



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, February 28, 2017

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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Present were: Vice-Chair S. Massel, D. Bonk, J. Clinckett\*, T. Galloway, K. Harvey, J. Hendry, J. Lewis, J. Malvern, N. Matiland, M. McCreery, B. Paddock, N. Richbell, S. Roy, L. Turner and K. Seiling

Members Absent: R. Albrecht, S. Roy, and W. Stauch

### **Declarations of Conflict of Interest**

None declared.

### **Accounts and Grant Summary**

Erin Flewwelling distributed the Accounts and Grant Summary, on behalf of Connie Bogusat, Financial Analyst, which included a summary of disbursements for February 2017 period, outstanding approved commitments and the Foundation's net funding position.

### **Delegations**

- a) Fr. Marc Potvin and Paul Zepf from St. Peter's Church appeared before the Foundation and made a brief presentation. P. Zepf highlighted the location of the church, the roof structure, the condition of the current roof, the evolution of roofing structure, and the search for professionals to do the work. Fr. Marc Potvin gave brief history of the school and church.

\*J. Clinckett entered the meeting at 6:43 p.m.

The delegations provided clarification on the owner of the church and quotes.

A Foundation member asked if the church is designated or if there is a specific feature that is designated. It was noted that the church is in a heritage district and there is no specific feature designated.

- b) Anita Smith, Bridgeport School Council and Stephen Sherlock, Principal appeared before the Foundation to highlight their capital grant to restore the bell at Bridgeport School for Canada's 150<sup>th</sup>. A. Smith provided a presentation that highlighted the history of Bridgeport, the school history, the condition of the bell, quotes received from Blacksmiths and cart distributors. She highlighted where the bell will be displayed once it is restored and the unveiling of the bell.

A Foundation member suggested to the delegation to contact the school board about issuing tax receipts on donations for the project.

### **Approval of Minutes**

A Foundation member pointed out that the address in the minutes is incorrect and should state 119 Grand Avenue instead of 117 Grand Avenue.

\*B. Paddock left the meeting during the Grand Avenue discussion.

A Foundation member asked that the minutes on page 4 be reworded to state that A&F would be reviewing the grants policies.

Moved by T. Galloway

Seconded by N. Richbell

That the minutes of the Waterloo Regional Heritage Foundation meeting held on January 24, 2017, be approved as amended.

Carried

### **2016-2017 Committees**

- a) Allocations and Finance Committee
  - i. Property Grant – St. Peter's Church

M. McCreery introduced the application highlighting that A&F is recommending funding the project \$10,000.00.

A Foundation member cautioned supporting structural features instead of historical features and setting a precedent.

Foundation members discussed Heritage Conservation Districts (HCD) and how they have supported them in the past and how they want to move forward with granting HCD. It was highlighted that the grant policies are being reviewed and suggested potentially having a max funding of \$5,000.00 on HCD.

Some Foundation members expressed concerns with supporting the grant since it is not restoring and asked that the motion state the grant is for the repairs to the structure of the roof.

Moved by M. McCreery

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation approve a grant to The Society of St. Pius X for \$10,000 toward structural repairs to the roof at St. Peter's Church located at 144 Huron Street, New Hamburg;

And the restoration is completed before February 28<sup>th</sup>, 2018, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

ii. Property Grant – Bridgeport School Bell Restoration

M. McCreery introduced the application and stated that the Foundation does not usually grant government owned buildings but that applicants are not asking for a lot of money and feel it is for a valued project.

Moved by M. McCreery

Seconded by N. Richbell

That the Waterloo Regional Heritage Foundation approve a grant of \$1,750.00 to restore the original school bell and purchase a cart for Bridgeport School located at 95 Bridge Street West, Waterloo;

And the restoration is completed before February 28<sup>th</sup>, 2018, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

M. McCreery highlighted that she received a letter from the Mr. and Mrs. Ball asking for a two month grant extension for 38 Lansdowne Road as they are experiencing some delays. M. McCreery brought forward a motion to have the grant extended until August 28<sup>th</sup>, 2017.

Foundation members discussed the extension and pointed out that the Foundation doesn't meet in August and suggested the extension should be until September 28<sup>th</sup>, 2017.

A friendly amendment was made to the motion.

Moved by M. McCreery

Seconded by N. Richbell

That the Waterloo Regional Heritage Foundation approve Mr. and Mrs. Ball's request to extend their grant deadline to September 28, 2017 for the replacement of windows and doors at 38 Lansdowne Rd.

And that all original grant conditions be met.

Carried

M. McCreery also noted that Mr. and Mrs. Ball asked if the Foundation could pay the contractor directly and it was stated the grant policies state that the applicant must submit a statement of account with copies of supporting invoices.

b) Communications Committee

D. Bonk highlighted that the AGM is tentatively booked at the Park Pavilion and is currently looking for a speaker to speak on Canada's 150<sup>th</sup>.

D. Bonk also noted that KPL has installed a plaque acknowledging WRFH and the Genealogical Society for funding the scanner.

## c) Heritage Advisory Committee

J. Lewis noted that the HAC received three Heritage Research applications and she briefly highlighted the research projects. She stated that HAC is recommending the Research Award for Jesse Abbott and Joanna Rickert-Hall; both applicants will be invited to the next meeting to make a brief presentation and present them with the award.

A Foundation member pointed out that Joanna Rickert-Hall is an employee of the Region and asked if she would still qualify for the award. Foundation members discussed the situation and agreed that J. Rickert-Hall met the qualifications for the award.

Moved by J. Lewis

Seconded by L. Turner

That the Waterloo Regional Heritage Foundation accept the selection of Jesse Abbott for a Heritage Research Award, in the amount of \$3000.00, for the research on the relationship between British-Canadians and Six Nations leadership between 1783-1815.

Carried

Moved by J. Lewis

Seconded by J. Hendry

That the Waterloo Regional Heritage Foundation accept the selection Joanna Rickert-Hall for a Heritage Research Award, in the amount of \$3000.00, for the research on Christian Eby and his Charming Practice.

Carried

A Foundation member noted that last year's research paper did not represent both sides and questioned the quality of research. Members discussed the purpose of the award and noted that the award is for research not the finished product.

Foundation members suggested a disclaimer could be added to state the Waterloo Region Heritage Foundation does not support the finished product.

J. Lewis stated the deadline for publications is next month and HAC is still looking for nominations for the Jean Steckle award and Award of Excellence.

## d) Executive Committee

No report.

### **Reports – Member Organizations**

#### a) ACO North Waterloo

J. Clinckett highlighted that on March 21<sup>st</sup> there is a lecture on Educational Facilities and another one in May.

#### b) ACO Cambridge

B. Paddock highlighted that their next meeting is their AGM on March 29<sup>th</sup> at the Fire Hall Museum in downtown Galt and Ray Martin will be the guest speaker.

#### c) Waterloo Historical Society

N. Maitland highlighted that the WHS has an award that is given to third and fourth year history students; the award is for \$500 and are looking to promote the award more at both universities.

She noted that WHS and the Grace Schmidt Room are working on an archival description project together. A contract archivist was hired and the work was completed in December and 11 collections were arranged and the findings will soon be found on the Grace Schmidt website.

Waterloo Public Library (WPL) has applied for a grant to digitalize the entire run of Waterloo Chronicle news and the WHS and Grace Schmidt have committed to assist the WPL if they receive the grant.

She highlighted the on-line indexing project and stated that members from WHS have established a volunteer committee to check the indexing. She noted the next meeting is on April 1<sup>st</sup> at the Waterloo Region Museum.

#### d) Waterloo Region Ontario Genealogical Society

D. Bonk also noted that he represented WRHF at the Wilmot Heritage Fair.

D. Bonk highlighted that the scanning is almost finished and in the process of scanning the directories, they discovered four directories that were previously unknown, one is from 1913 Berlin Waterloo. He noted that cemetery transcriptions are still proceeding.

### **Correspondence**

The correspondence folder was circulated among the members for their review.

### **Other Business**

- a) Charlotte Woodley, Region of Waterloo Archivist did not appear at the meeting.
- b) L. Turner stated that St. James Lutheran Church in Hespeler is up sale. He is hoping the church is purchased and maintained and is not demolished.
- c) A Foundation member asked about skyping into meetings and voting. It was noted that is against the policies.
- d) T. Galloway highlighted that out of the 10 Ion public art pieces, 4 are heritage pieces.

**Next Meeting – March 28, 2017**

**Adjourn**

Moved by J. Lewis

Seconded by J. Hendry

That the meeting adjourn at 8:05 p.m.

Carried

**Foundation Vice-Chair, S. Massel**

**Foundation Secretary, E. Flewwelling**