

WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES

Tuesday, May 22, 2012
6:30 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, J. Glass, T. Galloway, L. Haggerty, Z. Janecki, S. Lovell, D. McKnight, S. Massel, *J. Roberts, W. Stauch, P. Todkill, and L. Turner

Members absent: B. Kempel, K. Seiling

DECLARATIONS OF CONFLICT OF INTEREST

J. Glass declared a conflict of interest with respect to item 6(a)(iii), regarding the grant application from the Waterloo Historical Society, due to his involvement in the Society.

Chair S. Rung welcomed Craig Dyer, Chief Financial Officer, to the meeting.

DELEGATIONS

a) Paul Knowles, Waterloo Historic Song Cycle Collaborative re: project grant application

P. Knowles provided the Foundation with copies of the program for the New Hamburg Live! Event, which contains an article on the Song Cycle. He provided a history of the Collaborative and the concept of the song cycle, and noted funding received from the Region of Waterloo Arts Fund. He described the collaborative process in developing the song cycle and highlighted specific aspects of the performance.

*J. Roberts entered the meeting at 6:34 p.m.

P. Knowles discussed the production of the demo recording, and listed prospective venues and events where the performance is expected to be given. He provided details as to the specific content of the performance and the musical choices made in developing the song cycle.

The Foundation confirmed with P. Knowles that the performance includes a visual component.

The Foundation ascertained that ownership of the prospective recording would be owned by the people involved in it, and that any income from the performance would be split among the musicians. The Foundation learned that the recording will be available electronically for teachers' use.

P. Knowles explained to the Foundation that, ideally, performances of the work would continue after the initial six performances are complete, but that those initial performances will have covered the constituencies that the artists had aimed for.

The Foundation clarified that the song cycle focuses on Waterloo Region with some songs applying also to the Grand River watershed. It was suggested that the Song Cycle may be appropriate to celebrate when the Grand River achieves 20 years as a Canadian heritage river in 2014.

b) Jerry Boyle, Cambridge re: Dickson Hill heritage light standards

J. Boyle spoke to the Foundation about the Dickson Hill area of Cambridge and the construction currently underway in the area. He described a petition sent to Cambridge City Council to install heritage lighting standards in the area, and other efforts made through subcommittees and other lobbying activity. He related that staff at the City asserted that installation of the light standards would complicate other construction, and his view that support was lost at the City once the prospective cost of the lighting became apparent.

J. Boyle requested that the Foundation consider the matter to assist in developing a more economical plan to bring back for the City's attention.

The Foundation clarified with J. Boyle the technical issues related to installation of the heritage light standards, noting that Cambridge and North Dumfries Hydro would have ownership of the standards. He observed the inclusion of lighting considerations in the Dickson Hill Heritage Conservation District Plan.

The Foundation discussed the road construction in the area and the heritage aspects that were and were not considered as part of the work. The Foundation expressed apprehension at becoming involved in a municipal project, and expressed disappointment at the deviation from the heritage conservation district plan for that area.

It was agreed that the Foundation would copy members of Cambridge City Council on its formal response to J. Boyle's request to make its views on the matter known.

APPROVAL OF MINUTES

MOVED by Z. Janecki
SECONDED by D. Bonk

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on April 24, 2012, be approved.

CARRIED

BUSINESS ARISING FROM MINUTES

None.

ACCOUNTS AND GRANT SUMMARY

Connie Bogusat, Financial Analyst, provided a summary of disbursements for the April-May 2012 period, outstanding approved commitments and the Foundation's net funding position. She also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

2011-2012 COMMITTEES

a) Allocations and Finance Committee

- i. Grant extension request – Bradley Paddock, 117 Grand Ave South, Cambridge

MOVED by L. Haggerty
SECONDED by S. Massel

THAT the Waterloo Regional Heritage Foundation approve an extension to the deadline for the property grant to Bradley Paddock for work at 117/119 Grand Avenue South in Cambridge, to November 30, 2012;

AND THAT all original grant conditions be met.

CARRIED

The Foundation brought forward items under 6(a)(iii)

- iii. Recently received grant applications
 - Waterloo Historical Society – publication grant for annual volume

The Foundation discussed the submitted grant application, including materials provided and the prospective grant amount.

MOVED by L. Haggerty
SECONDED by S. Massel

THAT the Waterloo Regional Heritage Foundation approve a grant to the Waterloo Historical Society in the amount of \$3,500.00 for the purpose of publishing the 2011 Annual Volume;

Conflict:
J. Glass

AND THAT the publication be completed by May 22, 2013, a one year period from the date of the approved motion;

AND THAT the Foundation's official name and logo appear in the Volume recognizing the contribution made by the Foundation;

AND THAT a copy of the 2011 Annual Volume be given to the Foundation;

AND THAT a statement of account with copies of supporting invoices be submitted to the Foundation upon completion of the project with request for payment.

CARRIED

- Lost and Found Theatre

L. Haggerty described the content of the grant application, and the Foundation agreed to invite the applicants to its June 2012 meeting.

- Marjorie Shortill – property grant for 1170 Doon Valley Road, Kitchener

L. Haggerty described the content of the grant application, and the Foundation agreed to invite the applicants to its June 2012 meeting.

- Hockey Night in Waterloo – Siskins: Team of the Century

The Foundation has received an updated budget of the project which partially fulfills the request for a project update. The Foundation will request the full project update from the applicant via regular mail, to be provided within the established timelines.

- Waterloo Historic Song Cycle Collaborative re: project grant application

The Foundation discussed the grant application and delegation related to the Waterloo Historic Song Cycle Collaborative, and debated how the recording should be made available for students in the Region.

MOVED by L. Haggerty
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation approve a grant to the Waterloo Historical Song Cycle Collaborative in the amount of \$6,000.00 for expenses related to the recording of the production “The River Rolls”, as well as for the development of an interactive website for the same production, as described in the application for funding;

AND THAT the approved work be completed by May 22, 2013, a one year period from the date of the approved motion;

AND THAT the Foundation’s official name and logo appear on the cover liner of the compact disc case, as well as on the interactive website, recognizing the contribution made by the Foundation;

AND THAT a copy of the compact disc be given to the Foundation;

AND THAT the production be made available at no charge to libraries in the Region as well as to elementary and secondary school-aged children in the Region, in a manner mutually-agreed upon by the applicant and the Foundation;

AND FURTHER THAT a statement of account with copies of supporting invoices be submitted to the Foundation upon completion of the project with request for payment.

CARRIED

The Foundation returned to item 6(a)(ii)

- ii. Draft property grant policies

The Foundation discussed the draft policies, with debate and discussion as to the content and potential amendments to the policies, specifically for those related to supporting work on properties designated under different parts of the *Ontario Heritage Act*. There was extensive discussion among Foundation members with consideration to fine-tuning the policies presented.

The Foundation directed members involved in drafting of the policies to make amendments reflective of the Foundation's discussions, to be brought forward at the regular meeting in June.

- Property grant application - 32 Heins Avenue, Kitchener

This application had been delayed in its consideration to allow drafting of new grant policies. The Foundation will invite the applicant to the regular meeting in June.

b) Communications Committee

- i. Update – preparations for Annual General Meeting

Z. Janecki provided a short update report on preparations for the meeting, providing details of the event to members.

c) Heritage Advisory Committee

- i. WRHF annual awards – recommendations

P. Todkill observed that the Committee met on May 16 to consider submitted nominations, and spoke of the outreach activities in the community to bring about nominations. She thanked A. Crerar, who composed the written summaries of the recommended award winners for the Annual Report.

MOVED by P. Todkill
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation approve the Heritage Advisory Committee's selection of recipients for the Foundation's annual Awards of Excellence for the year 2011:

- Michael Clifton, Mark Kok and John Dorey;
- Victor Hiebert;
- Elinor and John Hueton; and
- Sun Life Financial.

CARRIED

MOVED by P. Todkill
SECONDED by L. Turner

THAT the Waterloo Regional Heritage Foundation approve the Heritage Advisory Committee's selection of Jim Westwood as recipient for the Foundation's Dr. Jean Steckle Award for Heritage Education for the year 2011.

CARRIED

MOVED by P. Todkill
SECONDED by L. Haggerty

THAT the Waterloo Regional Heritage Foundation approve the Heritage Advisory Committee's selection of Tracy Loch as recipient for the Foundation's Sally Thorsen Award for the year 2011.

CARRIED

- ii. P. Todkill recalled the Foundation's involvement in providing award for the Heritage Fair program. She described the success of the recent Heritage Fair as well as detail on the Foundation's gifts to award recipients.
 - iii. Draft plaque guidelines were received for information.
- d) Executive Committee

No meeting.

REPORTS – MEMBER ORGANIZATIONS

- a) N-W Branch, Architectural Conservancy of Ontario – P. Clarke

The Branch held its annual general meeting on Thursday May 17th at the Independent Living Centre in Kitchener, with John McDonald speaking on the adaptive reuse of the building.

- b) Heritage Cambridge – P. Todkill

The group will hold a designer showcase for its fundraising event, to be held on June 2 & 9.

- c) Waterloo Historical Society – J. Glass

On Saturday, May 19th, the Society hosted a public meeting at Kitchener's City Hall. Dr. Ulrich Frisse gave the audience some insights into how the people of the city of Berlin/Kitchener lived in 1912. Dr. Frisse explained how the citizen's mixed Canadian and German nationalism impacted the town of Berlin as it rapidly grew from the 1870s through to 1912. Kitchener Mayor Carl Zehr opened the meeting and discussed significant events in Kitchener's first 100 years of cityhood. Members attending the meeting received their 2011 Annual Volume. The 99th edition of the volume offers a tribute to librarian and local historian Grace Schmidt.

The Society's upcoming joint meeting with the Ontario Historical Society will be held at Waterloo Region Museum on June 8-9.

The Society's next public meeting will be on Saturday, July 9th at the Waterloo Region Museum. This will be the 10th edition of the "History Under the Trees" series. Members will be encouraged to bring an artifact, photo or document associated with one of their ancestors and talk about why they would like to have the opportunity to have a discussion with that relative.

- d) Waterloo Region, Ontario Genealogical Society – D. Bonk

The Society is producing a new CD with information on Mount Hope and Parkview cemeteries. Recently discovered was a lost burial register for Mount Hope cemetery, and the Society is hoping to find burial location for people from the House of Refuge. It was suggested that the information for Mount Hope cemetery be shared with the City of Kitchener, which provides publications for self-guided walking tours of the cemetery.

CORRESPONDENCE/ INFORMATION – Available at Meeting

The correspondence folder was circulated among those present at the meeting.

OTHER BUSINESSa) Expiry of member appointments at Annual General Meeting on June 12th

Foundation Secretary Mike Grivicic provided a short summary of appointments to the board from member organizations that would expire at the Annual General Meeting, and advised members to contact their organizations to forward notification of the Foundation's representatives for the 2012-14 period.

b) Reminder – annual report contributions

M. Grivicic requested that contributions for the annual report be submitted by May 25th

c) Reimbursement policy

M. Grivicic observed that the Foundation does not have a reimbursement policy for mileage for travel to meetings. He anticipates bringing forward a policy based on the Region's policy in the near future.

d) T. Galloway remarked on the official opening of the wash house at Joseph Schneider Haus taking place on May 24th, noting that it was the Foundation which originally purchased the property and turned it over to the Region.

**NEXT MEETING – June 12, 2012 (Annual General Meeting)
– June 26, 2012 (Regular Meeting)****ADJOURN**

MOVED by J. Glass

SECONDED by P. Clarke

That the meeting adjourn at 8:49 p.m.

CARRIED

FOUNDATION CHAIR, S. Rung

FOUNDATION SECRETARY, M. Grivicic