



Media Release: Friday, November 23, 2018, 4:30 p.m.

Waterloo Regional Heritage Foundation

Agenda

Tuesday, November 27, 2018

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

1. Declarations of Conflict of Interest

2. Delegations

3. Accounts and Grant Summary

4. Approval of Minutes – [October 23, 2018](#)

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5. 2018-2019 Committees

5.1 Allocations and Finance Committee

i. Request for Extension, [Waterloo Public Library](#)

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5.2 Communications Committee

5.3 Heritage Advisory Committee

5.4 Executive Committee

6. Reports – Member Organizations

6.1 ACO North Waterloo – J. Clinckett

6.2 ACO Cambridge

Should you require an alternative format please contact the Regional Clerk at
Tel.: 519-575-4400, TTY: 519-575-4605, or regionalclerk@regionofwaterloo.ca

6.3 Waterloo Historical Society – D. Emberly

7. Correspondence – Available at Meeting

8. Other Business

8.1 Board Application – Krystal Osborn

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9. Next Meeting – January 29, 2019

10. Adjourn



Waterloo Regional Heritage Foundation

Minutes

Tuesday, October 23, 2018

6:54 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, R. Albrecht, J. Arndt, J. Clinckett, D. Emberly, T. Galloway, J. Glass, A. Haggerty, J. Lewis, K. McLaughlin and K. Seiling

Members absent: L. Haggerty

Declarations of Conflict of Interest

None declared.

Delegations

- a) Janet Foote, Property grant re: 10 Water Street, Ayr provided a presentation to the Foundation to provide a history and architectural significance of her home and requested funding for the entire front porch, due to water damage deterioration. A copy of the presentation is appended to the original minutes.

J. Foote introduced Jason Hunke, Hunke Construction, who is the architect chosen to rebuild the porch. J. Hunke provided a history of the company and the historical work he has done in the past. It was noted that the beams of the porch would be hand crafted and interior structuring would be in place to prevent future water damage.

It was clarified that the porch was not part of the original building in 1840 but was present prior to the building receiving its Heritage Designation. The delegation noted her dedication to keep the house in its heritage form.

Accounts and Grant Summary

- a) Accounts and Grant Summary
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Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary which included a summary of disbursements for October 2018 period, outstanding approved commitments and the Foundation's net funding position.

Chair W. Stauch noted that the 2019 Budget will be reviewed for the November meeting.

Approval of Minutes

Moved by D. Emberly

Seconded by A. Haggerty

That the minutes of the Waterloo Regional Heritage Foundation meeting held on September 25, 2018, be approved

Carried

2018-2019 Committees

a) Allocations and Finance Committee

J. Glass noted that the A&F Committee was not able to meet and requested any comments from the Foundation in regards to property grant for 10 Water Street, Ayr. It was noted that the project is hoping to start in March 2019.

An update regarding the outstanding applications will be brought forward at the November meeting.

b) Communications Committee

R. Albrecht will be sending out an email to the Foundation looking for input on how the Foundation would like to see the awards presented, either in May with the Waterloo Historical Society or as part of an AGM in June.

A. Haggerty was added as a member to the Communications Committee.

c) Heritage Advisory Committee

No report.

d) Executive Committees

No report.

Reports – Member Organizations

a) ACO North Waterloo – J. Clinckett

J. Arndt provided an overview of the last meeting on behalf of J. Clinckett, noting that the Education Meeting is on November 8th at Walter Fedy at 7pm.

b) ACO Cambridge - D. Emberly

D. Emberly provided an update noting that the mediation on widening Mill street is in progress, The Hip development in Blair and that Cambridge Heritage has asked that 16 Bing Avenue receive a heritage designation. It was noted that they are pleased to see the Museum named after Ken Seiling.

c) Waterloo Historical Society – D. Emberly

D. Emberly provided an update that the Waterloo Historical Society Annual General Meeting will be on Saturday November 3rd at 1:30.

d) Waterloo Region, Ontario Genealogical Society

No report due to expiration of membership of the representative.

Correspondence

The correspondence folder was circulated among the members for their review.

Next Meeting – November 27, 2018**Adjourn**

Moved by J. Lewis

Seconded by A. Haggerty

That the meeting adjourn at 7:40 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, J. Rudy

November 15, 2018

Jessica Rudy
WRHF Secretary
Region of Waterloo

Dear Jessica,

I am writing to you today to request an extension of Waterloo Public Library's approved grant application through **March 31st 2019** (which is 8 months from the beginning of the 'project cycle' as noted below). I am hoping that the Foundation may consider this request at the November 27th meeting. As you know, we have been in communication over the past months so hope that the oversight of our grant's expiry can be viewed as an extenuating circumstance.

My letter to Chair Warren Stauch on September 25, 2018 provided a project outline, and indicated that the project was on time based on the 3-8 month project cycle which began in June of 2018 with the start of digitization. Digitization was completed by early September and the hard drive is with Our Digital World, with the final work being in process and on track.

Thank you for your consideration of this request for extension.

Best regards,



Janet Seally
Manager, Information Services & Local History
Waterloo Public Library
P: 519-886-1310 ext.126 E: jseally@wpl.ca

Waterloo Public Library

Main Library
35 Albert Street
Waterloo, Ontario N2L 5E2
T 519.886.1310 ext. 110

John M. Harper Branch
500 Fischer-Hallman Road North
Waterloo, Ontario N2L 0B1
T 519.886.1310 ext. 310

McCormick Branch
500 Parkside Drive
Waterloo, Ontario N2L 5J4
T 519.886.1310 ext. 213