



Waterloo Regional Heritage Foundation

Minutes

Tuesday, March 23, 2021

5:34 p.m.

This meeting was held electronically

Present were: Chair J. Glass, E. Clarke, P. Elsworthy, L. Haggerty, V. Hicks, M. Lee, J. Lewis, V. Mance, B. Martin and K. Redman

Members absent: J. Clinckett and D. Emberly

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summaries

Connie Bogusat, Financial Analyst provided an overview of the March accounts and grant summary.

Approval of Minutes – February 23, 2021

Moved by E. Clarke

Seconded by K. Redman

That the minutes of the Waterloo Regional Heritage Foundation meeting held on February 23, 2021 be approved.

Carried

2020-2021 Committees

i. Allocations and Finance Committee

a) Project Grant – Kitchener Public Library – Oral History

L. Haggerty provided a background and overview of the application and recommended the applicant be granted the requested amount.

Moved by L. Haggerty

Seconded by P. Elsworthy

That the Waterloo Regional Heritage Foundation award Kitchener Public Library a grant of \$13,740 plus HST the toward the Oral History project.

And that the project be completed before March 23, 2022, a one-year period from the date of the approved motion;

And that the Foundation's official name and logo appear in a publication recognizing the contribution made by the Foundation;

And that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completes of the project with request for payment.

Carried

b) Discuss Option for Print on Demand Publications

J. Glass noted that this was added to the agenda as part of publication applications that were received, however, the type of material will be addressed at the next Allocations and Finance Committee meeting.

c) L. Haggerty updated the Foundation on applications that were received for 23 Roland Street, Kitchener and 110 Water Street South, Kitchener. It was noted that the applicants will be invited to the April meeting to further discuss their applications.

ii. Heritage and Commutations Committee

J. Lewis noted that no award nominations have been received to date, requesting that the nomination period be moved to June 15, 2021. It was agreed that the award ceremony will be postponed due to the pandemic.

The Foundation agreed to extend the deadline and discussed various options of promoting the awards using social media and reaching out to other area municipal heritage organizations.

Other Business

J. Glass updated the Foundation that an applicant requested that partial payment be granted in order to recuperate costs.

The Foundation discussed this being a first time request and agreed to grant the request for partial payment, mid project, provided invoices are provided as proof of payment.

Next Meeting – April 27, 2021

Adjourn

Moved by M. Lee

Seconded by E. Clarke

That the meeting adjourned at 6:05 p.m.

Carried

Foundation Chair, J. Glass

Foundation Secretary, J. Rudy