

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, November 22, 2011
6:30 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, L. Haggerty, Z. Janecki, S. Lovell, D. McKnight, J. Roberts, P. Todkill and L. Turner

Members absent: T. Galloway, J. Glass, B. Kempel, S. Massel, K. Seiling, W. Stauch

DECLARATIONS OF CONFLICT OF INTEREST

None declared.

DELEGATIONS

- a) James Burrell and Carol Gregory re: property grant application, Ament-Burrell house, 70 Arthur Road West, Heidelberg

J. Burrell provided a presentation to the Foundation in support of the property grant, including:

- History of the property and owners;
- Photos of the property;
- Previous grants received through provincial granting bodies;
- Proposed work and materials to be used; and
- Damage from recent windstorms in 2011.

The presentation is attached to the original minutes.

The Foundation ascertained from J. Burrell that the foundation of the house is such that the basement windows are nearly at grade with the ground as a result of the age of the house and the gradual rise of the grade over time.

The Foundation discussed the total cost of the project with the applicant, as well as learning about the prospective vendors.

APPROVAL OF MINUTES

MOVED by Z. Janecki
SECONDED by P. Clarke

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on October 27, 2011, be approved.

CARRIED

ACCOUNTS AND GRANT SUMMARY

Connie Bogusat, Financial Analyst, circulated the Accounts and Grant Summary, which included a summary of disbursements for the October – November 2011 period, outstanding approved commitments and the Foundation's net funding position.

APPROVAL OF DRAFT BUDGET

MOVED by P. Todkill
SECONDED by D. Bonk

THAT the Waterloo Regional Heritage Foundation approve the 2012 budget as presented.

CARRIED

2011-2012 COMMITTEES**a) Allocations and Finance Committee**

The Foundation discussed the merits of the property grant application for the project at 70 Arthur Road West. The Foundation devoted attention to:

- Total cost of project;
- Components of proposed work;
- Impact of basement windows at grade; and
- Visual impact of piping and mechanicals running out of house.

MOVED by L. Haggerty
SECONDED by D. McKnight

THAT the Waterloo Regional Heritage Foundation approve a grant to James Burrell and Carol Gregory for 50% of the costs of work related to property rehabilitation projects at 70 Arthur Road West in Heidelberg, up to a maximum amount of \$15,000.00, as described in the application for grant funding;

AND THAT all lower windows and doors at ground level on the property be evaluated with respect to slope, level and grade to avoid and mitigate long-term deterioration to the structure;

AND THAT the Waterloo Regional Heritage Foundation encourages the property owner to minimize the visual impact of protruding pipes and mechanicals from all basement windows;

AND THAT the project be completed by November 22, 2012, a one year period from the date of the approved motion;

AND THAT suitable acknowledgement of the Foundation's contribution is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo; as well as the mounting of a plaque, to be provided by the Foundation, in a mutually-agreeable exterior location;

AND THAT a statement of account with copies of supporting invoices be submitted to the Foundation upon completion of the project with written request for payment;

AND FURTHER THAT the applicant agree that the project details, including before and after images provided by the applicant to the Foundation, and the Foundation's support of such, may be used by the Foundation for such purposes as promotional materials and on the Foundation's website.

CARRIED

b) Communications Committee

Z. Janecki discussed the upcoming Heritage Showcase event to take place on Saturday, February 18, 2012 at Fairview Mall in Kitchener. He noted the preparations for the event are underway and related observations as to the selection of a theme for the event.

c) Heritage Advisory Committee

The Committee brought forward recommendations for recipients of the Foundation's annual Heritage Research award, thanking A. Crerar and J. Roberts for leading the process of reviewing applicants. The Foundation obtained an overview of the applicants and detail on the applicants to be recommended for the award.

MOVED by P. Todkill
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation accept the selection of Jack Lucas for a Heritage Research Award, in the amount of \$3000.00, for his research project on the history of local special purpose bodies.

CARRIED

MOVED by P. Todkill
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation accept the selection of Elliot Worsford for a Heritage Research Award, in the amount of \$3000.00, for his research project on German Lutheran congregations in Waterloo County during the Second World War.

CARRIED

The Foundation observed that, with a number of plaques in hand, the entire budgeted amount for plaque placement may not be required for 2012 and some of those funds may be redirected to a heritage initiative at the secondary school level.

d) Executive Committee

No meeting.

REPORTS – MEMBER ORGANIZATIONS

a) N-W Branch, Architectural Conservancy of Ontario (ACO) – P. Clarke

The Branch will have its annual Seasonal Celebration on November 26th, in conjunction with the Greening Sacred Spaces Network, at the Church of St. John the Evangelist in Kitchener. The church and the Stirling Avenue Mennonite Church will be presented with the 2011 Green Sacred Spaces Award at the event.

b) Heritage Cambridge – P. Todkill

Heritage Cambridge has recently been focused on issues surrounding Main Street in Cambridge, specifically the south side of the street from Water Street to Ainslie Street which is a heritage conservation district. Some property development is proposed and Heritage Cambridge has been active and vocal in its efforts at defending the heritage of the area.

c) Waterloo Historical Society – J. Glass

The Society held its AGM on November 1st at Cambridge City Hall, transacting business with some board members beginning new terms. The Society has now entered its 100th year. Prior to the AGM, Dr. Karen Dearlove, curator at Chiefswood National Historical Site, was guest speaker and she discussed the history of Galt's Soper Park, providing personal memories of growing up near the park.

The Society's activities are now focused on preparing for local history events in the early part of 2012. The next public meeting is April 14th, and the Society will co-host the Ontario Historical Society's AGM and celebrate our 100th birthday at the Waterloo Regional Museum on June 8-9, 2012.

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

No report.

CORRESPONDENCE/ INFORMATION – Available at Meeting

The correspondence folder was circulated among those present at the meeting.

OTHER BUSINESS

a) J. Roberts noted that the Canadian Historical Association will be holding its annual meeting in 2012 jointly at the University of Waterloo and Wilfrid Laurier University. The Foundation discussed the possibility of providing sponsorship of the event.

MOVED by P. Todkill

SECONDED by L. Haggerty

THAT the Waterloo Regional Heritage Foundation approve a grant to the Canadian Historical Association in the amount of \$450.00, for sponsorship of a nutrition break at the Association's

annual meeting to be held at University of Waterloo and Wilfrid Laurier University from May 28-30, 2012.

CARRIED

b) The Foundation discussed the possibility of acknowledging/celebrating the 100th anniversary milestone of the Waterloo Historical Society, with various ideas circulated including the placement of a plaque to commemorate the event. S. Lovell noted that the anniversary date is in June 2012.

c) The Foundation observed that the Annual Volume of the Waterloo Historical Society will be forthcoming in the new year, and that with the Foundation acting as stewards of public funds it should be made clear that the protocol and requirements of due diligence for publication applications must be adhered to. Members of the Foundation volunteered to speak proactively to members of the Society in this regard.

NEXT MEETING – January 24, 2012

ADJOURN

MOVED by P. Clarke

SECONDED by P. Todkill

That the meeting adjourn at 7:45 p.m.

CARRIED

FOUNDATION CHAIR, *S. Rung*

FOUNDATION SECRETARY, *M. Grivicic*