



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, February 27, 2018

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

---

Present were: Vice-Chair J. Glass, J. Arndt, R. Albrecht, J. Clinckett, D. Emberly, T. Galloway, A. Haggerty, L. Haggerty, J. Lewis, and K. McLaughlin

Members absent: D. Bonk, J. Malvern, L. Stace, K. Seiling and W. Stauch

### **Declarations of Conflict of Interest**

None declared.

### **Delegations**

- a) Harvey Kehl and Wilber Roth appeared before the Foundation regarding their project grant for First Mennonite Church Cemetery. Their presentation highlighted when the cemetery became designated, past work done on monuments, future work, annual maintenance, money and grants already received. H. Kehl explained that they use Anderson Contracting because they have the ability to reseal, lift and pour foundations.

In response to members' questions, H. Kehl responded that very little damage is caused by vandalism and explained that each year roughly \$1,000 is spent to bring in soil to help with settling. He noted that stones tend to lean towards the graves and not towards the retaining wall.

When asked if the project would still move forward without the support of the Foundation, H. Kehl stated that they would look at other granting agencies and would have to prioritize.

The delegations provided clarification on the current financial situation of the cemetery explaining that the interest is used for landscaping, resealing and sodding. They continue to sell plots and 40% goes towards the perpetual care fund.

The delegations provided clarification on how they reseal and how monuments are constructed and installed. He also highlighted that they have been using Anderson Contracting for over 20 years and does not know if they guarantee their work but resealing should last about 50 years or so.

### **Accounts and Grant Summary**

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary which included a summary of disbursements for February 2018 period, outstanding approved commitments and the Foundation's net funding position.

C. Bogusat responded to members inquires about the Foundation's financial situation at this time last year and provide clarification on the Waterloo Historical Society Annual Volume Grant explaining WHS grant is part of the budget and does not need to submit a grant application.

### **Approval of Minutes**

Moved by J. Clinckett

Seconded by D. Emberly

That the minutes of the Waterloo Regional Heritage Foundation meeting held on January 23, 2018, be approved

Carried

### **2017-2018 Committees**

a) Allocations and Finance Committee

i. Project Grant re: First Mennonite Church Cemetery

L. Haggerty asked that First Mennonite Church Cemetery discussion be deferred until next month's meeting as a number of members are absent.

A Foundation member noted that during the delegations presentation the words maintenance and liability were referenced a number of times. It was also pointed out

that the church makes money on selling plots and there is room for several hundred more including cremation.

b) Communications Committee

Erin Flewwelling, Corporate Secretary, provided an update on behalf of D. Bonk stating the event in May is proceeding and there is room for 40 exhibitors and a number of organizations have confirmed attendance. The name chosen for the event is "Discovering Heritage".

c) Heritage Advisory Committee

J. Lewis highlighted that they have received one submission for the History prize and the same judges have signed on to adjudicate this award. She also noted that they have not received any nominations yet for the other awards.

d) Executive Committees

No report.

### **Reports – Member Organizations**

a) ACO North Waterloo

J. Clinckett highlighted that Wilmot Heritage Fair was a success.

b) ACO Cambridge

No report.

c) Waterloo Historical Society

D. Emberly explained that he was going to bring an example of the index from the Annual Volume project but decided that he will have E. Flewwelling distribute a sample with the next agenda. He stated that currently the index is separate and they have to merge all 103 volumes. He briefly highlighted the 21<sup>st</sup> Annual Heritage Workshop that the City of Waterloo hosted called Heritage Makes Sense.

D. Emberly circulated a news article about Lary Turner a past Foundation member receiving the Lieutenant Governor's Ontario Heritage Award for Lifetime Achievement. Members suggested that the Heritage Foundation send a letter congratulating him on his award.

d) Waterloo Region, Ontario Genealogical Society

No report.

**Correspondence**

The correspondence folder was circulated among the members for their review.

**Next Meeting – March 27, 2018**

**Adjourn**

Moved by J. Clinckett

Seconded by A. Haggerty

That the meeting adjourn at 7:15 p.m.

Carried

**Foundation Vice Chair, J. Glass**

**Foundation Secretary, E. Flewwelling**