



Waterloo Regional Heritage Foundation

Minutes

Tuesday, January 26, 2016

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, R. Albrecht, D. Bonk, A. Dias, B. Dietrich, A. Eamon, T. Galloway, J. Glass, J. Hendry, J. Lewis, M. McCreery, B. Paddock, J. Roberts, *K. Seiling and L. Turner

Members absent: L. Haggerty and S. Massel

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for December 2015 and January 2016 period, outstanding approved commitments and the Foundation's net funding position.

Treasurer's Report

a) WRHF-16-01, 2016 Insurance Policy Renewal

Moved by T. Galloway

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation approve the purchase of its 2016 insurance portfolio at an annual premium of \$1,800.00 plus applicable provincial sales tax of 8% (\$144.00), totaling \$1,944.00 from the Guarantee Company of North America Insurance Company (through Cowan Insurance Brokers Ltd.) under the terms and

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conditions outlined in Report WRHF-16-01 dated January 26, 2016.

Carried

*K. Seiling entered the meeting at 6:41 p.m.

Delegations

a) Rob Ring: Care for the Child: The Story of the Bridgeport General appeared before the Foundation and provided a presentation. He provided background information on the Bridgeport General. He explained his needs to complete the project and highlighted the reason for purchasing of the equipment.

R. Ring provided clarification on funding from the Arts Fund, the change to the project budget, the artistic fees and talked about indiegogo funding.

The Foundation asked the delegation if he would be willing to donate the equipment once it was used on the project. R. Ring responded that he would be open to that idea.

Approval of Minutes

A Foundation member noted that on page 7 of the minutes should say 2015 instead of 2016.

Moved by R. Albrecht

Seconded by L. Turner

That the minutes of the Waterloo Regional Heritage Foundation meeting held on November 24, 2015, be approved

Carried, as amended

2015-2016 Committees

a) Allocations and Finance Committee

i. Project/Event Grant - Care for the Child: The Story of the Bridgeport General

J. Glass provided background information on the project and highlighted that A&F members were not comfortable funding equipment and that is why they discussed potentially donating the equipment.

Foundation members discussed in detail the grant request and the different options of donating the equipment that would allow for public access.

Foundation members agreed that the project was worthy of some sort of funding but did not feel comfortable donating money for the purchase of the equipment.

Foundation members suggested that funding be provided for printing costs.

Moved by J. Glass

Seconded by J. Roberts

That the Waterloo Regional Heritage Foundation approve a grant to Mr. Rob Ring for printing costs up to \$3,500 for the purpose of producing "Care for the Child: The Story of the Bridgeport General" as described in the application for grant funding;

And that the publication be completed by January 26th, 2017, a one year period from the date of the approved motion;

And that a suitable acknowledgement of the Foundation's contribution is made;

And that a copy of the publication be given to the Foundation;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

J. Glass provided an update on the other grant applications stating that both Elmira Water project and KCI school are not responding back and more information is needed before moving forward with those requests.

J. Glass noted that next month's agenda will have an application from the Waterloo Historical Society (WHS) for their annual volume. He also stated that A&F is recommending that a representative from WHS be invited to make a presentation to the Foundation on their other grant application related to hiring an indexer to index all 103 volumes.

b) Communications Committee

i. Heritage Showcase Update

A. Dias provided an update on the cancellation of Heritage Showcase stating the difficulty she had arranging the venue. She highlighted that the Communications Committee is taking the opportunity to send a survey to all the organizations who have participated in the past for feedback on the event. She asked that all Foundation members fill out the survey and that she hopes to have a report for the next meeting.

She highlighted that on February 12, 2016 the GRCA is hosting their annual Heritage Day Workshop at Forward Church in Cambridge and Chair W. Stauch has suggested inviting some organizations to set up a booth and participate in that event.

A Foundation member suggested another event on February 27th, 2016 in St. Agatha to invite organizations to. Some members commented that the Foundation shouldn't rush into replacing the Heritage Showcase.

Doors Open was mentioned as a very successful event and the option of arranging something on that day.

ii. Website Update

A. Dias provided an update on the website stating she has been meeting with eSolutions bi-weekly and are currently finalizing the wire.

A. Dias also asked for volunteers to help organize the Annual General Meeting (AGM). She also asked for suggestions on venue options for the AGM.

c) Heritage Advisory Committee

J. Lewis highlighted that HAC received two applications for the Heritage Research Award and they have asked J. Roberts to review both submissions and the outcome will come forward to the February meeting.

J. Lewis reminded members about award nominations and for publications from 2015 for the History Prize. She stated that she has already contacted the judges from last year and 2 have confirmed.

J. Lewis discussed potentially arranging a bus tour in May and asked for areas to visit. Members suggested Township of Wellesley.

d) Executive Committee

No reports.

Reports – Member Organizations

a) N-W Branch, Architectural Conservancy of Ontario

B. Dietrich briefly noted the deadline to submit an article is Friday January 29th, 2016 for April's Acorn Magazine on an Appetite for Heritage. He also stated that the 2016 Ontario Heritage Conference will be held in Stratford – St. Mary's.

b) ACO-Cambridge

B. Paddock provided an update on the Sheave Tower highlighting that all fundraising efforts go towards the insurance, upkeep and cleaning up vandalism.

B. Paddock stated that ACO Cambridge is hosting an event: Tea at Langdon Hall on June 12, 2016. He noted they will be selling 100 tickets to that event and there will be a garden tour and an architecture tour as well. He stated that the details are still being worked out and to stay tuned.

c) Waterloo Historical Society

J. Glass highlighted that on Saturday, November 14th Lary Turner of Hespeler's Company of Neighbours presented, "Mill Girls," a look at how Dominion Woollens attracted young girls from around Canada to come work in Hespeler during the Second World War.

He noted that the next public meeting is on March 12 at the Westhill Retirement Residence Theatre in Waterloo and the guest speakers will be Trevor Ford and Eliza Richardson from the Laurier Centre for Military Strategic and Disarmament Studies. He stated their topic will be "To the Lasting Glory of the Men of North Waterloo": Remembering Lt.-Col Lohead, the 118th and the Importance of the Colonel's Personal Papers. He stated the he talk focuses around the recruitment efforts of 1916 and more details are available on the website (www.whs.ca) and all are welcome to attend this lecture.

He also pointed out the Society is engaged in a project to create an index for their annual volumes and currently have been interviewing candidates to perform this role and have recently selected a professional indexer and are now applying for grants to help support this initiative.

J. Glass highlighted that work on the 103rd edition of the Society's annual volume is ongoing and are looking to go to print in late April.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk highlighted that Waterloo branch conversion to e branch is complete and 100% online. He also pointed out that 80% former members have joined the e branch.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

- a) Chair W. Stauch reminded members about the GRCA Heritage Day workshop on Friday, February 12th, 2016.
- b) Chair W. Stauch asked members to contact him if they want to receive HPAC updates.

Next Meeting – February 23, 2016

Adjourn

Moved by J. Hendry

Seconded by A. Dias

That the meeting adjourn at 8:10 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, E. Flewwelling