 27, 2015 be approved

Carried

### **2014-2015 Committees**

- a) Allocations and Finance Committee
  - i) Omar Kaake Property Grant Application

S. Massel introduced Mr. Kaake's grant and provided some background information regarding the application. She highlighted that the committee is recommending that the Foundation approve a grant to Mr. Kaake equal to 50% of the project cost to a maximum of \$98,777 plus HST to repair the terracotta masonry on his heritage property at 2 Water St. N., Cambridge.

Some Foundation members questioned the recommendation pointing out the funds being granted wasn't an appropriate share of money, stating the applicant wasn't paying for half the cost of the project.

Foundation members discussed precedents set and if the Foundation has a cap on grants being funded, more specifically to private developers.

Foundation members recalled that a motion had been passed in the past regarding a cap of \$100,000.00. E. Flewwelling looked at past motions and highlighted that back in April 2011 Foundation members passed a motion with respect to the Central Presbyterian Church capping past and future phases of work on the roof at \$100,000.00.

After discussing in detail the Foundation members agreed to pay O. Kaake 35% of the project cost.

Moved by S. Massel

Seconded by L. Haggerty

That the Waterloo Regional Heritage Foundation approve a grant to 2385187 Ontario Limited c/o Mr. Kaake equal to 35% of the project cost to a maximum of \$83,122 plus HST to repair the terracotta masonry on his heritage property at 2 Water St N, Cambridge; and,

And that the restoration is completed before February 25, 2016, a one-year period from the date of the approved motion;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and Mr. Kaake;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

Some Foundation members suggested passing an interim motion that capped grants until the Foundation members had a chance to look at the grant policies and have a written policy regarding maximum funding.

Foundation members discussed the importance of funding private homeowners and provided examples of projects that would not have occurred if it wasn't for generous funding from the WRHF.

It was also discussed that potentially private developers who have money will be approaching the WRHF looking for funding if there is no policy in place.

T. Galloway introduced a motion that provided a maximum amount for funding until further discussion around the grant policies occur.

Moved by T. Galloway

Seconded by L. Haggerty

That the Waterloo Regional Heritage Foundation recommend that capital restoration projects be capped at a maximum of 50% or to a maximum of \$75,000 and that the Foundation would consider another amount in exceptional circumstances.

Carried

b) Communications Committee

A. Dias stated the Heritage Showcase was successful and has heard positive feedback from the event. She highlighted that a communication plan should be created and that her next task is working on creating a new website.

\*A. Dias left the meeting at 7:55 p.m.

c) Heritage Advisory Committee

J. Lewis highlighted that Karen Ball-Pyatt and Tracy Loch have agreed to be judges again for the History Research Prize and that she is waiting to hear confirmation on the third judge. She noted they have received 5 books and are waiting for a few more and possibly a movie. She stated the deadline is March 24<sup>th</sup>. She also reminded members about the award nominations and indicated that A. Dias will be sending a letter to all Heritage Showcase participants and she will include a list of past award winners for their reference.

d) Executive Committee

No report.

### **Reports – Member Organizations**

a) N-W Branch, Architectural Conservancy of Ontario

A. Schiedel thanked the Foundation for hosting a successful Heritage Showcase. He highlighted that on March 3<sup>rd</sup> Heritage Kitchener will be recommending designating 508 New Dundee Road as a heritage property at the City of Kitchener Council meeting.

b) Cambridge, ACO

No report.

c) Waterloo Historical Society

J. Glass thanked WRHF on behalf of WHS for organizing a successful day at Heritage Showcase. He stated the next public meeting will be on Saturday, March 21<sup>st</sup> and Joanna Rickert-Hall is the guest speaker. He noted WHS will be submitting a grant application for their 2014 Annual Volume.

He noted board member and past president Marion Roes, will present her report entitled, "All About Undertaking: Funeral Businesses and Practices in Waterloo County" at the following events:

- March 9, 7:00 PM at Waterloo Region Museum,
- April 9, 7:00 PM at the monthly meeting of the Waterloo Region Branch, Ontario Genealogical Society, at the Church of Jesus Christ of Latter Day Saints, 10 Lorraine Avenue, Kitchener.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk also thanked WRHF for the Heritage Showcase. He highlighted the Genealogical Society is helping to purchase a book scanner with the KPL. He briefly talked about some upcoming meetings tours which can be found on the OGS website.

### **Correspondence – Available at Meeting**

The correspondence folder was circulated among the members for their review.

### **Other Business**

- a) S. Massel stated that back in November she made a presentation to K-W Association of Realtors regarding grants through the Waterloo Regional Heritage Foundation. She noted that it was a 3 day workshop that talked about heritage properties in the Region. S. Massel showed Foundation members a draft pamphlet that Tania Benninger created regarding facts and myths to owning or purchasing a heritage property. S. Massel stated that she will circulate the pamphlet once it has been finalized.
- b) W. Stauch showed an article from the Record that talked about the Heritage Foundation Showcase.
- c) W. Stauch asked that at a tour date be picked at the next Foundation meeting.

**Next Meeting – March 24, 2015**

**Adjourn**

Moved by J. Lewis

Seconded by L. Turner

That the meeting adjourn at 8:15 p.m.

Carried

**Foundation Chair, A. Crerar**

**Foundation Secretary, E. Flewwelling**