



## **Waterloo Regional Heritage Foundation**

### **AGM Minutes**

6:03 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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Present were: Chair W. Stauch, R. Albrecht, J. Arndt, D. Bonk, J. Clinckett, D. Emberly, T. Galloway, J. Glass, A. Haggerty, J. Lewis, K. McLaughlin and K. Seiling\*

Members absent: L. Haggerty

### **Approval of Minutes**

J. Glass requested that he be marked as absent, since he was not present for the June 13, 2017 Annual General Meeting.

Moved by J. Clinckett

Seconded by T. Galloway

That the minutes of the Waterloo Regional Heritage Foundation meeting held on June 13, 2017, be approved

Carried

### **Adoption of the Annual Report**

W. Stauch gave an overview of the report and noted that J. Clinckett handed out a copy of the ACO North Waterloo organization report. A copy is appended to the original minutes.

Moved by D. Emberly

Seconded J. Lewis

That the Waterloo Regional Heritage Foundation approve the 2017 annual report.

Carried

J. Clinckett and J. Glass made corrections to the municipality in which they live as noted on the membership list, in the final report.

### **Auditor's Statement and Appointment of Auditor**

Moved by J. Glass

Seconded by D. Bonk

That the Auditor's Statements of the Waterloo Regional Heritage Foundation for the year ending December 31, 2017, be adopted as presented.

And That the Auditor's, KPMG LLP, be appointed until the next Annual General Meeting.

Carried

### **Election of Directors**

Foundation Chair W. Stauch stated that the current members will remain in place until the next Annual General Meeting which will take place after the Letters Patent are approved.

Liam Legate, Solicitor, Corporate provided an update on the Letters Patent and provided clarification that the next AGM would be able to take place when financial statements are available for approval due to the requirements of an AGM under the Corporations Act.

Moved by D. Emberly

Seconded by J. Clinckett

That the current Board of Directors be elected, for an interim basis, until the next Annual General meeting.

Carried

K. McLaughlin requested a memo be drafted and sent to the members laying out the composition of the Board.

\*K. Seiling entered the meeting at 6:28 p.m.

It was noted that D. Bonk is at the term limit and could not be extended, without a revision of the by-law.

The members discussed the options for the current board executive and clarified the next AGM would be around the end of April, when financial statements are available, and that the executive could choose to maintain its current status for that time period.

Moved by R. Albrecht

Seconded by T. Galloway

That the Waterloo Regional Heritage Foundation Board maintains its current executive, as is, until the next Annual General Meeting.

Carried

### **Next AGM Meeting – TBD**

Chair W. Stauch thanked D. Bonk for his participation on the Foundation for the past years and all his work with the Ontario Genealogy Society.

### **Adjourn**

Moved by D. Emberly

Seconded by A. Haggerty

That the meeting adjourn at 6:50 p.m.

Carried

**Foundation Chair**, W. Stauch

**Foundation Secretary**, J. Rudy