



Waterloo Regional Heritage Foundation

Minutes

Tuesday, February 26, 2019

6:32 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair W. Stauch, J. Arndt, J. Clinckett, J. Glass, A. Haggerty, L. Haggerty, J. Lewis, K. McLaughlin and K. Osborn

Members absent: R. Albrecht, D. Emberly, T. Galloway and K. Redman

Declarations of Conflict of Interest

None declared.

Update and Next Steps for Approved Letters Patent

Chair W. Stauch informed the Foundation that the letters patent have received approval. Chair W. Stauch and the Secretary J. Rudy executed the bylaw, effective the approval date of the Letters Patent.

Liam Legate, Solicitor, Corporate provided an update that the next step would be to have the financial statements for approval in order to have the next AGM. L. Legate suggested that the Foundation form a sub-committee to recruit and review Director Applications for the election at the AGM.

The Foundation agreed on the proposed AGM on Tuesday June 11, 2019 in the Council Chambers at 7 p.m. The AGM will include the award ceremony.

The Foundation discussed the timeline, responsibilities of the sub-committee and new avenues of advertisement. J. Clinckett, J. Glass, L. Haggerty, K. Osborn, and W. Stauch volunteered. Chair W. Stauch recommended that Helen Chimirri-Russell, Director, Cultural Services, sit on the sub-committee as a staff advisor and resource.

Moved by J. Glass

Seconded by J. Arndt

That the Waterloo Regional Heritage Foundation form a sub-committee consisting of J. Clinckett, J. Glass, L. Haggerty, K. Osborn, and W. Stauch to review and gather information in the hope of recruitment.

And That the sub-committee report back regularly to the Board of Directors.

And That a recommendation for 10 Directors at large to be approved at the next Annual General Meeting, subsequent to Council approval.

Carried

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated and provided an overview of the Accounts and Grant Summary.

Approval of Minutes

Moved by J. Glass

Seconded by J. Lewis

That the minutes of the Waterloo Regional Heritage Foundation meeting held on Tuesday, January 22, 2019, be approved

Carried

2018-2019 Committees

- a) Allocations and Finance Committee
 - i) Our Heritage Our Home Vol 2.

L. Haggerty reported that the committee could not approve funding for the project as the previous project was conditional upon a one-time grant.

Moved by L. Haggerty

Seconded by J. Arndt

That the Waterloo Regional Heritage Foundation deny the Paul Knowles publication grant application as his previous project was conditional upon a one-time grant.

Carried

ii) Property Grant – 28 Weber Street West, Kitchener

L. Haggerty gave an overview of the application and noted that the application is still incomplete and she will be in contact with the applicant before a request to appear as a delegation.

iii) Property Grant - 66 Old Mill Road, Cambridge

L. Haggerty provided an overview of the application and would like to invite them to the next meeting to hear more about the property.

iv) Central Presbyterian Church

L. Haggerty reported that the Committee will be having further conversation with the applicant regarding provincial funding and the request is on hold until then.

b) Communications Committee

Chair W. Stauch read an email from R. Albrecht noting that he could not be the Chair of the Committee and J. Clinckett agreed to take over. The Committee agreed to meet in order to discuss the need for a Heritage event this year.

c) Heritage Advisory Committee

J. Lewis reported that the judges would like to go back to the old format for the History Prize Award, where they would award the best submission. The Foundation agreed to revert to the previous year's process and confirmed there will be an award for 2017 and 2018. Submissions for the prize will need to be in for the March meeting.

J. Lewis stated that no student research nominations were received. The Foundation discussed various ways to reach out to the students for next year.

Submissions for any of the awards will need be received no later than the April meeting, to give time to approve and print.

d) Executive Committees

No report.

Reports – Member Organizations

a) ACO North Waterloo – J. Clinckett

J. Clinckett provided an update to the Foundation that the event last Thursday was successful and that a tour is being set up in May for Carnegie libraries.

b) ACO Cambridge

No Report.

c) Waterloo Historical Society – D. Emberly

On behalf of D. Emberly, J. Glass reported that the first meeting will be in March and meetings for this year will be at the Pavilion in Victoria Park. The Volume will be handed out in May and there has been positive feedback on the online index.

Correspondence

The correspondence folder was circulated among the members for their review.

Next Meeting – March 26, 2019

Adjourn

Moved by K. McLaughlin

Seconded by L. Haggerty

That the meeting adjourn at 7:54 p.m.

Carried

Foundation Chair, W. Stauch

Foundation Secretary, J. Rudy