



Waterloo Regional Heritage Foundation

Minutes

Tuesday, January 28, 2020

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair J. Glass, L. Haggerty, M. Lee, J. Lewis, V. Mance, B. Oberholtzer, K. Osborn and H. Rennie

Members absent: J. Clinckett, D. Emberly, T. Galloway and K. Redman

Declarations of Conflict of Interest

None declared.

Introduction of New Board Members

The Foundation introduced themselves to the newest members of the Foundation, Victoria Mance and Michelle Lee.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated and provided an overview of the Accounts and Grant Summary.

a) 2020 Budget Final Approval

C. Bogusat fielded questions regarding the 2020 draft budget including carry over procedures, investments and the differences between the Accounts and Grant Summary and the draft 2020 Budget.

Moved by L. Haggerty

Seconded by B. Oberholtzer

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That the Waterloo Regional Heritage Foundation approve the 2020 Budget.

Carried

Treasurer's Report

a) WRHF-20-01, 2020 Insurance Policy Renewal

C. Bogusat provided an overview of the report, noting it has been the same amount since 2014, with no changes.

Moved by J. Lewis

Seconded by B. Oberholtzer

That the Waterloo Regional Heritage Foundation (WRHF) approve the purchase of its 2020 insurance portfolio at an annual premium of \$1,800.00 plus applicable provincial sales tax of 8% (\$144.00), totaling \$1,944.00 from the Guarantee Company of North America Insurance Company (through Cowan Insurance Brokers Ltd.) under the terms and conditions outlined in Report WRHF-20-01 dated January 28, 2020.

Carried

Approval of Minutes

Moved by L. Haggerty

Seconded by H. Rennie

That the minutes of the Waterloo Regional Heritage Foundation meeting held on November 26, 2019, be approved.

Carried

2019-2020 Committees

a) Allocations and Finance Committee

i. Property Grant: Central Presbyterian Church (Horst Wohlegmut) – Slate Roof Replacement

L. Haggerty provided an overview and background of the application and noted that the application is still missing a detailed list of expenses and quotes.

The Foundation discussed the cap of \$100,000 towards the roof that was set in 2011 and the various options of funding that could be provided with or without the cap remaining in place.

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Chair J. Glass will reach out to H. Wohlegmut to request the detailed expense list and additional quotes.

ii) Publication Grant Procedures

Chair J. Glass reported that there was a recent email inquiring the depth of fact checking that is done by the Foundation. The details of the policy were discussed, noting that the Foundation does not perform additional research beyond what is submitted with the grant applications.

b) Heritage Advisory and Communications Committee

The Foundation agreed that they will not hold a Heritage Day event for 2020 and that the committee will focus their efforts on the Annual General Meeting (AGM) in June.

J. Lewis noted that there has been a History Prize Award submission from Marion Roes: Mennonite Funeral Burial Traditions and provided a background to the various awards that are presented at the AGM.

J. Lewis encouraged members to reach out to peers in regards to submitting nominations for the various awards, which are due the second Tuesday in March.

Correspondence

The correspondence folder was circulated among the members for their review.

Next Meeting – February 25, 2020

Adjourn

Moved by B. Oberholtzer

Seconded by J. Lewis

That the meeting adjourn at 7:36 p.m.

Carried

Foundation Chair, J. Glass

Foundation Secretary, J. Rudy