



Waterloo Regional Heritage Foundation

Minutes

Tuesday, May 24, 2016

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, R. Albrecht, D. Bonk, B. Dietrich, A. Eamon, A. Dias, J. Glass, T. Galloway, L. Haggerty, J. Lewis, S. Massel, J. Roberts, K. Seiling and L. Turner

Members absent: J. Hendry, M. McCreery, and B. Paddock

Declarations of Conflict of Interest

J. Glass declared a conflict with respect to item 5 a) i) on the agenda due to his involvement in the Waterloo Historical Society.

Chair W. Stauch declared a conflict with respect to item 5 a) i) on the agenda due to his involvement in the Waterloo Historical Society

Accounts and Grant Summary

a) Draft Financial Statements 2015

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for April 2016 period, outstanding approved commitments and the Foundation's net funding position.

C. Bogusat also referenced the 2015 Financial Statements and asked for the approval of the statements.

Moved by S. Massel

Seconded by L. Turner

That the Waterloo Regional Heritage Foundation approve the 2015 draft Financial Statements.

Carried

Delegations

- a) Joy Schuster did not appear before the Foundation.
- b) Bo Gedja appeared before the Foundation regarding the property grant for 531 Morrison Road (former Sims Estate). He highlighted the rock wall located behind his property that needs to be replaced. He provided background information on the property explaining the Condominium Corporation owns the wall.

In response to Foundation's inquiries, B. Gedja provided clarification on the exact location of the wall, the community trail, how the wall will be paid for and the phasing of other heritage projects on the property.

- c) Oliver Wandelt, Project Manager, Cathy Vollmer-Ashley, Principal and Jason Martin, Robertson Simons Architects appeared before the Foundation regarding the Kitchener-Waterloo Collegiate project grant. O. Wandelt provided information on the project stating the project will be done in 3 phases. He highlighted that the first phase would include moving the guidance office from its existing location to across the corridor to give more space for the main office. Phase 2 will be the main office configuration which will include an archive /boardroom to display historical items collected. Phase 3 will be the exterior work on the front of the building which will include window replacement and refinish/replace 15 copper panels.

C. Vollmer-Ashley provided background information on the building and provided information on the school and memorabilia collection.

J. Martin provided detailed information on the actual work being proposed in the inside as well as the outside.

A member inquired about the heritage designation and O. Wandelt advised that there is a war plaque in the foyer that is designated but that the building itself is not designated.

O. Wandelt provided clarification on the budget for phase 3 explaining why it is estimated so high.

* A. Dias left the meeting at 7:15 p.m.

Approval of Minutes

A Foundation member pointed out a spelling error on page 2 of the minutes stating the address should say Lansdowne.

Moved by R. Albrecht

Seconded by J. Glass

That the minutes of the Waterloo Regional Heritage Foundation meeting held on April 26, 2016, be approved, as amended.

Carried

2015-2016 Committees

a) Allocations and Finance Committee

i. Grant Extension – WHS

S. Massel introduced the letter and provided background information on the request. She noted that A&F is recommending a grant extension but is not interested in phasing payments.

In response to a member's inquiry, S. Massel stated the reason for not allowing phased payments.

Moved by S. Massel

Seconded by L. Haggerty

That the Waterloo Regional Heritage Foundation approve Waterloo Historical Society's request to extend the grant deadline for the indexing of the volumes until August 31, 2017.

And that all original grant conditions be met.

Carried

ii. Property Grant – 23 Roland St. Kitchener

J. Glass introduced the application highlighting the Committee is recommending not to fund the project because the grant policies state only one grant awarded every 3 years and this property received a grant in 2015.

Moved by J. Glass

Seconded by J. Roberts

That the Waterloo Regional Heritage Foundation not approve the application from Meg Crawford and Jeremy Smith to replace the upper balcony at 23 Roland Street, Kitchener as The Foundation's Grant Policies state under Section III - Capital and Property Grants: Policies and Practices h) There will be a maximum of one grant awarded per property every three years and 23 Roland Street received a grant in 2015.

Carried

iii. Property Grant – 27 Carolinian Lane, Cambridge

J. Glass introduced the application and provided a brief outline of the application explaining the application is straight forward and the Committee is recommending funding the project.

Moved by J. Glass

Seconded by D. Bonk

That the Waterloo Regional Heritage Foundation approve a grant of \$1,300 including HST for brick replacement and re-pointing work on 27 Carolinian Lane, Cambridge;

And the restoration is completed before May 24th, 2017, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

iv. Property Grant – 531 Morrison Road, Kitchener (Former Sims Estate)

J. Glass highlighted the application and stated the Committee is recommending funding the project.

A Foundation member pointed out the difficulty seeing the wall and asked about being able to see the heritage plaque once it's installed.

Foundation members discussed the location of the wall, the community trail, the heritage designation and the heritage permit to do the work.

Moved by J. Glass

Seconded by J. Roberts

That the Waterloo Regional Heritage Foundation approve a grant of \$21,000 including HST for brick replacement and re-pointing work on 531 Morrison Road, Kitchener;

And the restoration is completed before May 24th, 2017, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

v. Project Grant – Kitchener-Waterloo Collegiate

L. Haggerty introduced the application and explained she has been working on the application for the past year and provided background information. She highlighted that since starting the process KCI has implemented a fundraising committee and a heritage archives committee.

Foundation members pointed out that the policies state the Foundation doesn't fund publicly funded buildings and cautioned setting a precedent. Members acknowledged the policy but did state they would like to provide some sort of funding and discussed the possibility of funding one lump sum of \$2,000 or the idea of funding the boardroom that would turn into a mini museum.

Foundation members discussed the heritage designation, the school board passing a development charges by-law, other publicly funded buildings they have supported, and the need for school boards to have an archivist.

It was highlighted that the Committee wasn't bringing forward a recommendation and that the application was brought forward for discussion only.

b) Communications Committee

Chair Stauch read an update on behalf of A. Dias.

Planning for the AGM on June 14th is nearly complete. The venue and catering has been secured, and the agenda for the evening is nearly confirmed. The program will begin shortly after 7pm and Mayor Sue Foxtan will be bringing greetings on behalf of North Dumfries. The remainder of the programming will include traditional AGM business and the awards ceremony, as well as a preview of the new WRHF website and Heritage Showcase format.

A notice has been sent to those who are on our mailing list for Heritage Showcase. As well, Erin Flewwelling has arranged for an announcement to run in the local papers (except The Record due to cost) ahead of the event. All WRHF committee members are encouraged to invite those who may be interested in attending.

With regard to the website, assurances have been made by the vendor that we are able to go-live ahead of June 14th so that people will be able to go home and see the new site themselves after it is demonstrated at the AGM.

Anyone with questions or concerns is welcome to email A. Dias.

Chair Stauch also highlighted that David Pyper and Mary Jean page will be providing a small presentation at the AGM.

Chair Stauch also brought forward a motion on behalf of A. Dias regarding adjusting the website budget by \$550.00 to include a new form application.

Moved by D. Bonk

Seconded by L. Haggerty

That the Waterloo Regional Heritage Foundation approve the increase to the budget of \$550.00 to eSolutions for the new website.

Carried

c) Heritage Advisory Committee

i. History Prize

J. Lewis highlighted that the judges will announce the History Prize winner at the end of the month. She also asked for any volunteers to present the awards to the award winners to contact her.

*J. Roberts left the meeting at 8:12 p.m.

d) Executive Committee

No report.

Reports – Member Organizations

a) N-W Branch, Architectural Conservancy of Ontario

B. Dietrich indicated that he attended the Heritage Conference in Stratford as a volunteer. He noted their upcoming meeting on May 30, 2016 at Walter Fedy and the AGM on June 22, 2016 at Rockway Senior Centre. He also highlighted that he will no longer be on the ACO Executive Committee after serving for 18 years.

b) ACO - Cambridge

No report.

c) Waterloo Historical Society

J. Glass highlighted that on May 14th, WHS held a public meeting at St. Benedict Catholic Secondary School in Cambridge. Joleen Taylor, a WHS councillor and educator/historical interpreter at McDougall Cottage Museum in Galt/Cambridge spoke about the 200th anniversary of the founding of Galt. The other highlight of the meeting was that the WRHF sponsored, 103rd edition of the WHS annual volume was distributed to members.

He stated that the next public meeting will be the annual History Under the Trees (HUT) event at Waterloo Region Museum. Janice Harper, who is part of a diaries-study program at the University of Guelph, is the speaker. She has been working with the diaries of Gordon Eby and will provide insights from them about life a century ago in Berlin / Kitchener. HUT often includes audience participation and you are invited to bring along a family diary or letter – rural or urban, business or personal – with interesting passages you'd like to read. Regular museum admission fees are collected,

but there is a discount for HUT attendees. Come out early and visit the museum and the heritage village.

He highlighted that this is his final report to the WRHF board and he has thoroughly enjoyed being the WHS representative on the board for the last 8 years and looks forward to applying for a board position in 2017.

For updates and further information, please visit our website at www.whs.ca , follow us on Twitter @WaterlooHS and on Facebook at www.facebook.com/waterloohs.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk highlighted the society is doing surprisingly well since turning into an ebranch. He highlighted they are currently working on completing cemeteries in Cambridge.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

a) Chair Stauch reminded members of the upcoming bus tour on May 29, 2016.

b) L. Turner highlighted the Hespeler Heritage official book launch of the Hespeler Reunion Commemorative book.

Next Meeting – June 28, 2016

Adjourn

Moved by L. Turner

Seconded by S. Massel

That the meeting adjourn at 8:22 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, E. Flewwelling