



Media Release: Friday, November 22, 2019, 4:30 p.m.

## **Waterloo Regional Heritage Foundation**

### **Agenda**

Tuesday, November 26, 2019

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

---

- 1. Declarations of Conflict of Interest**
- 2. Delegations**
- 3. Accounts and Grant Summary**
- 4. Approval of Minutes – [October 22, 2019](#)**

**Page 2**

- 5. 2019-2020 Committees**
  - 5.1** Allocations and Finance Committee
  - 5.2** Communications and Heritage Advisory Committee
- 6. Correspondence – Available at Meeting**
- 7. Other Business**
  - 7.1** Board Application – [Michelle Lee](#)

**Page 5**

**8. Next Meeting – January 28, 2020**

**9. Adjourn**



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, October 22, 2019

6:33 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

---

Present were: Chair J. Glass, J. Clinckett, J. Lewis, B. Oberholtzer, K. Osborn, \*K. Redman and H. Rennie

Members absent: D. Emberly, T. Galloway and L. Haggerty

#### **Election of Vice Chair**

Chair John Glass called for nominations for the position of Vice-Chair for a one-year renewable term from June 2019 to June 2020.

Lyndsay Haggerty and Julie Lewis were nominated for the position as Vice-Chair. Ballots were cast and Julie Lewis held the majority of the votes, she accepted the position.

Moved by J. Clinckett

Seconded by B. Oberholtzer

That nominations for the position of Vice-Chair be closed;

And that Julie Lewis be accepted as Vice-Chair of the Waterloo Regional Heritage Foundation for the period from June 2019 to June 2020.

Carried

#### **Declarations of Conflict of Interest**

None declared.

3130621

### **Accounts and Grant Summary**

Connie Bogusat, Financial Analyst circulated and provided an overview of the Accounts and Grant Summary.

### **Approval of Minutes**

Moved by J. Lewis

Seconded by J. Clinckett

That the minutes of the Waterloo Regional Heritage Foundation meeting held on Tuesday, June 25, 2019, be approved.

Carried

### **2019-2020 Committees**

#### a) Sign-up for Sub Committee Membership 2019-2020

The sign-up sheet for the Committee membership was passed around and the Board was reminded that the Heritage Advisory and Communications Committee were merged at the June meeting.

#### b) Publication Grant: Crossroads Productions, Stephen Young re: History meets Mystery Play: Seagram's Folly – The Final Clue

Chair J. Glass provided a history of the applicant and noted that the Allocations and Finance Committee will review the application and bring a recommendation forward to the November meeting.

\*K. Redman entered the meeting at 6:54 p.m.

### **Correspondence**

The correspondence folder was circulated among the members for their review.

### **Other Business**

#### a) Board Application – Victoria Mance

The Board Members discussed and approved the application to fill one of the current 3-year term vacancies.

Moved by J. Clinckett

Seconded by J. Lewis

That the Waterloo Regional Heritage Foundation, accept the application from Victoria Mance, as a member at large for a three-year term, ending in June 2022.

.

3130621

Carried

**Next Meeting – November 26, 2019**

**Adjourn**

Moved by H. Rennie

Seconded by K. Osborn

That the meeting adjourn at 7:05 p.m.

Carried

**Foundation Chair, J. Glass**

**Foundation Secretary, J. Rudy**