



Media Release: Friday, March 21, 2014, 4:30 p.m.

Waterloo Regional Heritage Foundation

Agenda

Tuesday, March 25, 2014

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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- 1. Declaration of Conflict of Interest**
 - 2. Accounts and Grant Summary**
 - 3. Presentation Heritage Award**
 - Carly Simpson
 - 4. Delegations**
 - 5. Approval of [Minutes](#) – February 25, 2014** 1
 - 6. Business Arising from Minutes**
 - 7. 2013-2014 Committees**
 - a) Allocations and Finance Committee (Report) 8
 - b) Communications Committee
 - c) Heritage Advisory Committee
 - d) Executive Committee
 - 8. Reports – Member Organizations**
 - a) N-W Branch, Architectural Conservancy of Ontario – A. Schiedel

- b) Heritage Cambridge – B. Paddock
- c) Waterloo Historical Society – J. Glass
- d) Waterloo Region, Ontario Genealogical Society – D. Bonk

9. Correspondence – Available at Meeting

10. Other Business

11. Next Meeting – Tuesday, April 22, 2014

12. Adjourn



Waterloo Regional Heritage Foundation

Minutes

February 25, 2014

6:30 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Vice Chair A. Crerar, D. Bonk, A. Dias, J. Glass, T. Galloway, Z. Janecki, J. Lewis, S. Lovell, S. Massel, B. Paddock, J. Roberts, K. Seiling, W. Stauch and L. Turner

Members absent: Chair S. Rung, L. Haggerty and M. McCreery

Declarations of Conflict of Interest

A. Crerar declared a conflict with item 4 b) and 7 a) ii) due to his employment at the Wilfrid Laurier University.

A. Dias declared a conflict with item 4 b) and 7 a) ii) due to her employment at the Wilfrid Laurier University.

J. Lewis declared a conflict with item 4 b) and 7 a) ii) due to her employment at the Wilfrid Laurier University.

J. Roberts declared a conflict with item 4 b) and 7 a) ii) due to her employment at the Wilfrid Laurier University.

Accounts and Grant Summary

E. Flewwelling circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for January and February 2014 period, outstanding approved commitments and the Foundation's net funding position.

Presentation of Heritage Research Award

- a) Scott McGeown, Shelby Riddell and Joshua Pride appeared before Foundation members to receive the Heritage Research Award for their research project on the reaction of the Waterloo Region to the outbreak of the First World War.

They briefly described their research project and answered questions regarding their project.

Foundation members suggested that S. McGeown, S. Riddell and J. Pride present their project at the Waterloo Regional Heritage Foundation Annual General Meeting in June.

Delegations

- a) Ken Hoyle, 30 Colborne Street, Cambridge gave a presentation to the Foundation members regarding his application for a Property Grant to replace the eaves troughs on his property. He provided an overview of the historical significance and the unique characteristics of his property. He passed around pictures of the metal clips currently being used. The Committee asked Mr. Hoyle questions regarding the property and the second quote.
- b) Dr. Ginette Lafreniere, Associate Professor Sandra Hoy, Research Associate, Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier University gave a presentation to the Foundation members on their Project/Event Grant application regarding Life in the Poorhouse: A Historical Digitalized Case Study of the Waterloo County House of Industry and Refuge. The presentation outlined; Who We Are: Social Innovation Research Group, the Proposed Project and the Budget. A copy of the presentation is appended to the original minutes.

S. Hoy responded to Committees' questions regarding the building, the research and the budget.

Approval of Minutes

Moved by J. Lewis

Seconded by W. Stauch

That the minutes of the Waterloo Regional Heritage Foundation meeting held on January 28, 2014, be approved

Carried

2013-2014 Committees

- a) Allocations and Finance Committee
 - i) Ken Hoyle, Property Grant - 30 Colborne Street, Cambridge

S. Massel stated the A&F Committee has reviewed and are recommending to approve the application from Mr. Ken Hoyle to replace rusting eaves troughs on the east side of his heritage property in Galt, and to add new eaves troughs on the west side to match the front. Mr. Hoyle has requested \$2,500 towards this restoration project.

Mr. Hoyle's property is designated under Part IV of the Ontario Heritage Act, and his application has been supported by both the Planning Services Department of the City of Cambridge and Heritage Cambridge.

Foundation members discussed maintenance versus restoration and after viewing additional photographs provided by Mr. Hoyle of the eaves troughs members suggested that the galvanized troughs be segmentally-broken (faceted) across the section or profile to facilitate the replication of the historic condition.

Moved by S. Massel

Seconded by L. Turner

That the Waterloo Regional Heritage Foundation approve a grant to Mr. Hoyle equal to 50% of the project cost to a maximum of \$2,250 plus HST to replace and add replica eaves troughs to his heritage property at 30 Colborne St, Cambridge; and,

And that the restoration is completed before February 25, 2015, a one-year period from the date of the approved motion;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and Mr. Hoyle;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

ii) Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier Project/Event Grant - Life in the Poorhouse: A Historical Digitalized Case Study of the Waterloo County House of Industry and Refuge

S. Massel noted the A&F Committee has reviewed and is recommending the application from the Social Innovation Group to conduct a research project on the Waterloo County House of Industry and Refuge. She stated the case study will examine the establishment, governance, procedures and practices of the poorhouse and will seek to reveal the experiences and perspectives of residents, staff and community leaders. S. Massel highlighted the applicant seeks \$15,000 in support of two elements of the project: (1) to hire a transcriber who will digitize the inmate logs and the meeting minutes; and (2) to design a website which will share project results publically.

S. Massel pointed out that according to the WRHF's Grant Policies, projects must be completed within one year of the grant being approved, but the Policies also allow the Foundation to amend the deadline in special cases. Given the scale of this project, Allocations and Finance seeks the Foundation's support in extending the deadline to December 2016, the estimated finish date of the project.

Foundation members discussed the project and noted that it probably won't take as long to digitalize the material as anticipated since some of the work is already done and suggested that the wording of the recommendation state the Foundation pay up to \$6,000.00 for transcribing.

Foundation members recommended that the website created be linked through the Region of Waterloo and that copies of the transcribed and digitalized material be provided to Region of Waterloo Archivist be added into the recommendation.

Moved by S. Massel

Seconded by S. Lovell

That the Waterloo Regional Heritage Foundation approve a grant to the Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier University in the amount of up to \$6,000 to hire a transcriber to digitize archival material from the Waterloo County House of Industry and Refuge and up to \$9,000 to create a website to share project results publically and; and,

And that the project is completed before December 2016;

And that a suitable acknowledgement of the Foundation's contribution is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo;

And the website developed be linked to the Region of Waterloo's website and that a copy of the transcribed and digitalized material be shared with the Region of Waterloo Archives

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

iii) Conservation Halton Foundation Project/Event Grant

S. Massel stated the A&F Committee has reviewed an application from the Conservation Halton Foundation for \$2,000 to contribute to the building of an Iroquoian longhouse in Crawford Lake. The Crawford Lake Hawk Clan Longhouse Project intends to preserve and promote the cultural heritage of an Iroquoian community that resided on Crawford Lake in the 15th century.

S. Massel noted that while A&F Committee is supportive of this project in principle, it is unable to recommend approval of a grant because the longhouse is being constructed in another part of the province. According the Foundation's Grant Policies, capital projects must be located in Waterloo Region.

Moved by S. Massel

Seconded by J. Glass

That the Waterloo Region Heritage Foundation not approve the application by the Conservation Halton Foundation because the building is not located in Waterloo Region.

Carried

S. Massel informed the Foundation that A&F have received 2 applications which will be coming forward to an upcoming meeting. The first application from Trillium Energy Alliance Inc. and the second application from Rod Rolleman.

b) Communications Committee

Z. Janecki highlighted the Heritage Showcase was a gold medal performance, noting there were 32 participants and thanked A. Dias and D. Bonk for helping out.

Z. Janecki pointed out the next event is the AGM Tuesday, June 10th. A. Dias stated that the Communications Committee is creating a schedule of venues to host the AGM for the upcoming years. She asked for members input on locations and guest speakers highlighting they are currently looking at rare in Ayr.

It was suggested that the Heritage Showcase be held at the end of Heritage week instead of during the Family Day weekend.

c) Heritage Advisory Committee

J. Roberts noted that HAC received more information from Carly Simpson regarding her research project on the gay and lesbian movement at the University of Waterloo and are recommending that C. Simpson receive the Heritage Research award.

Moved by S. Lovell

Seconded by J. Roberts

That the Waterloo Regional Heritage Foundation accept the selection of Carly Simpson for a Heritage Research Award, in the amount of \$3000.00, for her research project on the development of gay and lesbian political organizations at three Ontario Universities: the University of Waterloo, McMaster University and the University of Western Ontario.

Carried

W. Stauch provided a handout that highlighted past award winners. He indicated that this handout was given to 14 groups at the Heritage Showcase to help encourage nominations this year and for the upcoming years. He highlighted that the deadline for

nominations is the 4th Tuesday in March. HAC strongly encouraged members to get the word out about nominating people.

d) Executive Committee

No report.

Reports – Member Organizations

a) N-W Branch, Architectural Conservancy of Ontario

A. Schiedel thanked the Foundation for the Heritage Showcase stating the ACO booth had a good turn out and noted 5 new members signed up. He expressed concerns about the showcase being held on the Family day weekend.

b) Heritage Cambridge

B. Paddock noted the annual meeting will be Tuesday, March 25th and the guest speaker is Tom Stanley. He noted the Annual House Tour will be May 3rd. He advised that Heritage Cambridge has endorsed Pauline Todkil for the Award of Excellence.

c) Waterloo Historical Society

J. Glass thanked the Waterloo Regional Heritage Foundation for sponsoring the Heritage Showcase event on Saturday, February 15 at Fairview Park Mall. He pointed out the WHS members in attendance were pleased with the event and the walk-by traffic noting this was a worthwhile event to attend and look forward to future showcases.

J. Glass highlighted the Society's first public meeting will be held on Saturday, March 15th at 1:30 p.m. at Iona Hall at St. Andrews Presbyterian Church at the corner of Queen Street North and Weber Street West in downtown Kitchener. He highlighted that Helmut Ostermann, a local photographer, has been chronicling KW from the 1940s through the 1990s and will be doing a presentation in a "Then and Now" format.

He indicated the next public meeting will be Saturday, May 10th at 1:30 p.m. and details will be available soon on the WHS website noting there is no charge to attend the meetings and the public is always welcome.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk also thanked WRHF for the Heritage Showcase announcing they sold more this year than the last 4 years combined due to the family cds.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

- a) W. Stauch announced that Jill Armstrong a former member passed away and a memorial will be held Sunday, March 30th at Victoria Park pavilion.
- b) W. Stauch handed out the third version of the Countryside Map tours to explore the Region of Waterloo. He suggested we send a note to HPAC thanking them for their hard work.

Next Meeting – Tuesday, March 25, 2014**Adjourn**

Moved by Z. Janecki

Seconded by J. Lewis

That the meeting adjourn at 8:10 p.m.

Carried

Foundation Vice Chair, A. Crerar

Foundation Secretary, E. Flewwelling