



Waterloo Regional Heritage Foundation

Minutes

Tuesday, July 7, 2020

5:34 p.m.

This meeting was held electronically with the Chair presiding from 150 Frederick Street, Kitchener.

Present were: Chair J. Glass, E. Clarke, D. Emberly, M. Lee, J. Lewis and B. Martin

Members absent: J. Clinckett, L. Haggerty, V. Mance and K. Redman

Declarations of Conflict of Interest

None declared.

Approval of Minutes

Moved by D. Emberly

Seconded by E. Clarke

That the minutes of the Waterloo Regional Heritage Foundation meeting held on June 23, 2020, be approved.

Carried

Project Approval

- a) Project Grant: Scott Bradford re: Exterior Surface Preparation and Painting, 21 Lansdowne Road North, Cambridge

The Foundation members discussed the application and noted that this application was received in March 2020 but due to the COVID-19 pandemic, the members were unable to meet to review and consider the application. The full application was appended to the June 23, 2020 meeting agenda but the Administration and Finance Committee did not meet so a recommendation to the board was not prepared. Generally, the Heritage Foundation will grant up to 50% of a project. Chair Glass stated that this project could be granted a maximum of \$5675 plus HST, based on the project budget provided.

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The Committee noted that the City of Cambridge has approved a grant in the amount of \$5000. As a result of this municipal grant, the maximum allowable grant from the Heritage Foundation would be \$3175 plus HST.

The Committee discussed the merits of the project details noting that the funding request was not for restoration but to cover the costs of painting the brick exterior of the building. The Committee considered whether or not a professional mason had been consulted to assess the brick pointing, specifically around one of the bay windows. It was agreed that funding be approved since the building is designated heritage building.

Moved by D. Emberly

Seconded by M. Lee

That the Waterloo Regional Heritage Foundation approve a one-time grant, post commencement due to application review process challenges as a result of the COVID-19 pandemic, in the amount of \$3175.00 plus HST, to support the project application made by Scott Bradford, for the property located at 21 Lansdowne Road North in Cambridge, Ontario;

And the restoration is completed before July 7, 2021, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and the applicants;

And that staff be directed to include in the notification correspondence that the Board is also suggesting that Mr. Bradford seek the professional advice of a qualified mason regarding the point work for the building; this suggestion is not a condition of funding.

Carried

Other Business

J. Glass advised that he is hopeful that L. Haggerty will be joining the members once again in the fall.

Next Meeting – September 22, 2020

The venue will be determined, pending future provincial orders/directives in light of the COVID-19 pandemic.

Adjourn

Moved by D. Emberly

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Seconded by E. Clarke

That the meeting adjourn at 6:02 p.m.

Carried

Foundation Chair, J. Glass

Foundation Secretary, S. Natolochny