



Waterloo Regional Heritage Foundation

Minutes

Tuesday, June 28, 2016

6:35 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, R. Albrecht, D. Bonk, J. Clinckett, J. Lewis, S. Massel, M. McCreery, B. Paddock, N. Richbell, K. Seiling and L. Turner

Members absent: D. Bonk, T. Galloway, J. Hendry and N. Maitland

Election of Chair and Vice Chair

Erin Flewwelling called the meeting to order and called for nominations for the position of Chair and Vice-Chair for a one-year renewable term from June 2016 to June 2017.

W. Stauch was nominated for the position as Chair and accepted the nomination. No additional nominations were made.

Moved by J. Clinckett

Seconded by R. Albrecht

That nominations for the position of Chair be closed;

And that W. Stauch be accepted as Chair of the Waterloo Regional Heritage Foundation for the period from June 2016 to June 2017.

Carried

S. Massel was nominated for the position of Vice-Chair and accepted the nomination. No additional nominations were made.

Moved by J. Clinckett

Seconded by R. Albrecht

That nominations for Vice-Chair be closed;

And that S. Massel be accepted as Vice-Chair of the Waterloo Regional Heritage Foundation for the period from June 2016 to June 2017.

Carried

W. Stauch assumed the Chair.

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summary

Erin Flewwelling circulated the Accounts and Grant Summary on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for June 2016 period, outstanding approved commitments and the Foundation's net funding position.

Delegations

- a) Jody Ball appeared before the Foundation regarding the property grant for 38 Lansdowne Road N. Cambridge. He showed a presentation that highlighted the property. He stated that he purchased the property in June 2015 as a triplex and the intention is to convert it back to a single family home. He provided clarification on the windows and Juliet doors.
- b) Cory de Villiers appeared before the Foundation regarding the property grant for the Old Hespeler Hotel located at 39 Queen St, E. Cambridge. He provided a presentation that highlighted the property. He stated that this is the second time he is appearing before the Foundation for a grant request. The first request was made in 2009. He provided clarification on moving the AC units.
- c) Philippe Elsworthy appeared before the Foundation regarding a publication grant: Evolving Urban Landscapes. He showed pictures of architecture around the Waterloo Region from his book.

Susan Burke appeared in support of Philippe Elsworthy and provided background information and highlighted P. Elsworthy expertise.

A Foundation member asked for clarification on the printing costs. P. Elsworthy noted that he included the HST in the final cost and he highlighted where the book will be sold.

- d) Stephen Litt appeared before the Foundation regarding the property grant for Windermere Apartments located at 48 Weber Street W. He provided a detailed presentation that highlighted all the renovations at the Windermere Apartment building.

Approval of Minutes

Moved by L. Turner

Seconded by J. Lewis

That the minutes of the Waterloo Regional Heritage Foundation meeting held on May 24, 2016, be approved.

Carried

2016-2017 Committees

- a) Allocations and Finance Committee

- i. Property Grant: 38 Lansdowne Road N. Cambridge

Members discussed replacement verses restoration and what the end project was going to look like. It was noted that the house is designated and needs to be within the guidelines of the City and the City is satisfied with the applicant's proposal.

Moved by S. Massel

Seconded by R. Albrecht

That the Waterloo Regional Heritage Foundation approve a grant of 50% of the cost to a maximum of \$62,672 including HST for replacement of windows and doors at 38 Lansdowne Road North, Cambridge;

And the restoration is completed before June 28th, 2017, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

- ii. Property Grant: Hespeler Hotel 39 Queen St, E.

Moved by S. Massel

Seconded by J. Clinckett

That the Waterloo Regional Heritage Foundation approve a grant of 50% of the cost to restore the doors to historically accurate stable doors to a maximum of \$2,738.00 including HST for the Old Hespeler Hotel located at 39 Queen Street East, Cambridge;

And the restoration is completed before June 28th, 2017, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

- iii. Publication Grant: Evolving Urban Landscapes

Moved by S. Massel

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation approve a grant to Philippe Elsworthy in the amount of \$6,000 for the purpose of publishing “Evolving Urban Landscapes” as described in the application for grant funding;

And that the publication be completed by June 28, 2017, a one year period from the date of the approved motion;

And that the Foundation’s official name and logo appear in the publication recognizing the contribution made by the Foundation;

And that a copy of the publication be given to the Foundation;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

iv. Property Grant: Windermere Apartments – 48 Weber Street W.

S. Massel highlighted that the property falls under the Heritage Conservation District by-law which requires additional information and that the application still needs a letter of support. She indicated that A&F is not prepared to put forward a recommendation until the additional documents have been received. It was also suggested that a tour of the property be arranged.

v. Katy Belshaw Project/Event Grant

S. Massel highlighted that A&F is recommending not to move forward with the application since the applicant is asking for funding to purchase equipment and to pay salaries.

Moved by S. Massel

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation not move forward with a grant to Katy Belshaw for the project P.S.: Place in Space as the grant is requesting to purchase equipment to develop a software platform and to pay salaries for development time and has no historical content for this portion of the project.

Carried

vi. First Mennonite Church Cemetery Property Grant

S. Massel stated that A&F is not recommending this application move forward since the project has been completed but noted that she will be working with them over the summer to submit another application relating to an additional project.

Moved by S. Massel

Seconded by J. Lewis

That the Waterloo Regional Heritage Foundation not approve the application submitted by First Mennonite Church Cemetery to re-seal monuments because the project has already been completed.

Carried

S. Massel highlighted the media coverage St. Andrew Street Townhouses in Cambridge received with an article in the Record and the interview S. Massel provided on CBC Radio. The Foundation members congratulated Stephanie Massel for all her work on the project.

b) Communications Committee

E. Flewwelling brought forward a motion regarding an additional fee to eSolutions regarding a Google search capability.

Moved by R. Albrecht

Seconded by J. Clinckett

That the Waterloo Regional Heritage Foundation approve the \$100.00 fee to eSolutions for the Google Search capability.

Carried

c) Heritage Advisory Committee

No report.

e) Executive Committee

No report.

Reports – Member Organizations

2166062

a) N-W Branch, Architectural Conservancy of Ontario

J. Clinckett stated that at the Annual General meeting on June 22, 2016 Marg Rowell was elected the new president.

b) Cambridge, ACO

B. Paddock highlighted the fundraising event at Langdon Hall on June 12th, noting it was well attended.

c) Waterloo Historical Society

Chair Stauch highlighted that Saturday, July 9, 2016 will be History Under the Trees at Doon Heritage Crossroads.

d) Waterloo Region, Ontario Genealogical Society

No Report.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

a) Introduction of New Members

Nick Richbell and John Clinckett introduced themselves and provided a brief description of their expertise.

b) Sign-up for Committee membership 2016-17

E. Flewwelling circulated sign-up sheet for members to sign.

c) Correspondence from Bonnie Bryant regarding the Woolwich Heritage Fair was highlighted.

d) L. Turner stated that Hespeler finally has a Founders Plaque located at the old Hespeler Town Hall.

e) Chair Stauch pointed out the three remaining vacancies on the foundation and asked members to spend time over the summer thinking of potential board members, specifically representation from the townships.

Next Meeting – September 27, 2016

Adjourn

Moved by J. Clinckett

Seconded by J. Lewis

That the meeting adjourn at 9:15 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, E. Flewwelling