



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, September 27, 2016

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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Present were: Chair W. Stauch, R. Albrecht, D. Bonk, J. Clinckett, J. Hendry, J. Lewis, S. Massel, N. Matiland, M. McCreery, B. Paddock\*, S. Roy, N. Richbell, L. Turner and K. Seiling\*

Members absent: T. Galloway

### **Declarations of Conflict of Interest**

Bradley Paddock declared a conflict of interest with item 5 a i) on the agenda because he has a business relationship with the contractor working at 70 Blair Road.

### **Delegations**

a) Joe Amodeo re: Property Grant – 70 Blair Road, Cambridge

Joe Amodeo appeared before the Foundation regarding his property grant for 70 Blair Road Cambridge. He provided pictures of the property that showed the house and the damage to the front porch. He noted that the house used to operate as a bed and breakfast but now it's their family home. He explained the location and stated there is a lot of foot traffic and traffic in front of the house.

J. Amodeo responded to a member's question about the scope of work, highlighting that the whole porch will be built from the ground up

### **Approval of Minutes**

Moved by J. Lewis

Seconded by L. Turner

That the minutes of the Waterloo Regional Heritage Foundation meeting held on June 28, 2016, be approved

Carried

### **Accounts and Grant Summary**

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements from July to September 2016 period, outstanding approved commitments and the Foundation's net funding position.

### **2016-2017 Committees**

a) Allocations and Finance Committee:

i) Property Grant: 70 Blair Road, Cambridge

M. McCreery introduced the application and stated that A&F supports the project.

Members discussed the project and the amount being given. Some members suggested that there needs to be a limit on the amount given to one applicant. It was highlighted that a motion was passed in 2015 that capped grants at \$75,000.00. It was noted that for awhile the Foundation was sitting on a large amount of money due to the lack of applications being submitted and over the last year or so granting has increased. A Foundation member pointed out that potentially the Region could stop funding WRHF if money isn't being spent.

Moved by M. McCreery

Seconded by J. Clinckett

That the Waterloo Regional Heritage Foundation approve a grant equal to 50% of the actual costs to a maximum of \$50,000 including HST for the restoration of the front porch at 70 Blair Road, Cambridge;

And the restoration is completed before September 27<sup>th</sup>, 2017, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting paid invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

ii) Property Grant: Windermere Apartments – 48 Weber Street W. Kitchener

M. McCreery introduced the grant and highlighted that Stephen Litt appeared as a delegation at the meeting in June. She highlighted the Committees' concern that the application was a bit of an after thought as there already has been a lot of work done at the Apartments. She noted that B. Paddock and J. Clinckett attended the site to see the work that needed to be done. M. McCreery stated that based on the discussion with B. Paddock and J. Clinckett about the scope of work the Committee is recommending 25% of the full project cost to a max of \$10,000 including HST.

J. Clinckett provided clarification on repointing the whole building.

Moved by M. McCreery

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation approved a grant equal to 25% of the actual costs to a maximum of \$10,000 including HST for the re-pointing of the brick at 48 Weber St. W., Kitchener;

And the restoration is completed before September 27<sup>th</sup>, 2017, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting paid invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

\*B. Paddock left the meeting at 7:10 pm.

M. McCreery talked about upcoming requests that A&F is still working on.

b) Communications Committee

It was announced that D. Bonk is the new chair of Communications. D. Bonk talked about upcoming projects including new venue for Heritage Showcase, new brochures and continued work on the website.

D. Bonk provided an update on Doors Open highlighting heritage foundation had a display set up at 20 Weber Street. He noted that over 380 people attended that location and not one question was asked about the Waterloo Regional Heritage Foundation. He suggested that perhaps creating a new display may help. He also asked for additional volunteers for Communications Committee since they are short members.

E. Flewwelling briefly talked about the new website and asked members to provide any comments or changes. An example of an application that was submitted through the website was passed around for members to look at.

\*K. Seiling entered the meeting 7:15 p.m.

c) Heritage Advisory Committee

J. Lewis noted that a couple more plaques are going to be installed at St. Andrews Street and 2 Water Street before the weather turns. J. Lewis provided clarification on the installation of plaques. She also noted that L. Turner is having a mock plaque made from aluminum to show what they look like compared to the bronze that is currently being used.

d) Executive Committee

No report.

### **Reports – Member Organizations**

a) ACO North Waterloo

J. Clinckett highlighted that ACO North Waterloo was represented during Doors Open at St. Peters Church. He highlighted that ACO North Branch will be represented at the Woolwich Heritage Fair on October 15<sup>th</sup>, 2016. He stated that ACO recently did a rebranding and have dropped Branch from their name, they have officially changed their name to North Waterloo.

J. Clinckett also highlighted the launch of the Philippe Elsworthy book at Joseph Schneider Haus on October 16, 2016.

b) ACO Cambridge

No report.

c) Waterloo Historical Society

N. Maitland stated WHS met on September 6<sup>th</sup>, 2016 and there was a report on their on-line indexing project and catalogue project. She noted there was a discussion on creating a more formal community outreach speaker program. She highlighted that there will be representatives at the Woolwich Heritage Fair as well at the KPL Genealogical Fair on November 5<sup>th</sup>, 2016.

It was also noted that Marie Voisin made a presentation on restoring the 144 year old Imperial Hotel in downtown New Hamburg at their last historical meeting on September 20<sup>th</sup>, 2016.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk noted that they are currently working on recording the Cambridge cemeteries and once they are completed all the cemeteries in the Region of Waterloo will have been recorded. He also pointed out directory scanning is going slower than anticipated.

### **Correspondence**

The correspondence folder was circulated among the members for their review.

### **Other Business**

- a) W. Stauch asked that any members that want to receive an email from Lindsay Benjamin regarding upcoming heritage events to contact him so he can have their name added to the list.
- b) W. Stauch mentioned the successful Hespeler Reunion and thanked L. Turner for all his hard work.
- c) It was highlighted that L. Turner has been nominated for the Lieutenant Governor Life Time Achievement Award.
- d) Members were cautioned about funding grants and the amount being funded. Suggestions were made to not fund projects at 50% and to lower the maximum cap on projects. It was also suggested that the funding style could change to be similar to the Arts Fund process where they accept grants only twice a year for funding.

**Next Meeting – October 25, 2016**

**Adjourn**

Moved by J. Lewis

Seconded by S. Massel

That the meeting adjourn at 7:40 p.m.

Carried

**Foundation Chair**, W. Stauch

**Foundation Secretary**, E. Flewwelling