



## **Waterloo Regional Heritage Foundation**

### **Minutes**

April 25, 2017

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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Present were: Chair W. Stauch, R. Albrecht, D. Bonk, J. Clinckett, T. Galloway, K. Harvey, J. Hendry, J. Lewis, N. Maitland, J. Malvern, M. McCreery, N. Richbell, and K. Seiling

Members absent: S. Massel, B. Paddock, S. Roy, and L. Turner

### **Declarations of Conflict of Interest**

None declared.

### **Delegations**

- a) Sandra Hoy and Laura Coakley from Social Innovation Research Group appeared before the Foundation to make a presentation on the grant project the Waterloo Regional Heritage Foundation funded regarding the House of Refuge. S. Hoy highlighted their main sources and noted they focused on the years 1860-1920. L. Coakley briefly highlighted who lived there, the reasons why people lived at the poor house, the refuge house rules, and a day in the life.

They finished the presentation by showing the website and talked about how they will continue to grow the project highlighting travelling exhibits, speaking events, journal articles, and conferences.

### **Accounts and Grant Summary**

Erin Flewwelling highlighted that the Accounts and Grant Summary for April 2017 will be handed out in May.

The Board had some questions about the draft Financial Statements and agreed to approve them at the next meeting.

### **Approval of Minutes**

Moved by D. Bonk

Seconded by J. Lewis

That the minutes of the Waterloo Regional Heritage Foundation meeting held on March 28, 2017, be approved

Carried

### **2016-2017 Committees**

#### a) Allocations and Finance Committee

##### i) Publication Grant – Waterloo Historical Society re: Annual Volume

M. McCreery introduced the grant and highlighted that A&F is recommending full funding of \$5,000.00.

A Foundation member suggested that the Board consider having an ongoing grant to the Waterloo Historical Society for their Annual Volume for the next 4 years, explaining that putting a grant application together is a lot of work for volunteers. It was also suggested that the Board could automatically add the \$5,000.00 to their budget every year.

Moved by M. McCreery

Seconded by R. Albrecht

That the Waterloo Regional Heritage Foundation approve a grant of up to \$5,000 to the Waterloo Historical Society for publication of the 2016 WHS Volume;

And that the volume is published before April 25, 2018, a one-year period from the date of the approved motions;

And that the Foundation's official name and logo appear in the Volume recognizing the contribution made by the Foundation;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon publication of the volume with request for payment.

Carried

ii) Grant Extension – Rob Ring re: Bridgeport General

M. McCreery highlighted the email that was sent to the Foundation from Rob Ring regarding his grant asking for an extension. It was noted that R. Ring's grant was scheduled to expire in January 2017 but that in November 2016 he asked for an extension until July 2017 stating that his original application specified the completion of the film would occur in the Spring 2017. M. McCreery stated that R. Ring is asking for an extension until October 2017 to allow for time to conduct some interviews. Foundation members agreed to grant R. Ring an extension until December 31, 2017 and that this will be the final extension.

A Foundation member suggested that in the future when someone asks for an extension the Foundation should automatically give a year.

Moved by M. McCreery

Seconded by R. Albrecht

That the Waterloo Regional Heritage Foundation approve Mr. Rob Ring's request to extend his grant deadline to December 31, 2017.

And that all original grant conditions be met and no further extensions will be granted.

Carried

iii) Grant Policies

M. McCreery introduced the changes to the grant policies. She highlighted that the first change A&F is recommending is item s) Board Members: Applications from sitting board members will not be considered. Clarification was provided between sitting board members applying and clients of sitting members making applications and declaring a conflict of interest.

Another suggested change was to item f) Funding Amounts. A&F wanted to show a difference between properties designated under Part IV and Part V. Part IV designated properties would receive up to a maximum of 50% of the net project cost or if the building is within a heritage conservation district and is designated under Part V the change would be funding up to 50% of the net project cost to a maximum of \$5,000.

Members provided clarification on the difference between Part IV and Part V designation and listed buildings. Some members raised concerns about not including buildings that are listed. It was noted that property owners at anytime can apply to have their property designated. A member suggested having a notwithstanding clause that allows the Foundation to determine what buildings receive funding and would pick up the listed buildings. Some members expressed concerns with making it up to the Foundation to determine what is worthy of a grant.

Members discussed funding from other sources and how that information is disclosed on applications.

A Foundation member recommended that the word “normally” be removed from item g) and be replaced with “will not consider applications regarding buildings or objects owned by federal, provincial or municipal government”. Some members disagreed with the recommendation providing examples of projects that would not have happened if the Foundation did not fund the project and suggested leaving the word normally to allow the Foundation to make the decision. It was discussed whether school boards, Universities and Colleges should be excluded or included. It was decided to table the decision until the next meeting.

Chair W. Stauch asked members if they would agree to continue to discuss the polices until 8:15 p.m. and then continue the discussion at the next meeting in May.

M. McCreery stated that A&F is recommending a clause under IV. Project and Research Grants: Policies & Practices that states c) Projects eligible for funding under the criteria of the Region of Waterloo Arts Fund will not be considered. She explained that both boards are funded by the taxpayers of the Region of Waterloo and would like to prevent applicants from double dipping.

A member suggested that the wording should state if a project receives funding from the Region of Waterloo Arts Fund then the application will not be considered stating that the word eligible should be removed explaining that would exclude any type of arts applications . M. McCreery explained the difficulties the A&F Committee has with adjudicating arts projects and stated they are afraid that an increase of arts grants could be submitted. Members discussed in detail the Arts Fund process, what the Foundation By-laws say about preserving culture and heritage.

It was also pointed out that further discussion around the max funding of 50% net cost required more discussion suggesting that amount is too high.

Chair W. Stauch noted that it was 8:15 p.m. and asked members to send any further comments to E. Flewwelling or to M. McCreery and noted this item will be listed on the next meeting agenda in May.

b) Communications Committee

D. Bonk highlighted that the AGM will be Tuesday, June 13, 2017 at the Victoria Park Pavilion. Geoff Hayes has agreed to be the guest speaker and will be speaking on Waterloo County as it was in 1867.

A Foundation member mentioned it is difficult to hear speakers at the Pavilion and asked the Committee to look into a sound system.

c) Heritage Advisory Committee

J. Lewis provide a brief update on the History Prize stating Tracy Loch will not be adjudicating this year since Castle Kilbride has submitted a book.

i) Award Nominations

J. Lewis highlighted the award nominations and provided some background information on each. She stated that there are 2 recipients for the Awards of Excellence and 1 recipients for the Dr. Jean Steckle Award and 1 recipient for the Sally Thorsen Award of Excellence.

Moved by J. Lewis

Seconded by J. Hendry

That the Waterloo Regional Heritage Foundation approve the Heritage Advisory Committee's selection of Karen Ball-Pyatt as the recipient for the Sally Thorsen Award of Excellence, Rick Haldenby as recipient for the Dr. Jean Steckle Award for Heritage Education, Marie Voisin for the Award of Excellence and Mino Ode Kwewak N'gamowak (Good Hearted Women Singers) for the Awards of Excellence for the year 2016.

Carried

J. Lewis also noted that the Foundation will invite the Good Hearted Women Singers to sing at the AGM.

d) Executive Committee

No report.

**Reports – Member Organizations**

## a) ACO North Waterloo

J. Clinckett noted that on May 12<sup>th</sup>, 2017 Rick Haldenby will be doing a presentation at the Walter Fedy office located on Queen Street, Kitchener.

## b) ACO Cambridge

No report.

## c) Waterloo Historical Society

N. Maitland highlighted that on Tuesday May 23, 2017, Joe Pavia will be speaking on Voices of the Past at the Victoria Park Pavilion.

On July 8, 2017 Heritage Under the Trees will be at the Museum Celebrating a Half-Century of Painting Waterloo Region – Peter Etril Snyder. The public is encouraged to attend and bring their favourite painting.

## d) Waterloo Region Ontario Genealogical Society

D. Bonk had nothing to report.

**Correspondence**

The correspondence folder was circulated among the members for their review.

**Other Business**

a) Chair W. Stauch stated that he has been invited to speak at a Conference in Ottawa June 6-8. He will be speaking on the Arch, Truss and Beam, The Grand River Watershed Heritage Bridge Inventory Publication authored by Lindsay Benjamin. He also reminded members there is funding allocated to conferences in the Foundation's budget.

**Next Meeting – May 23, 2017****Adjourn**

Moved by J. Clinckett

Seconded by R. Albrecht

That the meeting adjourn at 8:35 p.m.

Carried

**Foundation Chair, W. Stauch**

**Foundation Secretary, E. Flewwelling**