



Media Release: Friday, October 23, 2015, 4:30 p.m.

## **Waterloo Regional Heritage Foundation**

### **Agenda**

Tuesday, October 27, 2015

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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- 1. Declaration of Conflict of Interest**
- 2. Accounts and Grant Summary**
- 3. Delegations**
  - a) Applicants for St. Andrews Street, Cambridge
- 4. Approval of Minutes – June 23, 2015** 3
- 5. 2015-2016 Committees**
  - a) Allocations and Finance Committee – J. Glass
    - i. Capital Grant - St. Andrews Street, Cambridge (10 Applications)
  - b) Communications Committee – A. Dias
  - c) Heritage Advisory Committee – J. Lewis
  - d) Executive Committee – W. Stauch
- 6. Reports – Member Organizations**
  - a) N-W Branch, Architectural Conservancy of Ontario – B. Dietrich

- b) Heritage Cambridge – B. Paddock
  - c) Waterloo Historical Society – J. Glass
  - d) Waterloo Region, Ontario Genealogical Society – D. Bonk
- 7. Correspondence – Available at Meeting**
  - 8. Other Business**
  - 9. Next Meeting – November 24, 2015**
  - 10. Adjourn**



## Waterloo Regional Heritage Foundation

### Minutes

Tuesday, June 23, 2015

6:30 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener

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Present were: R. Albrecht, A. Dias, J. Glass, J. Hendry J. Lewis, S. Massel, M. McCreery, B. Paddock, J. Roberts, M. Roth, A. Schiedel, W. Stauch and L. Turner

Members absent: D. Bonk, A. Eamon, T. Galloway, L. Haggerty and K. Seiling

### Election of Chair and Vice Chair

Erin Flewwelling called the meeting to order and called for nominations for the position of Chair and Vice-Chair for a one-year renewable term from June 2015 to June 2016.

W. Stauch was nominated for the position as Chair and accepted the nomination. S. Massel was also nominated as Chair but she declined. No additional nominations were made.

Moved by B. Paddock

Seconded by A. Dias

That nominations for the position of Chair be closed;

And that W. Stauch be accepted as Chair of the Waterloo Regional Heritage Foundation for the period from June 2015 to June 2016.

Carried

S. Massel was nominated for the position of Vice-Chair and accepted the nomination. No additional nominations were made.

Moved by J. Roberts

Seconded by J. Glass

That nominations for Vice-Chair be closed;

And that S. Massel be accepted as Vice-Chair of the Waterloo Regional Heritage Foundation for the period from June 2015 to June 2016.

Carried

W. Stauch assumed the Chair.

#### **Declarations of Conflict of Interest**

None declared.

#### **Accounts and Grant Summary**

E. Flewwelling circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for May 2015 period, outstanding approved commitments and the Foundation's net funding position.

S. Massel highlighted that the Ayr Ice House grant expired because they have not fulfilled the conditions of the grant.

#### **Approval of Minutes**

Moved by S. Massel

Seconded by J. Roberts

That the minutes of the Waterloo Regional Heritage Foundation meeting held on May 26, 2015, be approved

Carried

### **Approval of Closed Minutes**

Moved by J. Lewis

Seconded by M. McCreery

That the Closed minutes of the Waterloo Regional Heritage Foundation meeting held on May 26, 2015, be approved

Carried

### **Introduction of New Members**

The Foundation members introduced themselves and provided a brief description of their background and what committee they sit on.

### **2015-2016 Committees**

a) Allocations and Finance Committee

i. KCI application

S. Massel provided background information on the application stating KCI submitted two grant applications, the first grant was to hire a student to archive material and the second grant was to renovate the foyer to install display cases. She highlighted a number of elements missing from the grant applications. S. Massel noted that she tried to work with the applicant to get the missing pieces but was unsuccessful.

Moved by S. Massel

Seconded by J. Roberts

That the Waterloo Regional Heritage Foundation not move forward with the two grant applications submitted by Kitchener Collegiate Institute as the applications are not complete. (Grant Policies II d).

Carried

S. Massel highlighted that there potentially may be grant applications coming in from a group of homeowners in Cambridge and that she is arranging an information night to meet with the homeowners to discuss the grant process.

S. Massel updated the Foundation regarding 2 Water Street, Cambridge stating that the City of Cambridge is satisfied with the changes, moving from the terracotta to casting.

b) Communications Committee

i. Website Quote – eSolutions

A. Dias provided background information on the quote and provided some detail of what the website will provide, stating applicants can apply for grants on-line and discussed the calendar features. She also highlighted that the website will be mobile and tablet friendly.

Moved by A. Dias

Seconded by J. Lewis

That the Waterloo Regional Heritage Foundation approve the eSolutions website quote for \$12,700.00.

Carried

c) Heritage Advisory Committee

J. Lewis provided background information on the History Research Prize stating HAC is looking for publications from the 2015 year for next years AGM.

d) Executive Committee

No report.

**Reports – Member Organizations**

a) N-W Branch, Architectural Conservancy of Ontario

A. Schiedel noted that this will be his last meeting and that Brian Dietrich will be his replacement. He highlighted that Kae Elgie has remained as president for one more year and noted that on Sunday, September 20<sup>th</sup>, the ACO will be hosting a scavenger hunt for the kids; history of downtown areas.

b) Cambridge, ACO

B. Paddock highlighted the two walking tours; the first tour on Saturday, June 27<sup>th</sup> in Preston meeting at the gates at Riverside Park main entrance.

B. Paddock provided history of the Blackbridge and highlighted that Cambridge City Council approved to demolish the barn for the development of townhouses and that the Blackbridge Neighbourhood Association is looking for protection for that area.

c) Waterloo Historical Society

J. Glass highlighted that the next public meeting will be the annual History Under the Trees (HUT) meeting at Waterloo Region Museum / Doon Heritage Village on Saturday, July 4th at 1:30 p.m. He noted that they will be visiting the Sararus Bricker farm and will learn about heritage livestock and poultry as well as barnyard life in the late 19th and early 20th centuries.

He also highlighted that after HUT the next meeting will be on Tuesday, September 22nd at 7:30 p.m. and stated the guest speaker will be retired Waterloo Region Record writer Bill Bean. He noted the site of this public meeting is still to be determined.

d) Waterloo Region, Ontario Genealogical Society

No report.

### **Correspondence – Available at Meeting**

The correspondence folder was circulated among the members for their review.

### **Other Business**

a) Sign-up for Committee membership 2015-16

It was highlighted that the Committee sign-up sheet has been circulated.

b) W. Stauch highlighted the Beer Exhibit at the Museum.

### **Next Meeting – September 22, 2015**

### **Adjourn**

Moved by A. Dias

Seconded by J. Lewis

That the meeting adjourn at 7:28 p.m.

Carried

**Foundation Chair, W. Stauch**

**Foundation Secretary, E. Flewwelling**