



Waterloo Regional Heritage Foundation

Minutes

Tuesday, May 26, 2020

5:33 p.m.

This meeting was held electronically.

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair J. Glass, J. Clinckett, D. Emberly, M. Lee, J. Lewis, V. Mance, K. Redman and H. Rennie

Members absent: L. Haggerty, B. Oberholtzer, K. Osborn and K. Redman

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated and provided an overview of the Accounts and Grant Summary.

a) 2019 Draft Financial Statements

C. Bogusat made reference to the subsequent auditor letter that was distributed to the members and noted website costs for 2020. A copy of the letter is appended to the original minutes.

Moved by M. Lee

Seconded by D. Emberly

That the Waterloo Regional Heritage Foundation approve the 2019 Draft Financial Statements.

Carried

Approval of Minutes

D. Emberly made mention of the misspelling of Horst Wohlgemut in the January minutes.

Moved by J. Lewis

Seconded by M. Lee

That the minutes of the Waterloo Regional Heritage Foundation meeting held on January 28, 2020, be approved, as amended.

Carried

2019-2020 Committees

a) Allocations and Finance Committee

- i. Project Grant: Lary Turner, The Company of neighbours/Hespeler Heritage Centre re: Throwback Website (Digital Form of Historical Storytelling)

J. Glass provided an overview of the project and noted that the Allocations and Finance Committee will meet off line to bring forward a recommendation to the Foundation at the June meeting.

- ii. Project Grant: Scott Bradford re: Exterior Surface Preparation and Painting, 21 Lansdowne Road North, Cambridge

J. Glass provided an overview of the project and noted that the Allocations and Finance Committee will meet off line to bring forward a recommendation to the Foundation at the June meeting.

- iii. Project Grant: Central Presbyterian Church re: Slate Roof Replacement

J. Glass reviewed the application from Central Presbyterian Church and reminded the Foundation that a recommendation will be needed to give more than the \$20,000 that is left in the cap that was set previously.

b) Heritage Advisory and Communications Committee

- i. 2020 Annual General Meeting – June 9, 2020

J. Glass suggested that the Annual General Meeting (AGM) defer the awards until the Provincial order is lifted on public gatherings and hold the meeting electronically.

Foundation reviewed the three terms that are ending in 2020 and vacancies that will be opening for the AGM.

ii. 2019 Award Nomination Updates

Provided that the awards cannot be presented with the current Provincial orders the Foundation moved that the nomination deadline be extended to June 30, 2020 with the presentation date to be determined.

Moved by D. Emberly

Seconded by J. Lewis

That the Waterloo Regional Heritage Foundation extend the awards nominations deadline to June 30, 2020, with the presentations date to be determined.

Carried

Correspondence

The correspondence folder was not circulated due to it being an electronic meeting.

Other Business

a) External Comments for Approved Grants

The Foundation discussed the complaints that came forward and noted the need for a standardized response. The current policy was highlighted, noting that the Foundation does not research or review the material for accuracy.

Helen Chimirri-Russel, Director, Cultural Services, offered to provide the Foundation with the wording that is used by the Region of Waterloo Arts Fund, as an example to work with.

J. Glass noted that a draft statement will be brought forward to the June meeting.

Next Meeting – June 23, 2020

Adjourn

Moved by D. Emberly

Seconded by M. Lee

That the meeting adjourn at 6:15 p.m.

Carried

Foundation Chair, J. Glass

Foundation Secretary, J. Rudy