



Waterloo Regional Heritage Foundation

Minutes

Tuesday, April 27, 2021

5:32 p.m.

This meeting was held electronically

Present were: Chair J. Glass, J. Clinckett, P. Elsworthy, V. Hicks, M. Lee, B. Martin

Members absent: E. Clarke, D. Emberly, L. Haggerty, J. Lewis, V. Mance and K. Redman

There was no quorum for the meeting.

Declarations of Conflict of Interest

None declared.

Delegations

- a) Meg Crawford re: Property Grant Application: 23 Roland Street, Kitchener appeared before the Foundation to provide an overview of the application for the rebuild of their side porch and noted that the project is scheduled for the beginning of June.

M. Crawford responded to questions from the Foundation, noting the Heritage grant application from the City of Kitchener would be a maximum of \$3,000 and would only apply to the bottom half of the structure.

The Foundation requested that the applicant check the diameter of the sphere-shaped newel topping, as it appeared large in comparison with the diameter of the sphere shaped toppings on the railing at the front of the house.

- b) Gail Pool and Frances L. Stewart re: Property Grant Application: 110 Water Street South, Kitchener appeared before the Foundation providing an overview of the application for a garage roof restoration.

The Foundation discussed the cost of the various material that could be used for the restoration.

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- c) Omar Kaake re: Property Grant Application: 35-37 and 39 Main Street, Cambridge appeared before the Foundation in response to the requested updates from his submission for the quote on the heritage features of the property.

O. Kaake responded to questions in relation to the contractor for the stone masonry, noting the experience from the Woodhouse group.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst provided an overview of the April accounts and grant summary.

It was noted that the application from Tom Beechey (91 Cooper Street) would remain on the list until there is a motion from the Foundation for the application to be removed or extended.

Approval of Minutes

The approval of minutes was deferred to the next meeting, due to lack of quorum.

2020-2021 Committees

- a) Allocations and Finance Committee

- i. Property Grant Application: 23 Roland Street, Kitchener

B. Martin spoke on behalf of the Allocations and Finance Committee noting support of the application and noted they are considering a grant of \$35,000.

The grant amount will be discussed at the next meeting due to lack of quorum.

- ii. Property Grant Application: 110 Water Street South, Kitchener

No report.

- iii. Property Grant Application: 35-37 and 39 Main Street, Cambridge

B. Martin noted the areas that would fall under the heritage features would consist of a grant of \$71,650 for the project. The worthwhile work of the project was noted and the applicant was commended for the amount of work being done in response to the Foundation's requests.

The Foundation discussed that the restoration of the original windows falls within the grant amount, however the installation of new window openings was excluded.

A decision on the grant would be discussed at the next meeting due to lack of quorum.

- iv. Publication Grant: Paul Langan
 - a) Hespeler History – The Authorized Winfield Brewster Collection
 - b) Remembering Glen Christie
 - c) Tales of Opera – Waterloo County/Region 1885-2020

J. Glass provided an overview of the three applications from Paul Langan and noted that Allocations and Finance Committee agreed that only one project should be considered at a time.

It was suggested that the applicant be asked which publication would have priority and which ones would be re-submitted on a yearly basis.

- v. Project Grant: The MUSEUM: The Mel Brown Project

J. Glass provided an overview of the application and noted that the Committee liked the project but they would need more information from the applicant including the confirmation of artist and location.

It was noted the application was also submitted to the Waterloo Region's Arts Fund and if that was granted they would be unable to receive funds from the Waterloo Regional Heritage Foundation. The Foundation discussed how the project seemed to be more art based and out of scope of what the Foundation has approved in the past.

- a) Heritage Advisory and Communications Committee

- i. Annual General Meeting – June 8, 2021

The Foundation agreed that the Annual General would be hosted via zoom, as a business only meeting on June 8, 2021. A future date would be set for the award ceremonies, which have been postponed, due to the pandemic.

Other Business

- a) Code of Conduct Policy for Advisory Committees, Boards and Foundations

Jessica Rudy, Foundation Secretary provided an overview of the Code of Conduct Policy for Advisory Committees, Boards and Foundations and requested that members sign and return the policy.

The Foundation members requested that the document be sent via DocuSign.

Next Meeting – May 25, 2021

Adjourn

the meeting adjourned at 6:51 p.m.

Foundation Chair, J. Glass

Foundation Secretary, J. Rudy