

# **WATERLOO REGIONAL HERITAGE FOUNDATION ANNUAL GENERAL MEETING AGENDA**

Tuesday, June 12, 2012  
7:00 p.m.  
Kitchener City Hall - Rotunda  
200 King Street West  
Kitchener, ON

---

1. Opening Remarks - Sandy Rung, Foundation Chair
2. Approval of Minutes - Annual General Meeting of June 14, 2011 1
3. Adoption of the Annual Report and Auditor's Statement  
*Provided separately from meeting agenda*
4. Election of Directors – M. Grivicic, Foundation Secretary
  - i) Introduction of Applicants for the Member-at-Large Positions
  - ii) Election of Directors
5. Presentation of Awards of Excellence – Heritage Advisory Committee
6. Presentation of the Sally Thorsen Award of Excellence – Heritage Advisory Committee
7. Presentation of the Dr. Jean Steckle Award for Heritage Education – Heritage Advisory Committee
8. Acknowledgements
9. Guest Presenters
  - Terry Boutilier, Senior Business Development Officer, City of Kitchener, on the history of the Heritage Room and its mural
  - Christine Tarling, Manager, Corporate Records and Archives Services, on the City of Kitchener's artifacts
10. Next Regular Meeting – June 26, 2012
11. Adjourn

***Refreshments to follow meeting***

# **WATERLOO REGIONAL HERITAGE FOUNDATION ANNUAL GENERAL MEETING MINUTES**

Tuesday, June 14, 2011  
7:00 p.m.  
Central Presbyterian Church  
7 Queen's Square  
Cambridge, ON

---

Present were: Chair S. Rung, D. Bonk, A. Crerar, J. Glass, T. Galloway, L. Haggerty, Z. Janecki, B. Kempel, S. Lovell, S. Massel, D. McKnight, J. Roberts, K. Seiling, P. Todkill and L. Turner

Members absent: P. Clarke, M. Reitzel, K. Tam

## **Opening Remarks, Sandy Rung, Foundation Chair**

Chair S. Rung provided opening remarks welcoming attendees and providing an overview of the evening's program.

## **Approval of Minutes - Annual General Meeting of June 8, 2010**

MOVED by J. Roberts  
SECONDED by D. McKnight

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on June 8, 2010, be approved.

CARRIED

## **Adoption of the Annual Report and Auditor's Statement**

MOVED by S. Lovell  
SECONDED by L. Turner

THAT the Annual Report of the Waterloo Regional Heritage Foundation be adopted.

CARRIED

MOVED by S. Lovell  
SECONDED by L. Turner

THAT the Auditor's Statements of the Waterloo Regional Heritage Foundation for the year ending December 31, 2010, be adopted as presented.

CARRIED

**Election of Directors – M. Grivicic, Foundation Secretary**

- i) Introduction of Applicants for the Member-at Large Positions
- ii) Election of Directors

Foundation Chair S. Rung introduced Mike Grivicic, the Foundation's Corporate Secretary who conducted the election of the Directors for the 2011-2013 term on the Foundation.

M. Grivicic announced the Directors of the Foundation who were eligible to vote, namely D. Bonk, P. Clarke, A. Crerar, T. Galloway, J. Glass, L. Haggerty, B. Kempel, S. Lovell, D. McKnight, J. Roberts, S. Rung, K. Seiling, and P. Todkill. He noted that there exist five vacancies on the Foundation Board.

MOVED by P. Todkill

SECONDED by J. Roberts

THAT the following persons be nominated as candidates for election to the Board of Directors of the Waterloo Regional Heritage Foundation:

- Zyg Janecki;
- Stephanie Massel;
- Mark Reitzel; and
- Lary Turner.

CARRIED

M. Grivicic called three times for additional nominations from the floor, and with no additional nomination, asked for a motion to close nominations.

MOVED by L. Haggerty

SECONDED by J. Roberts

THAT the nominations be closed.

CARRIED

M. Grivicic declared the following nominees as elected to the Foundation's Board of Directors:

- Zyg Janecki;
- Stephanie Massel;
- Mark Reitzel; and
- Lary Turner.

**Presentation of Awards of Excellence – Heritage Advisory Committee**

Members of the Heritage Advisory Committee each took turns introducing and presenting each award. The recipients of the Awards of Excellence were:

- Ron Cascaden and Wendy Wright Cascaden;
- Dr. Jody Decker;
- Jon Fear;
- Marilyn Sararus; and
- Woolwich Township Council and Richard Sigurdson.

### **Presentation of the Sally Thorsen Award of Excellence – Heritage Advisory Committee**

The Sally Thorsen Award of Excellence was presented to Dr. Robert Shipley.

### **Presentation of the Dr. Jean Steckle Award for Heritage Education – Heritage Advisory Committee**

The Dr. Jean Steckle Award for Heritage Education was presented to Dave Neufeld.

### **Acknowledgements**

Chair S. Rung acknowledged the professional assistance provided to the Foundation by Regional staff, including Ryan Lee, Connie Bogusat and Mike Grivicic.

Chair S. Rung recognized Kenneth Tam, who is stepping down from the Board of Directors after completing a two-year term, and thanked him for his contribution to the Foundation.

Chair S. Rung related the Foundation's gratitude to the Regional Municipality of Waterloo for its annual funding.

### **Guest Presenter – Peter Goudy**

Peter Goudy provided a presentation on the history of Central Presbyterian Church, with musical accompaniment on piano by Bradley Paddock.

### **Next Regular Meeting – June 28, 2011**

### **Adjourn**

MOVED by P. Todkill  
SECONDED by J. Glass

That the meeting adjourn at 8:45 p.m.

CARRIED

**FOUNDATION CHAIR, S. Rung**

**FOUNDATION SECRETARY, M. Grivicic**



*Annual Report  
of the  
Waterloo Regional Heritage Foundation*

*2011*

## Table of Contents

Message from the Chair .....	2
Membership 2011-2012 .....	3
Message from the Regional Chair .....	4
Reports from Community Organizations.....	5
North Waterloo Region Branch, Architectural Conservancy of Ontario .....	5
Waterloo Historical Society.....	6
Waterloo Region Branch, Ontario Genealogical Society.....	7
Heritage Cambridge .....	8
Allocations and Finance Committee .....	9
Communications Committee .....	10
Heritage Advisory Committee.....	11
Appendix - Financial Statements of the Waterloo Regional Heritage Foundation .....	15

## ***Message from the Chair***

The Heritage Foundation's mandate is to promote and encourage interest in the heritage and culture of Waterloo Region and to provide funds for preservation, restoration, and conservation projects as well as funding for heritage events and publications of historical interest to the Region. This is done through the work of the Foundation's 18 directors, eight of whom are appointed for two-year terms to represent Regional Council, the Waterloo Historical Society, local branches of the Architectural Conservancy of Ontario in Cambridge and North Waterloo, the Waterloo Region branch of the Ontario Genealogical Society, the University of Waterloo, and Wilfrid Laurier University. Ten community members-at-large are elected by the Board of Directors for two-year terms.

On behalf of the Foundation, I would like to thank and express appreciation to the Regional staff that supports the Foundation and its work. Mike Grivicic provides us with proficient administrative assistance and his expertise and extensive knowledge is most appreciated. Connie Bogusat provides us with financial services in a consistent, professional, and very helpful manner. Mike and Connie contribute greatly to the Foundation's accomplishments. We would also like to acknowledge the assistance of other Regional staff: Scott Pasick, Information Technology; Arlene Metz, Solicitor; Kris Fletcher, Director, Council and Administrative Services/Regional Clerk; and Donna Petrie and the staff in Corporate Resources. The Waterloo Regional Heritage Foundation also thanks Regional Council for the annual grant that supports all of our activities.

The Foundation's structure includes three sub-committees: the Heritage Advisory Committee, which oversees the awards program, is chaired by Pauline Todkill; the Allocations and Finance Committee, chaired by Lyndsay Haggerty, reviews and makes recommendations on grant applications; and the Communications Committee, chaired by Zyg Janecki, plans our community outreach programs, including the Annual General Meeting. Through the work of these committees the Foundation is able to contribute effectively to the community. You will find the committee reports as part of this Annual Report for the year 2011.

Two of the Foundation's active Board Directors are stepping down this year. Foundation Director Pauline Todkill has been on the Board for eight years and Foundation Director David McKnight has been on the Board for six years. On behalf of the Foundation I would like to take this opportunity to thank Pauline and David for their extensive contributions to the Foundation and to wish them well in their future endeavours.

I would also like to thank and acknowledge the contributions made by all of our Foundation Directors and to express my heartfelt appreciation for the work done by everyone. It is a privilege for me to have served as Chair again this past year and I have had wonderful support from Adam Crerar, Vice-Chair, as well as the other Foundation Directors and the Regional staff.

There is a dedicated group of people involved with the Foundation and I encourage everyone to visit the Foundation's web site, [www.wrhf.org](http://www.wrhf.org), and find out how you might become involved with the Foundation's work.

Sandy Rung  
Chair, Waterloo Regional Heritage Foundation  
June 2012

### **Membership 2011-2012**

MEMBERS	MUNICIPALITY
Sandy Rung, Chair	Wellesley
Adam Crerar, Vice-Chair <i>Wilfrid Laurier University</i>	Waterloo
Darryl Bonk <i>Waterloo Region Branch, Ontario Genealogical Society</i>	Kitchener
Patty Clarke <i>North Waterloo Region Branch, Architectural Conservancy of Ontario</i>	Wilmot
Allison Dias	Cambridge
Tom Galloway <i>Regional Councillor</i>	Kitchener
John Glass <i>Waterloo Historical Society</i>	Wilmot
Lyndsay Haggerty	Kitchener
Zyg Janecki	Kitchener
Brenda Kempel	Woolwich
Sandy Lovell	Waterloo
Stephanie Massel	Kitchener
David McKnight	Kitchener
Julia Roberts <i>University of Waterloo</i>	Wilmot
Ken Seiling <i>Regional Chair</i>	Woolwich
Warren Stauch	Kitchener
Pauline Todkill <i>Heritage Cambridge</i>	Cambridge
Lary Turner	Cambridge

Secretary - Mike Grivicic

Treasurer – Craig Dyer, Regional Treasurer

## ***Message from the Regional Chair***

June 2012

Chair Sandy Rung and Members  
Waterloo Regional Heritage Foundation

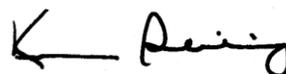
Dear Friends,

Since its formation in 1973, the Waterloo Regional Heritage Foundation has worked to promote and protect our shared culture and heritage through the awarding of grants to individuals and groups for the preservation, restoration, conservation, recording and interpretation of our local heritage. With each successful project, we learn more about our past and the people who were instrumental in building our community into the success it is today.

Last year, aided by an annual grant of \$108,400 from Regional Council, the Foundation was able to provide financial assistance to nine restoration and rehabilitation projects and five historical publications.

On behalf of Regional Council, I would like to thank the members of the Waterloo Regional Heritage Foundation for all of their work to support and conserve our unique heritage.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Seiling". The signature is written in a cursive style with a large, stylized "K" at the beginning.

Ken Seiling  
Regional Chair

## ***Reports from Community Organizations***

### **North Waterloo Region Branch, Architectural Conservancy of Ontario**

The objectives of the North Waterloo Region Branch are in keeping with those of the Architectural Conservancy of Ontario and its more than 25 branches throughout Ontario. A representative of the Branch attends the ACO's bi-monthly meetings in Toronto and branch-hosted locations throughout the year. ACO advocacy includes promoting the preservation of buildings of architectural and/or historic importance, holding events such as workshops and tours to stimulate interest in the built and natural heritage of our area, and publishing literature of interest about our organization and its objectives, and the community at large.

In 2011, the Branch participated in heritage events and presented many successful programs:

- February: the annual Heritage Showcase at the Cambridge Centre. The theme of the Branch display was Historic Parks and Landscapes in Waterloo Region. There were over 30 local heritage/history organizations taking part in this event
- March: members attended the Heritage Cambridge AGM. NWRB member Professor Robert Shipley spoke on the heritage district study that the Heritage Resources Centre at the University of Waterloo had undertaken
- April: presentation with Warren Stauch, Down by the Old Mill Stream: Historical Mills along the Grand River Watershed at the Mennonite Visitors Centre in St. Jacobs
- May: Annual General Meeting at the Waterloo Region Museum. Rollo Myers, Manager of the ACO Provincial Office in Toronto spoke on Old Town Toronto
- June: Waterloo Regional Heritage Foundation AGM and Award Ceremony at which Branch nominated candidates' Ron and Wendy Cascaden received the Foundation's Award of Excellence and Professor Robert Shipley received the Sally Thorsen Award. Members attended the ACO Heritage Conference in Cobourg
- September: participation in DOORS OPEN WATERLOO REGION with a display at the newly built Knox Presbyterian Church in Waterloo. Over 1800 visitors viewed this site. Partnered with other like-minded organizations in holding an all candidates meeting prior to the Ontario provincial election at Rockway Mennonite/Zion United Church on Weber Street in Kitchener
- October: a member of the executive spoke to the Ontario Genealogical Society (Waterloo Region Branch) on the topic "Heritage is Green"
- November: a member of the Executive attended an evaluation session for Doors Open Waterloo Region 2011, and planning for Doors Open 2012 at the Waterloo Region Museum. Partnered with Greening Sacred Spaces at the annual Seasonal Celebration, which was held at St. John's the Evangelist Anglican Church in Kitchener

In the year ahead, the North Waterloo Region Branch will continue to monitor developments in heritage conservation districts, issues concerning municipal redevelopment, and the impact of the light rail system on built and natural heritage, and develop programs of interest to the heritage community.

John Arndt, Past President  
North Waterloo Region Branch  
Architectural Conservancy of Ontario

Patty Clarke  
Branch Representative to the  
Foundation

## Waterloo Historical Society

Since its founding in 1912, the Waterloo Historical Society has promoted the recognition of the Region's unique heritage in many ways – public meetings, publications, and the collection and preservation of documents and artifacts related to our history.

During the second half of 2011 and the first half of 2012, WHS continued to present informative public meetings which were well attended. In July 2011, our annual History Under the Trees was held at the Waterloo Regional Museum with the Museum's conservationist, Richard Fuller, leading a discussion on preserving artifacts. Many members brought items for Richard to assess their condition. Richard told the owners how to maintain these treasures for future generations to enjoy. In September, Marj Kohli's well-publicized talk on the Home Child movement attracted many non-members to our meeting in Breslau. At our AGM, held at Cambridge City Hall, Karen Dearlove, curator of Chiefswood National Historic Site, told us about the history of Galt's Soper Park. Our March meeting was held in Hawkesville. Author Nan Forler and illustrator Peter Etril Snyder discussed their collaborative efforts on their recent book *Winterberries and Apple Blossoms* while Laureen Harder-Gissing from the Mennonite Archives of Ontario discussed two local historians – Lewis J. Burkholder and Lorna Bergey. In April, Society members gathered at the historic, landmark Sun Life building in Waterloo where Sun Life archivist Krystal Rycroft presented a history of the building and hosted a tour. In May, we met on the 10<sup>th</sup> floor of Kitchener City Hall to hear Dr. Ulrich Frisse discuss significant events in Berlin/Kitchener's 100 years of cityhood. Kitchener mayor Carl Zehr opened the meeting.

The Society began celebrations of its 100<sup>th</sup> year in January 2012. WHS centennial celebrations will continue throughout 2012. The Ontario Historical Society will help celebrate our centennial by partnering with WHS to host the OHS AGM at Waterloo Region Museum on June 8<sup>th</sup> and 9<sup>th</sup>.

The Society was also honoured in April as they were inducted into the Waterloo Region Hall of Fame.

In May 2012, the 99<sup>th</sup> edition of the WHS Annual Volume was presented to members attending the public meeting at Kitchener City Hall. Its 208 pages contain a wide variety of articles covering subjects such as the City of Galt Wrens, thirty-five years of the HiWay Market, the once famous but now almost forgotten "Willow King" Oliver Scheifele and a tribute to local librarian and historian Grace Schmidt.

WHS members continued to represent the society through attendance of local historical events including Heritage Showcase, GRCA Heritage Workshop, Waterloo Regional Museum grand opening, Open Doors Waterloo Region, Word on the Street and the Wellesley Township Historical and Heritage Society.

The Society was able to support historic and heritage activities by donating funds to the Susan J. Hoffman Local History Fund at Kitchener Public Library, the Waterloo Region Museum and the Kitchener Public Library building fund. A list of artifact donations and acquisitions is contained in the Annual Volume.

John Glass  
WHS Representative to the Foundation

## **Waterloo Region Branch, Ontario Genealogical Society**

In an effort to reach new people, in the fall of 2011 and spring of 2012 the Branch implemented a free four-session education program in basic genealogy. There has even been a request for a more advanced course. It is hoped that eventually some of these attendees will become interested in other Branch activities.

In May the Branch issued an updated CD for the cemeteries of Woolwich Township and Waterloo. Records for these thirty-seven cemeteries were updated during the two years previous to republication. Recently cemeteries in the cities of Kitchener and Waterloo were updated as well as the Ayr cemetery in North Dumfries Township.

The Branch had a display table at Waterloo Region's Heritage Showcase in February, the OGS Region III meeting in April at Brussels, OGS Conference at Hamilton in May, and the first annual Kitchener Public Library Genealogical Fair in October. OGS Region III, OGS Conference and the Genealogical Fair experienced good sales of publications and at the latter sales were to individuals who previously might not have been aware of the Genealogical Society. Enquiries continue to add some funding as well.

A decision was made to work on the e-store cemetery files. Waterloo Region cemeteries are all listed on the e-store. The Branch also decided to initiate work on the TONI and PPV indexes. Branch volunteers have processed the 1867 Directory of Waterloo and is now available as a CD.

Paul Gross, our Cemetery Coordinator, along with one of our volunteers, Bruce Uttley, discovered a pile of discarded cemetery stones from a Mennonite cemetery, which had been dumped on a hydro corridor on the west side of the City of Waterloo. A connection was made to a local cemetery, the stones excavated and transcribed. The stones were in pieces and many were in extremely poor condition. Possibly they have been at the site for 50-60 plus years. It has not been resolved as to what may happen to the markers and the church connected to the cemetery is still developing a strategy.

The Branch submitted very deserving names for the Ontario Volunteer Service Awards. In 2011 Rosemary Ambrose received the 20 year award, Gordon Ambrose and Dr. Thomas Shoniker the 10 year award, and Sharon Bowman, Patricia Coles and George Winfield the 5 year award.

As directed by OGS, the Branch Executive set aside an evening for disability awareness training. The material provided on the OGS website formed the basis of this session.

Monthly meetings continue to be held September through May at the Church of Jesus Christ-LDS in Kitchener with a variety of speakers. Last year's introduction of a session on Internet genealogy at the meetings continues to be popular. Four excellent Branch newsletters were published, providing our membership with news and genealogical information.

Darryl Bonk,  
Waterloo Region Branch, Ontario Genealogical Society

## Heritage Cambridge

Heritage appreciation, education, and building awareness of the organization within the community continued to be key priorities in 2011 for Heritage Cambridge, a volunteer advocacy group and branch of the Architectural Conservancy of Ontario (ACO).

The year started with participation in the Waterloo Regional Heritage Foundation's annual Heritage Showcase held at the Cambridge Centre. This was followed by the Heritage Cambridge Annual General Meeting conducted at the University of Waterloo School of Architecture, Cambridge campus. Dr. Robert Shipley was the keynote speaker, presenting his study of Heritage Conservation Districts in Ontario. In May, Heritage Cambridge conducted their annual Historic House Tour fundraiser with the support of many community volunteers. The 2011 event continued the Annual General Meeting theme with visits to heritage homes in the Blair Heritage Conservation District, including the private Cruickston Park Manor. Approximately 400 people enjoyed a tour of these historic properties, along with a walking tour, and tea catered by Langdon Hall. Throughout the summer and early fall, Heritage Cambridge also had a display at the Fire Hall Museum and Education Centre on Dickson Street in Cambridge. A fundraising Vintage & Collectibles Antique Garage Sale took place in September, followed by a members "Apple Dumpling" appreciation event in October at Wesley United Church, adjacent to the historic Cambridge Farmers' Market.

Several advocacy issues arose in 2011 involving the demolition or alteration of significant heritage properties, listed and/or designated, and Heritage Cambridge engaged in community efforts to save or minimize the impact of changes to these buildings and historic streetscapes and views.

Sheave Tower, a property owned by Heritage Cambridge in Blair, underwent its annual clean-up with the support of students from Rockway Mennonite Collegiate in Kitchener through their Envirothon/Servathon program.

Heritage Cambridge represents community heritage interests on a variety of committees and groups throughout the year, specifically: the Heritage Master Plan Implementation Committee (chair); the Arts & Culture Advisory Committee to Council; ad hoc committees; and the Waterloo Regional Heritage Foundation.

Heritage Cambridge will continue in its efforts to provide a voice for the preservation of heritage in the Cambridge and North Dumfries communities.

Pauline Todkill,  
Heritage Cambridge representative to the Waterloo Regional Heritage Foundation

# ***Allocations and Finance Committee***

Report for the Year 2011

The Allocations and Finance Committee is comprised of five members who strive to achieve the utmost in the heritage needs of the Region, to the best of their ability, by receiving and reviewing all grant applications. After consideration, the applications and recommendations are presented to the Waterloo Regional Heritage Foundation Board of Directors for a final decision. Grants are considered in the categories of projects, publications and properties.

In the 2011 application year, I am pleased to report that the enthusiasm for heritage preservation has not waned.

We saw an increase in publication grants, including the Waterloo Historical Society's *Annual Volume*, the Pennsylvania German Folklore Society's publication of "Lorna (Shantz) Bergey: Her Literary Legacy", as well as the much anticipated publication "Westmount: The Tie that Binds the Twin Cities". Funding was also provided for the University of Waterloo's Heritage Resources Centre to acquire permission to publish photos in an academic journal article.

Significant funding was also provided to aid in the restoration projects of five beautiful buildings across the region. Two local landmarks, Central Presbyterian Church and the Hespeler Hotel received funding for phase two of the roof restoration project and the restoration of the front façade and balcony, respectively. Heritage-designated properties in Kitchener, Heidelberg and Mannheim received funding for numerous rehabilitation projects including multiple roof restorations and fieldstone wall repair.

The mission statement of the WRHF, *To promote and encourage interest in the heritage and culture of Waterloo Region*, is without a doubt creating a positive response. It is evident that the public understands the need to preserve the Region's diverse history, in the form that is most appropriate.

I have enjoyed the past year and I look forward to the year ahead. It is such a rewarding experience as a member of the Waterloo Regional Heritage Foundation.

Lyndsay Haggerty  
Chair, Allocations and Finance Committee

## **Allocation and Finance Committee Members 2011**

Lyndsay Haggerty (Chair)  
Patty Clarke  
John Glass  
Brenda Kempel  
Sandy Lovell

# **Communications Committee**

## Report for the Year 2011

The primary goal of the Communications Committee is to expand awareness of the Waterloo Regional Heritage Foundation in the community, and to promote the grants and awards programs specifically. The Committee also works to facilitate the exchange of information among the various heritage organizations throughout the Region, and to encourage respect for heritage and its preservation in general.

In order to effectively promote the Foundation and its activities, emphasis was placed on establishing strong television, radio, print, and online media relations. Updating of the Foundation's display material continued during the year. The Foundation's web site ([www.wrhf.org](http://www.wrhf.org)) is updated periodically.

The largest initiative of the Communications Committee continues to be hosting and co-ordinating Heritage Showcase. The 2011 event was held on Saturday, February 19th at the Cambridge Centre in Cambridge. Thirty-five participants from around the Region shared information with the public about their organizations. This Heritage Showcase tied-in with the federal government's 2011 theme of *Historic Parks and Landscapes*.

The Annual General Meeting for the year 2011 was held at the Central Presbyterian Church in the former Galt portion of Cambridge on Tuesday, June 14th, 2011. Peter Goudy, a long time church official and a last minute replacement was the keynote speaker and provided a talk on the history of the historic church. The Central Presbyterian Church was the recipient of some very large grants from our foundation to help restore the slate roof which was viewed before the start of the AGM. Entertainment was provide by the church pianist on the brand new grand piano which arrived the week before. There was also an opportunity to climb up the steep 174 foot belfry and pull the rope to ring the church bell which a number of attendees did.

On Saturday, September 17th, the Foundation participated in Doors Open 2011. The portable display unit was assembled and staffed by committee members at The Tannery at 151 Charles St. W. in Kitchener. This site saw much fewer visitors compared to the year before.

The Communications Committee continues to work to build awareness of the Foundation, specifically the grant and awards programs, and encourages the support of heritage in the Region of Waterloo.

### Communications Committee Members 2011

Zyg Janecki (Chair)  
Allison Dias  
Stephanie Massel  
Julia Roberts  
Sandy Rung

# ***Heritage Advisory Committee***

Report for the Year 2011

The Waterloo Regional Heritage Foundation, through the Heritage Advisory Committee, presents awards to recognize outstanding contributions of individuals, institutions and organizations to heritage preservation in the Waterloo Region. These awards are presented at the Foundation's Annual Meeting in June.

## **Waterloo Regional Heritage Foundation: 2011 Awards for Heritage Research**

Each year, the Foundation makes available two research grants to university students who are undertaking graduate research projects related to the heritage of Waterloo Region. These awards are to encourage research at an advanced level into one or more aspects of the heritage of the Regional Municipality of Waterloo.

Two research grants of \$3,000 each may be made to graduate students enrolled full-time at the masters or doctoral level in the fields of archaeology, architecture, fine arts, natural heritage, political science or any other discipline deemed to be relevant to heritage matters.

Recipients of the 2011 Awards for Heritage Research are:

**Jack Lucas**, (University of Toronto), who is researching the origins and development of local special purpose bodies, and their effect on local political authority, focusing on Kitchener, Ontario and surrounding municipalities.; and

**Elliot Worsford**, (University of Waterloo), who will examine Waterloo County's German Lutheran congregations as an example of the experience and memory of German Lutherans during the Second World War.

## **Waterloo Regional Heritage Foundation: 2011 Awards of Excellence**

The Awards of Excellence are intended to recognize the outstanding contributions by individuals, institutions and organizations to heritage preservation in the Waterloo Region in such areas as archaeology, architecture, archival, cultural, genealogy, historical, individual, literary, media, natural history, or other.

This year, the Heritage Advisory Committee is pleased to announce the following individuals as recipients for Awards of Excellence:

### **Michael Clifton, Mark Kok, and John Dorey**

In 1887, James Stark erected 12 Northumberland Street, Ayr, as a combined grocery store and residential apartment. Two years ago, Michael Clifton and Mark Kok purchased the building and hired John Dorey, principal of R.J. Construction Ventures Inc., to restore it to its former glory for the legal offices of Clifton Kok LLP. Although the building had suffered considerable structural damage over the years, the renovation retained three of the four original brick walls, the original roof structure, and the original high ceilings. While the front façade did not survive, its replacement replicated the original design wherever possible, following the building's original blueprints. Now, 12 Northumberland Street looks more like Stark's structure than it has done in decades, with high arched front windows, a false front parapet, restored patterned brick, and restored rear and upper level windows. In recognition of their commitment to the architectural

heritage of the Region, the Foundation is pleased to present Michael Clifton, Mark Kok, and John Dorey with its Award of Excellence.

### **Victor Hiebert**

For nearly four decades, Victor Hiebert has been a tireless advocate for heritage in the city of Waterloo. His work there as municipal draftsman from 1956 led him to take on the role of staff representative and secretary for the City of Waterloo's Local Architectural Conservation Advisory Committee from 1976 to 1985. Subsequently Mr. Hiebert became an early member of the North Waterloo Branch of the Architectural Conservancy of Ontario, served ten years on the Archives Committee of the Waterloo Mennonite Brethren Church, and was an active volunteer member of Waterloo's Municipal Heritage Committee from 2000 to 2011. In these various capacities, he was instrumental in the preservation of the Martin Farmhouse and its relocation to Doon Pioneer Village; the placement of heritage plaques in Waterloo; the donation of old deeds and surveys to the Waterloo Public Library; and the creation of Waterloo's MacGregor-Albert Heritage District. In recognition of Victor Hiebert's remarkable contributions to the preservation of heritage in the Region, the Foundation is honoured to present him with its Award of Excellence.

### **Elinor and John Hueton**

In 1967, the prominent industrialist and philanthropist Percy R. Hilborn donated 75 hectares of land on the edge of Preston to the province of Ontario for the purpose of preserving a natural area in a rapidly urbanizing region. Today the Dumfries Conservation Area of the Grand River Conservation Authority, south of Dunbar Road and west of Hespeler Road, survives as an oasis of natural heritage for all people, featuring some of the largest trees in the Region, a habitat for birds and mammals, and four kilometres of trails. Key to the survival of the Area have been the efforts of Elinor Hueton, a daughter of Percy Hilborn, and her husband John Hueton. John and Elinor established the Friends of Dumfries Conservation Area to bring together community advocates in support of the Area's preservation. They organize an annual clean-up of the Area, and have been actively involved in discussions with the Grand River Conservation Authority and worked with other community partners regarding signage, educational information, and accessibility. For their commitment to preserving the Region's natural heritage, and to providing access to the Dumfries Conservation Area for thousands of visitors each year, Elinor and John Hueton are worthy recipients of the Foundation's Award of Excellence.

### **Sun Life Financial**

The head office of the Ontario Mutual Life Assurance Company, built in 1912 at the corner of King and Union Streets by the Toronto firm of Darling and Pearson, has for the past century been one of the most distinctive buildings in the Region of Waterloo. Designed in the Modern Renaissance style and featuring buff-coloured Roman brick, terra cotta quoins and window trim imported from England, a foundation of Ohio sandstone, a large skylight, interior Bottocinco, pink Tennessee and Verde antique marbles, and exceptional ornamental plasterwork, it is one of the most distinguished office buildings in the province. The building's current owners, Sun Life Financial, have for the past number of years demonstrated a remarkable commitment to its architectural integrity by repairing the façade's masonry in the course of a six-year rehabilitation; repairing and reinstalling the roof's decorative brick balustrade; replacing the original skylight; and rebuilding and landscaping the exterior courtyard. While preserving the building, Sun Life has also enhanced its role in the Region by consistently making it available to the public in Doors Open events. In the centennial year of the Ontario Mutual building, the Foundation honours the efforts of Sun Life Financial to preserve and maintain it for future generations with the Award of Excellence.

### **Waterloo Regional Heritage Foundation: The Dr. Jean Steckle Award for Heritage Education**

The Dr. Jean Steckle award for excellence in heritage education is presented to an individual who has demonstrated leadership in heritage education through teaching, writing, or by example, and who has encouraged and mentored others in the understanding and appreciation of the natural or cultural heritage of the Waterloo Region. The award, in honour of the late Dr. Jean Steckle, was presented for the first time in June 2003.

### **The 2011 recipient of the Dr. Jean Steckle Award for Heritage Education is: Jim Westwood**

One day in the 1980s, Jim Westwood was startled to discover a dump truck hauling away old documents and photographs associated with the newly amalgamated Galt, Preston, and Hespeler Fire Departments. From that day, he became the Region's champion of the history of fire-fighting in the region. A firefighter himself, Mr. Westwood successfully lobbied the Cambridge Fire Department to establish an archives in 1986 and soon it was understood in the Department that nothing was to be thrown away without consulting him. In 1992, he co-authored the history published to mark the Department's 150<sup>th</sup> Anniversary, and he was instrumental in the holding of heritage Firefighters' Musters at Doon Heritage Crossroads for many years in the 1990s and early 2000s. Mr. Westwood was the driving force behind the establishment in 2003 of the Fire Hall Museum and Education Centre in the Old Galt Fire Hall, which now contains oral histories of retired firefighters, as well as approximately 10,000 artifacts, photographs, and documents associated with the history of local fire-fighting. Mr. Westwood has also been the key figure in the establishment of the Centre's various educational programs on fire heritage and fire safety for students ranging from the elementary to college levels. He continues to serve on the Museum's board and at the Museum itself, "where he shares his vast knowledge with visitors and staff."

"While evading the limelight himself," writes one of his nominees, Jim Westwood "has pushed, prodded, and cajoled people...to not only make this museum happen, but to make it the success it is today." In honour of his tremendous accomplishments as an educator of the history of firefighting in the Region, the Foundation is honoured to present Jim Westwood with the Dr. Jean Steckle Award for Heritage Education.

### **Waterloo Regional Heritage Foundation: Sally Thorsen Award of Excellence**

The Sally Thorsen Award, created by the Waterloo Regional Heritage Foundation in 1998, is named for Sally Thorsen, the former Commissioner of the Planning and Culture Department of the Region of Waterloo. This award is presented to only one person in a year, should a suitable candidate be nominated, who has demonstrated, in the course of at least ten years of their professional lives, an outstanding and active level of commitment to heritage concerns.

### **The 2011 recipient of the Sally Thorsen Award is: Tracy Loch**

Since 1999, Tracy Loch has been Curator/Director of Castle Kilbride, in Baden, and a passionate and professional advocate for heritage in Wilmot Township. As Curator/Director, she has more than any other person helped to put Castle Kilbride on the map as one of the Region's leading heritage sites. Ms. Loch has overseen expanded educational and camp programming for children; the organization of fashion shows, teas, and seasonal events for adults; and the preservation and restoration of the building itself. Every year she hires and trains four students to provide them with early vital experience in the work of museums and an understanding of the Region's heritage, and she oversees the work of volunteers on the Castle

Kilbride Advisory Committee. Ms. Loch's work at Castle Kilbride alone merits a Thorsen Award, but it represents just a part of her total contribution to the cause of heritage in Wilmot. She established the Wilmot Township Archives in 2000, acts as staff liaison for Heritage Wilmot, and was instrumental in the digitization of the New Dundee Women's Institute Tweedsmuir Histories and the memorialization of a local cemetery with the Kroft Cairn.

In the words of one of her nominees, Tracy Loch "continues to go the extra mile for the benefit of the Township of Wilmot and for the promotion, the preservation, and the pride of Castle Kilbride Historic Site." The Foundation agrees, and accordingly is honoured to present Tracy Loch with the Sally Thorsen Award of Excellence.

The Heritage Advisory Committee (HAC) is also responsible for the Foundation's recognition plaque program that acknowledges when structures have received grant funding.

Report submitted on behalf of the Heritage Advisory Committee, by Pauline Todkill.

#### **Members of the Heritage Advisory Committee 2011**

Pauline Todkill (Chair)  
Darryl Bonk  
Adam Crerar  
David McKnight  
Warren Stauch  
Lary Turner

***Appendix - Financial Statements of the  
Waterloo Regional Heritage Foundation***

Financial statements of

**Waterloo Regional  
Heritage Foundation**

December 31, 2011

# Waterloo Regional Heritage Foundation

December 31, 2011

## Table of contents

Independent Auditor's Report .....	1-2
Statement of financial position .....	3
Statement of operations and net financial assets .....	4
Notes to the financial statements .....	5-6
Schedule of expenditures.....	7



Deloitte & Touche LLP  
4210 King Street East  
Kitchener ON N2P 2G5  
Canada

Tel: 519-650-7600  
Fax: 519-650-7601  
[www.deloitte.ca](http://www.deloitte.ca)

## **Independent Auditor's Report**

To the Board of Directors of the  
Waterloo Regional Heritage Foundation

We have audited the accompanying financial statements of the Waterloo Regional Heritage Foundation which comprise the statement of financial position as at December 31, 2011, and the statement of operations and net financial assets for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Waterloo Regional Heritage Foundation as at December 31, 2011 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*Deloitte & Touche LLP*

Chartered Accountants

Licensed Public Accountants

May 24, 2012

# Waterloo Regional Heritage Foundation

## Statement of financial position as at December 31, 2011

	2011	2010
	\$	\$
<b>Financial assets</b>		
Current assets		
Cash	6,016	19,112
Accounts receivable	701	582
Investments (Note 3)	302,700	278,300
	<b>309,417</b>	<b>297,994</b>
<b>Liabilities and accumulated net assets</b>		
Current liabilities		
Accounts payable	6,168	-
Grants committed (Note 4)	109,450	24,100
	<b>115,618</b>	<b>24,100</b>
<b>Accumulated surplus and net financial assets</b>	<b>193,799</b>	<b>273,894</b>
	<b>309,417</b>	<b>297,994</b>

# Waterloo Regional Heritage Foundation

Statement of operations and net financial assets  
year ended December 31, 2011

	2011	2010
	\$	\$
<b>Revenue</b>		
Grant from Region of Waterloo	108,400	107,800
Interest	4,769	3,593
	<b>113,169</b>	111,393
Expenditures (Schedule)	193,264	88,103
Excess of (expenditures over revenue) revenue over expenditures	(80,095)	23,290
Accumulated surplus and net financial assets, beginning of year	273,894	250,604
<b>Accumulated surplus and net financial assets, end of year</b>	<b>193,799</b>	273,894

# Waterloo Regional Heritage Foundation

Notes to the financial statements

December 31, 2011

---

## 1. Description of business

The Waterloo Regional Heritage Foundation ("Heritage Foundation") is a not for profit enterprise. The business objective is to authorize grants for culture conscious projects and ventures. The primary source of funding is from the Regional Municipality of Waterloo. The operation exists to screen and distribute grants. The organization is separate from the Region of Waterloo and has its own board.

## 2. Significant accounting policies

These financial statements are prepared by management in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants and include the following policies:

### *Use of estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include grants committed. Actual results could differ from these estimates and changes in estimates are recorded in the accounting period in which they are determined.

### *Revenue recognition*

Revenues are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable. Expenditures are reported on the accrual basis of accounting which recognizes expenditures as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

### *Cash*

Cash includes cash on hand and balances with banks.

## 3. Investments

In 1994, the Heritage Foundation transferred its investment funds to the Regional Municipality of Waterloo. The funds invested are due on demand and bear interest based on the net percentage earned by the Regional Municipality of Waterloo. Interest is paid monthly.

## 4. Grants committed

The Heritage Foundation approved the payment of the following grants upon the applicant meeting all of the conditions of their approval.

# Waterloo Regional Heritage Foundation

## Notes to the financial statements

December 31, 2011

### 4. Grants committed (continued)

	Approved	Balance payable December 31, 2011	Balance payable December 31, 2010
	\$	\$	\$
2010 grants payable carried forward			
A. Rodighiero & B. Bee - Property grant - 318 Duke St. West, Kitchener	4,100	4,100	4,100
2011 grants payable			
Waterloo Siskins Hockey Club			
- Publication Grant	9,250	9,250	-
Central Presbyterian Church			
- Roof Restoration	30,000	30,000	-
Bradley Paddock - 117 Grand Ave S.			
- Project Grant	8,950	8,950	-
Susan Saunders Mavor			
- Publication Grant	2,500	2,500	-
Mary Sasonow - 1 Shadybrook St., Mannheim			
- Project Restoration Grant	39,200	39,200	-
J. Burrell and C. Gregory - Property grant application	15,000	15,000	-
Canadian Historical Association - Nutrition Break Sponsorship of Annual Meeting	450	450	-
2010 grants payable			
Rare Charitable Research Reserve			
- Project Grant	-	-	15,000
Pennsylvania German Folklore Society of Ontario-Publishing Grant	-	-	1,500
Waterloo Historical Society - Publication Grant	-	-	3,500
	<b>105,350</b>	<b>105,350</b>	<b>20,000</b>
<b>Total grants committed</b>	<b>109,450</b>	<b>109,450</b>	<b>24,100</b>

### 5. Statement of cash flows

A statement of cash flows has not been presented as the operating, investing and financing activities are readily apparent from the financial statements provided.

# Waterloo Regional Heritage Foundation

Schedule of expenditures  
year ended December 31, 2011

	2011	2010
	\$	\$
<b>Expenditures</b>		
Foundation projects		
Heritage promotion - Special events	2,903	3,750
Heritage promotion - Awards	6,000	-
	<b>8,903</b>	<b>3,750</b>
<b>Grants disbursed</b>		
University of Waterloo Library - Transcription of Early German Letters	-	1,500
Central Presbyterian Church - Rebuilding and Repointing of East Chimney	-	20,000
J. Smith & M. Crawford - Restoration of Main Chimney	-	6,000
Waterloo Historical Society - Publication Grant for Annual Volume	-	3,500
Cambridge Non-Profit Housing Corporation - Roof Replacement	-	5,000
Heritage Resources Centre, University of Waterloo - Cost of Acquiring Permission for Aerial Photos	500	-
Natasa & Cory de Villiers - Restoration Project	40,000	-
V.&J. Ariens - 300 Joseph Schoerg Cr Kit., Fieldstone Wall repair	7,949	-
Pennsylvania German Folklore Society of Ontario - Publication Grant	2,000	-
Rare Charitable Research Reserve - Project grant (net)	(881)	-
	<b>49,568</b>	<b>36,000</b>
<b>Grants committed (Note 4)</b>		
Rare Charitable Research Reserve - Project Grant	-	15,000
Pennsylvania German Folklore Society of Ontario-Publishing Grant	-	1,500
A. Rodighiero & B. Bee - Property Grant	-	4,100
Waterloo Historical Society - Publication Grant	-	3,500
Waterloo Siskins Hockey Club - Publication Grant	9,250	-
Central Presbyterian Church - Roof Restoration	30,000	-
Bradley Paddock - 117 Grand Ave S. - Project grant	8,950	-
Susan Saunders Mavor - Publication Grant	2,500	-
M. Sasonow - Mannheim, Project Restoration Grants	39,200	-
J. Burrell and C. Gregory - Property grant application	15,000	-
Canadian Historical Association - Nutrition Break Sponsorship at Annual Meeting	450	-
	<b>105,350</b>	<b>24,100</b>
<b>Administration</b>		
Foundation meetings and seminars	3,094	2,544
Printing, stationery and supplies	1,626	2,003
Promotion and advertising	16,974	14,875
Insurance	2,297	2,344
Memberships	150	35
Miscellaneous	5,302	2,452
	<b>29,443</b>	<b>24,253</b>
	<b>193,264</b>	<b>88,103</b>