



## **WATERLOO REGIONAL HERITAGE FOUNDATION MINUTES**

Tuesday, April 23, 2013  
6:30 p.m.  
Room 110  
Regional Administration Building  
150 Frederick Street, Kitchener

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Present were: Chair S. Rung, D. Bonk, P. Clarke, A. Crerar, A. Dias, J. Glass, L. Haggerty, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, J. Roberts, K. Seiling, W. Stauch and L. Turner

Members absent: T. Galloway and Z. Janecki

### **DECLARATIONS OF CONFLICT OF INTEREST**

None declared.

K. Seiling reminded Foundation members to excuse themselves during discussion if they have declared a conflict of interest.

### **APPROVAL OF MINUTES**

MOVED by L. Haggerty  
SECONDED by J. Glass

THAT the minutes of the Waterloo Regional Heritage Foundation meeting held on March 26, 2013, be approved, as amended.

CARRIED

### **ACCOUNTS AND GRANT SUMMARY**

E. Flewwelling circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for April 2013 period, outstanding approved commitments and the Foundation's net funding position. She also circulated a summary of the Foundation's budget vs. actual expenditures in the year to date, for the information of board members.

### **2012-2013 COMMITTEES**

a) Allocations and Finance Committee

i) Publication Grant Application – Susan Fish Re: St. Jacobs Farmers' Market Cookbook publication

L. Haggerty advised that the Committee discussed the publication application from Susan Fish for the St. Jacobs Farmers' Market Cookbook and although this is a worthwhile project there is not enough historical content to qualify for a grant from the Waterloo Regional Heritage Foundation. A motion was brought forward to not approve the publication grant.

MOVED by L. Haggerty  
SECONDED by P. Clarke

THAT the Waterloo Regional Heritage Foundation will not approve the publication application from Susan Fish for the St. Jacobs Farmers' Market Cookbook because there is insufficient heritage content to qualify for a grant.

AND THAT the project is expected to generate significant profit therefore it does not require financial support.

CARRIED

ii) Property Grant Application - Theodora Malatches, Roof Restoration, Corner of Main and Ainslie, Cambridge

L. Haggerty gave an overview of the project and the grant request. She advised that the Committee is looking for more information and that she will seek additional information from the applicant prior to requesting that she appear as a delegation before the membership.

iii) Revised Grant Policies

L. Haggerty stated that no changes were made to the Grant Policies and that the Allocations and Finance Committee would like to put forward a motion to approve the Grant Policies.

MOVED by L. Haggerty  
SECONDED by S. Lovell

THAT the Waterloo Regional Heritage Foundation approve the Grant Policies.

CARRIED

Members asked if HAC has a binder with the various by-laws passed for designated districts. S. Rung inquired about obtaining one.

b) Communications Committee

S. Rung provided an update on the Annual General Meeting announcing that Ken Seiling has agreed to be the guest speaker. She highlighted that tours of the SunLife Financial building will be held at 6:15 p.m. and 6:30 p.m. and the meeting will start at 7:00 p.m. She highlighted the duties of some of the members and asked members to forward on any names of people who should be invited. It was also noted that past members of the Foundation will be invited.

Clarification was provided on advertising for the AGM and on the award nominations.

A. Crerar stated the co-op students presentation is almost complete and asked that two monitors be set up for the presentation

S. Rung asked the members to email Z. Janecki if they had any other ideas for the AGM.

c) Heritage Advisory Committee

S. Lovell stated that the deadline for award nominations was today. She expressed concerns with the lack of nominations noting a number of outstanding and worthy members of the community were not nominated. She asked that if members are aware of any nominations in the works to forward them on. B. Paddock stated that he was aware of a nomination for the Awards of Excellence on behalf of Cambridge Heritage Committee and that he will pass that on.

S. Lovell provided clarification on the next steps of approving the nominations.

S. Lovell provided an update on the plaque installations. She stated that 12 to 15 plaques have already been installed and that W. Stauch has taken pictures and will forward the pictures to S. Rung to be posted to the website.

d) Executive Committee

S. Rung indicated that there is no report at this time.

## REPORTS – MEMBER ORGANIZATIONS

a) Architectural Conservancy of Ontario, N-W Branch

P. Clarke gave a verbal update on the recent events of N-W Branch, Architectural Conservancy of Ontario. The organization attended the Waterloo Regional Archivists Interest Group Meeting; Climate Action Workshop; and held a focus session at St. John's Kitchen.

They are organizing a "Celebration of Rockway History" event on May 15 and is hosting a local building tour on May 24 of such sites such as Breithaupt Block.

They have been completing a membership survey online, to get more in touch with ACO members locally and determine where people's priorities are.

b) Heritage Cambridge

B. Paddock gave a verbal update noting they are 18 days away from The Annual House Tour that will feature historic homes and properties in Hespeler and the Black Bridge area.

He provided background information on a farm house in Preston along the Grand River noting they are currently trying to determine if someone can take the house or at worst case salvage some materials onsite. He expressed concerns with the lack of consideration for salvaging materials and suggested that perhaps there should be a policy in the City of Cambridge.

c) Waterloo Historical Society

J. Glass provided a verbal update on the Waterloo Historical Society noting the next public meeting will be on May 11<sup>th</sup>, and Dr. John Carter will be speaking on The Canadian Rebellion of 1837-1838 and what effect, if any, on the area. J. Glass highlighted that they will be handing out their 100<sup>th</sup> Anniversary Volume at that meeting. He also noted on May 18<sup>th</sup> at 11:00 a.m. they will be having their 100<sup>th</sup> annual plaque unveiling at the Waterloo Regional Museum and Warren Stauch will be making a presentation.

J. Glass advised that the next Waterloo Historical Society public meeting will be their Annual History Under the Trees meeting on July 6<sup>th</sup>.

- d) Ontario Genealogical Society, Waterloo Region

D. Bonk provided a verbal update highlighting the Society's summer plans to finish the Township of Wilmot's cemeteries. He highlighted that there will be a guest speaker at the next Ontario Genealogical Society meeting.

### **CORRESPONDENCE**

The correspondence folder was circulated among the members for their review.

### **OTHER BUSINESS**

- a) W. Stauch updated the members on the bus tour. The tour will take place on Saturday, May 25, 2013 from 1:00 p.m. to 4:00 p.m. He asked members to invite family and friends and to register in advance with him so he knows the numbers for the bus. He noted he will email the members more details.
- b) W. Stauch, L. Turner and D. Bonk attended Waterloo Region Archives Interest Group meeting on April 12<sup>th</sup>, 2013.
- c) S. Rung introduced Erin Flewwelling the new Foundation Secretary.

**NEXT MEETING** – Tuesday, May 28, 2013

### **ADJOURN**

MOVED by J. Lewis

SECONDED by S. Lovell

THAT the meeting adjourn at 7:10 p.m.

CARRIED

**FOUNDATION CHAIR, S. Rung**

**FOUNDATION SECRETARY, E. Flewwelling**