



Waterloo Regional Heritage Foundation

Minutes

Tuesday, June 22, 2021

5:35 p.m.

This meeting was held electronically

Present were: Chair J. Glass*, E. Clarke, P. Elsworthy, D. Emberly, L. Haggerty, V. Hicks, J. Holland, M. Lee, and B. Martin

Members absent: J. Clinckett, V. Mance and K. Redman

Election of Chair and Vice Chair

Jessica Rudy, Foundation Secretary called for nominations for the position of Chair and Vice-Chair for a one-year renewable term from June 2021 to June 2022.

*J. Glass arrived at 5:40 p.m.

John Glass was nominated for the position as Chair and accepted the nomination. No additional nominations were made.

Moved by D. Emberly

Seconded by L. Haggerty

That nominations for the position of Chair be closed;

And that John Glass be accepted as Chair of the Waterloo Regional Heritage Foundation for the period from June 2021 to June 2022.

Carried

Barry Martin was nominated for the position of Vice-Chair and accepted the nomination. No additional nominations were made.

Moved by M. Lee

Seconded by P. Elsworthy

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That nominations for the position of Vice Chair be closed;

And that Barry Martin be accepted as Vice-Chair of the Waterloo Regional Heritage Foundation for the period from June 2021 to June 2022.

Carried

J. Glass assumed the Chair.

Introduction of New Members

The Foundation members provided brief introductions.

Declarations of Conflict of Interest

None declared.

Delegations

- a) Christopher Jupp, Interim Executive Director and Patty Clarke re: Steckle Heritage Farm - 811 Bleams Road, Kitchener

P. Clarke provided a brief history of the Steckle Farm and responded to the Foundation, noting the particular area of the roof that is to be restored and clarified the material and process that would be used.

- b) Tammy Northam re: Marillac Place - 109 Young Street, Kitchener appeared before the Foundation

T. Northam provided a history of the Marillac Place and an overview of the application.

The Foundation discussed the difference in the quotes and noted potential reasons for the water source in the basement.

The Foundation determined that members of the Allocations and Finance Committee would arrange a site visit over the summer.

Accounts and Grant Summary

The Accounts and Grant Summary was received for information.

The Foundation discussed the status of the application for 91 Cooper Street, noting that it was overdue and it was determined that an extension would be provided until October, 2021 and that L. Haggerty would follow up with the applicant.

Moved by L. Haggerty

Seconded by P. Elsworthy

That the Waterloo Regional Heritage Foundation extend the deadline for the application from Property Grant application from Tom Beechey in regards to 91 Cooper Street, Cambridge, to October 2021 in order to gain clarification on the application status.

Carried

Approval of Minutes

Moved by V. Hicks

Seconded by L. Haggerty

That the minutes of the Waterloo Regional Heritage Foundation meeting held on May 25, 2021, be approved.

Carried

2021-2022 Committees

a) Allocations and Finance Committee

- i. Project Grant – Rene Foster and Bruce Eby - Waterloo County 1861 Map Restoration

The Foundation discussed the restoration and agreed that there should be a commitment that ownership be transferred to a public institution, making it publically accessible.

J. Holland volunteered to reach out to the applicant to gain further information and confirm the permanent location.

The Foundation agreed that the Allocations and Finance would continue to meet on the fourth Tuesday of July and August, in order to keep projects moving forward.

- ii. Property Grant - Alison Lafrance - Window Restoration - 883 Doon Village Road, Kitchener

D. Emberly provided a verbal report on the site visit that was conducted and noted that one window is eligible for funding which is visible from the street.

Moved by B. Martin

Seconded by D. Emberly

That the Waterloo Regional Heritage Foundation approves a grant to Alison Lafrance for the restoration of the one (1), heritage approved, window at 883 Doon Village Road,

Kitchener in the amount of 50% of the project cost not including HST to a maximum of \$1,113.87;

And the restoration is completed before June 22, 2022, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the display of a lawn sign upon;

And further that a statement of account with copies of supporting paid invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

The Foundation discussed the need to develop guidelines in regards to the type of structures and features that would be considered favorable by the Foundation, like building and/or project visibility. It was reiterated that the guidelines would be used as a reference point for applicants and the Foundation members and not set rules.

b) Heritage Advisory and Communications Committee

No report.

Other Business

a) 2021-2022 Sub-Committee Membership Sign Up

The Foundation was reminded of the committee membership sign up for the 2021-2022 year and that the Chair will be elected amongst the Committees at their next meeting.

V. Hicks volunteered to work on the policy and guideline development work in order to move forward with the goals of the Foundation.

b) B. Martin expressed desire for the Foundation to consider commercial grants to the heritage districts to rejuvenate businesses and promote the Foundation.

Next Meeting – September 28, 2021

Adjourn

Moved by D. Emberly

Seconded by M. Lee

That the meeting adjourn at 7:28 p.m.

Carried

Foundation Chair, J. Glass

Foundation Secretary, J. Rudy