



Waterloo Regional Heritage Foundation

Minutes

Tuesday, June 27, 2017

5:45 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, R. Albrecht, D. Bonk, J. Clinckett, T. Galloway, J. Glass, L. Haggerty, K. Harvey, J. Malvern, N. Richbell, K. Seiling and L. Stace

Members absent: D. Emberly, J. Hendry, J. Lewis, B. Paddock and S. Roy

Introduction of New Members

Foundation members introduced themselves.

Election of Chair and Vice Chair

Erin Flewwelling called for nominations for the position of Chair and Vice-Chair for a one-year renewable term from June 2017 to June 2018.

W. Stauch was nominated for the position as Chair and accepted the nomination. No additional nominations were made.

Moved by K. Seiling

Seconded by J. Clinckett

That nominations for the position of Chair be closed;

And that W. Stauch be accepted as Chair of the Waterloo Regional Heritage Foundation for the period from June 2017 to June 2018.

Carried

J. Glass was nominated for the position of Vice-Chair and accepted the nomination. No additional nominations were made.

Moved by J. Clinckett

Seconded by J. Malvern

That nominations for Vice-Chair be closed;

And that J. Glass be accepted as Vice-Chair of the Waterloo Regional Heritage Foundation for the period from June 2017 to June 2018.

Carried

W. Stauch assumed the Chair.

Declarations of Conflict of Interest

None declared.

Accounts and Grant summary

a) WRHF-17-02, Cheque Signing Authority

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary, which included a summary of disbursements for June 2017 period, outstanding approved commitments and the Foundation's net funding position.

C. Bogusat, introduced the report and explained the reason for recommending the change in signing authority.

Moved by J. Clinckett

Seconded by L. Haggerty

That the Waterloo Regional Heritage Foundation approve the signing authorities for cheques with one of Regional Chair, Director of Financial Services and Development Financing or Manager Infrastructure Financing and one of Treasurer, Director of Treasury Services/Deputy Treasurer or Manager Treasury Services.

Carried

Approval of Minutes

Moved by T. Galloway

Seconded by J. Malvern

That the minutes of the Waterloo Regional Heritage Foundation meeting held on May 23, 2017, be approved

Carried

2017-2018 Committees

a) Allocations and Finance Committee

A&F members provided a brief update on the Waterloo Public Library grant as well as the Mennonite Cemetery grant. It was stated that more information is required and they are hoping to invite both applicants to the September meeting.

A member cautioned the Foundation about potentially funding cemetery stone maintenance highlighting the numerous cemeteries in the area.

It was also noted that the grant policies with the suggested amendments will be circulated again for comment.

N. Richbell introduced the email sent from Heather and Joe Amodeo asking for a two month grant extension for their property grant for 70 Blair Road, Cambridge.

Members highlighted an earlier discussion about automatically giving 6 months to extensions.

Moved by N. Richbell

Seconded by D. Bonk

That the Waterloo Regional Heritage Foundation approve Mr. Amodeo's request to extend his grant deadline to February 27, 2018.

And that all original grant conditions be met.

Carried

b) Communications Committee

D. Bonk provided a brief update on the AGM. He also updated the Foundation on the new AGM/Heritage Showcase for next year being held at the Waterloo Region Museum, noting he has spoken with WHS and they have agreed in principle to host their meeting at the same time. He explained that the format has not been finalized but that WHS will be distributing their annual volume and will be providing a speaker and that WRHF will be presenting their awards at that time.

c) Heritage Advisory Committee

No report.

d) Executive Committee

No report.

Reports – Member Organizations

a) ACO North Waterloo

J. Clinckett stated that ACO North Waterloo will be taking a break over the summer.

b) ACO Cambridge

No report.

c) Waterloo Historical Society

J. Glass highlighted that WHS has distributed their annual volume and their next event will be HUT at the Region Museum on Saturday July 8, 2017.

d) Waterloo Region Ontario Genealogical Society

D. Bonk noted they are working hard on rereading New Hope Cemetery. He also stated that they just discovered a tombstone marker for Jacob Hespeler's mother-in-law.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

a) Committee Membership -2017-18

E. Flewwelling circulated a sign-up sheet for the 2017– 2018 Committees.

Adjourn

Moved by J. Clinckett

Seconded by J. Glass

That the meeting adjourn at 6:20 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, E. Flewwelling