



Waterloo Regional Heritage Foundation

Minutes

Tuesday, June 23, 2020

5:40 p.m.

This meeting was held electronically

Present were: Chair J. Glass, E. Clarke, D. Emberly, M. Lee*, J. Lewis, B. Martin and K. Redman*

Members absent: L. Haggerty, J. Clinckett and V. Mance

Introduction of New Member

Chair J. Glass introduced the newest member of the Foundation and the members conducted round table introductions.

*M. Lee entered the meeting at 5:47 p.m.

Election of Chair and Vice Chair

Jessica Rudy, Foundation Secretary called for nominations for the position of Chair and Vice-Chair for a one-year renewable term from June 2020 to June 2021.

John Glass was nominated for the position as Chair and accepted the nomination. No additional nominations were made.

Moved by D. Emberly

Seconded by J. Lewis

That nominations for the position of Chair be closed;

And that John Glass be accepted as Chair of the Waterloo Regional Heritage Foundation for the period from June 2020 to June 2021.

Carried

*K. Redman entered the meeting at 5:53 p.m.

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Julie Lewis was nominated for the position of Vice-Chair and accepted the nomination. No additional nominations were made.

Moved by J. Glass

Seconded by E. Clarke

That nominations for the position of Chair be closed;

And that Julie Lewis be accepted as Vice Chair of the Waterloo Regional Heritage Foundation for the period from June 2020 to June 2021.

Carried

J. Glass assumed the Chair.

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated and provided an overview of the Accounts and Grant Summary.

Approval of Minutes

Moved by D. Emberly

Seconded by B. Martin

That the minutes of the Waterloo Regional Heritage Foundation meeting held on May 26, 2020, be approved.

Carried

2020-2021 Committees

a) Allocations and Finance Committee

- i. Project Grant: Lary Turner, The Company of neighbours/Hespeler Heritage Centre re: Throwback Website (Digital Form of Historical Storytelling)

Chair J. Glass provided an overview of the application, noting that from an allocations and finance standpoint, the application was complete.

The Foundation discussed the application and D. Emberly moved that a grant of 50% of the requested amount be approved.

Moved by D. Emberly

Seconded by J. Lewis

That the Waterloo Regional Heritage Foundation approve a grant to Lary Turner, The Company of neighbours/Hespeler Heritage Centre of \$6,000 plus HST, for the Throwback Website (Digital Form of Historical Storytelling);

And that the project be completed before June 23, 2021, a one-year period from the date of the approved motion;

And that the Foundation's official name and logo appear on the website recognizing the contribution made by the Foundation;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

- ii. Project Grant: Scott Bradford re: Exterior Surface Preparation and Painting, 21 Lansdowne Road North, Cambridge

Chair J. Glass provided an overview of the application.

The Foundation discussed the application and noted the project has aspects of maintenance, opposed to restoration.

It was confirmed that the heritage features of the house would be listed in the bylaw, as approved by the municipality and that the Foundation should base a decision on those designation features.

The Foundation discussed the time restraints on the project and the option of only approving the areas of restoration involving the wooden features.

M. Lee moved a motion to have the applicant provide an itemized list of expenses related to the historical features being restored and identify the heritage features determined by the municipality. D. Emberly seconded the motion.

B. Martin added an amendment that the Foundation meet again on July 7, 2020, instead of waiting until the September meeting to review the provided information and allow the applicant to complete the project on time.

Moved by M. Lee

Seconded by D. Emberly

That the Waterloo Region Heritage Foundation requests that the applicant for the project grant for the exterior surface preparation and painting at 21 Lansdowne Road North, Cambridge, identifies the heritage factors on the home, per the designation from the municipality;

And that the applicant provides an itemized list of expenses and associated historical features that are going to be restored;

And further that the Waterloo Region Heritage Foundation will meet again on July 7, 2020 to reconsider the application.

Carried, as amended

i. Project Grant: Central Presbyterian Church re: Slate Roof Replacement

Chair J. Glass provided an overview of the application and the history with the Central Presbyterian Church including the funding cap that the Foundation set in 2011 for roof repairs.

Chair J. Glass highlighted the options that are available for consideration could include deferring to the September meeting, funding the remainder funding cap of \$20,000 or removing the funding cap and noted that the Chair of the Allocations and Finance Committee should have time to review and offer input.

K. Redman stated there would need to be a change that would cause the Foundation to remove the cap and moved that the application be deferred to the September meeting, in order to allow the Chair of the Allocations and Finance Committee to offer more input.

Moved by K. Redman

Seconded by D. Emberly

That the application for the slate roof replacement on the Central Presbyterian Church be deferred to the September 22, 2020 meeting.

Carried

b) Heritage Advisory and Communications Committee

J. Lewis reminded the members that the deadline for awards was extended to June 30, 2020 and that nominations can still be accepted.

Correspondence

The correspondence folder was not circulated due to it being an electronic meeting.

Other Business

- a) Sign up for Subcommittee Membership 2020-2021

It was highlighted that in the past the Allocations and Finance committee has been in need of members.

Due to the Foundation meeting electronically, it was decided that J. Rudy would send out the list to members via email.

Next Meeting – September 22, 2020**Adjourn**

Moved by D. Emberly

Seconded by J. Lewis

That the meeting adjourn at 6:40 p.m.

Carried

Foundation Chair, J. Glass

Foundation Secretary, J. Rudy