



Waterloo Regional Heritage Foundation

Minutes

Tuesday, November 24, 2015

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, R. Albrecht, D. Bonk, B. Dietrich, A. Eamon, L. Haggerty, J. Hendry, J. Lewis, S. Massel, M. McCreery, B. Paddock, J. Roberts, and L. Turner

Members absent: A. Dias, T. Galloway, J. Glass, and K. Seiling

Declaration of Conflict of Interest

None declared.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for November 2015, outstanding approved commitments and the Foundation's net funding position.

A Foundation member noted that the North Dumfries Municipal Heritage grant has expired but that it is still listed. C. Bogusat highlighted the reason for leaving it listed on the 2014 outstanding approved commitments is for accounting purposes only.

a) Approval of the 2016 Budget

C. Bogusat distributed the 2016 budget noting there isn't much change from the 2016 budget.

The Waterloo Regional Heritage Foundation draft 2016 Budget was presented for approval. A copy is appended to the original minutes.

Moved by D. Bonk

Seconded by J. Roberts

That the 2016 Budget for the Waterloo Regional Heritage Foundation be approved as presented at its meeting on November 24th, 2015.

Carried

Approval of Minutes

J. Roberts noted that she and B. Paddock were marked present and absent when they both were absent.

S. Massel noted that recommendation for St. Andrews Street grant states including HST when it should say plus HST.

Moved by J. Lewis

Seconded by R. Albrecht

That the minutes of the Waterloo Regional Heritage Foundation meeting held on October 27, 2015, be approved as amended.

Carried

2015-2016 Committees

a) Allocations and Finance Committee

S. Massel provided an update on the grant applications stating A&F will be inviting Rob Ring to attend the January meeting. He has applied for grant requesting funding to make a film about Frank Groff, aka The Bridgeport General. She noted that A&F is still working on The Elmira Project and highlighted that L. Haggerty is working on the KCI project noting a grant was submitted a year ago but it was never completed because of missing information but stated KCI is interested in finishing the project and completing the application.

b) Communications Committee

Chair W. Stauch provided an updated on behalf of A. Dias.

Website Update: On Thursday, November 26th, A. Dias and S. Massel will be meeting with eSolutions to initiate the new website build and asked if anyone else would like to attend and needs more details can contact Allison at adidas@wlu.ca. He highlighted that the board will be updated via email once this meeting has taken place.

Heritage Showcase Update: Heritage Showcase will take place on Saturday, February 20th. A. Dias would like to strike a committee to work on this event as the Communications team is so small. It was highlighted that involvement would include helping survey past participants via email, arranging for table and chair deliveries, managing RSVPs and inquiries, helping secure the contract with the mall, help with the layout plan (based on group needs) and day-of participation. It was pointed out that the most immediate need will be assistance with surveying past participants and securing the mall booking and asked anyone that would like to help to connect with A. Dias.

c) Heritage Advisory Committee

J. Lewis stated that this year HAC has decided to print nominations forms and have them available at Heritage Showcase for the annual Awards of Excellence that are due March 22, 2016. She also highlighted that the Research Award applications are due January 26th, 2016.

A Foundation member asked if the Award of Excellence could be given to a property owner. J. Lewis noted that property owners can receive the award and provided examples from the past.

d) Executive Committee

No report.

Reports – Member Organizations

a) N-W Branch, Architectural Conservancy of Ontario

B. Dietrich briefly talked about their meeting that was held on November 17th, 2015 at WalterFedy and noted that Dwight Storrington shared preliminary research from his biographical documentary project called "Finding John Lingwood".

He highlighted the Annual Christmas Meeting being held Dr. Gail Pools house on Sunday December 6th, 2015.

B. Dietrich also asked if any Foundation members would be interested in writing an article for April's Acorn Magazine on an Appetite for Heritage.

b) Cambridge, ACO

B. Paddock highlighted that Cambridge ACO is looking at new models for fundraising that don't include the House Tour. He noted that money raised goes towards paying the insurance on the Sheave Tower and they are currently looking at different options for the tower.

A Foundation member asked if the ACO Cambridge could apply for an ongoing grant similar to the Historical Society to pay for the insurance. Foundation members asked that ACO Cambridge put a report together regarding the financial costs and report back.

c) Waterloo Historical Society

No report.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk provided information the branch changing into an e-branch and what that will look like.

Chair W. Stauch thanked D. Bonk for his work on the Society.

Correspondence

No Correspondence.

Other Business

a) Chair W. Stauch highlighted an article in the Record on Louis Mudge that D. Bonk was responsible for. D. Bonk briefly talked about the history of Louis Mudge.

b) Board Member Vacancies

Chair W. Stauch noted that there will be some discussions before the next meeting regarding the current vacancies.

Next Meeting – January 26, 2016

Adjourn

Moved by L. Haggerty

Seconded by S. Massel

That the meeting adjourn at 7:14 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, E. Flewwelling