



## **Waterloo Regional Heritage Foundation**

### **Minutes**

Tuesday, May 25, 2021

5:35 p.m.

This meeting was held electronically

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Present were: Chair J. Glass, P. Elsworthy, V. Hicks, M. Lee, J. Lewis, B. Martin and K. Redman\*

Members absent: E. Clarke, J. Clinckett, D. Emberly, L. Haggerty and V. Mance

There was no quorum at the start of the meeting.

### **Declarations of Conflict of Interest**

None declared.

### **Presentations**

Bridget Coady, Cultural Heritage Principal Planner re: Heritage Connections presented to the Foundation highlighting the local heritage trends including the loss of formal and informal heritage buildings, changes to provincial policies, lack of Ontario Heritage Act designations and demolition by neglect of heritage properties.

The Foundation thanked B. Coady for her presentation and noted that the Foundation may consider some policy changes in regards to the lacking heritage designations and the creation of an inventory in the fall.

### **Accounts and Grant Summary**

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary.

### **2020-2021 Committees**

b) Heritage Advisory and Communications Committee

J. Glass informed the Foundation that J. Lewis was resigning from the subcommittee and the Foundation at the end of the term. He thanked J. Lewis for many years of service, work and commitment to the Foundation.

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J. Lewis reported that there have been no new award nominations received and one new history prize nomination. She reminded everyone to continue to promote the awards.

\*K. Redman arrived at 6:27 p.m. providing quorum.

### **Approval of Draft Financial Statements**

Moved by M. Lee

Seconded by V. Hicks

That the Waterloo Region Heritage Foundation 2020 Draft Financial Statements be approved.

Carried

### **Approval of Minutes**

Moved by B. Martin

Seconded by V. Hicks

That the minutes of the Waterloo Regional Heritage Foundation meeting held on March 23, 2021 be approved.

Carried

Moved by B. Martin

Seconded by M. Lee

That the minutes of the Waterloo Regional Heritage Foundation meeting held on April 27, 2021 be approved.

Carried

### **2020-2021 Committees**

#### **a) Allocations and Finance Committee**

- i. Property Grant Application: 23 Roland Street, Kitchener

J. Glass provided a brief overview of the application and reported that the Allocations and Finance Committee recommends a grant of \$35,000.

Moved by B. Martin

Seconded by J. Lewis

That the Waterloo Regional Heritage Foundation approves a grant to Meg Crawford for the re-build of the side porch at 23 Roland Street, Kitchener in the amount of 50% of the project cost not including HST to a maximum of \$35,000.

And the restoration is completed before May 25<sup>th</sup>, 2022, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the display of a lawn sign upon;

And further that a statement of account with copies of supporting paid invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

(P. Elsworthy abstained)

ii. Property Grant Application: 110 Water Street South, Kitchener

B. Martin provided an overview of the application and recommended that a grant of \$2,000 be granted, to cover the difference between the asphalt and cedar shingles.

Moved by B. Martin

Seconded by V. Hicks

That the Waterloo Regional Heritage Foundation approves a grant to Gail Pool for the garage roof restoration at 110 Water Street South, Kitchener in the amount of \$2,000 not including HST;

And the restoration is completed before May 25<sup>th</sup>, 2022, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the display of a lawn sign upon;

And further that a statement of account with copies of supporting paid invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

iii. Property Grant Application: 35-37 and 39 Main Street, Cambridge

A break down was provided of the various heritage aspects that would be covered in the heritage features. The amount of \$100,000 would be half of the heritage aspects of the project.

Moved by B. Martin

Seconded by P. Elsworthy

That the Waterloo Regional Heritage Foundation approves a grant to Omar Kaake, Central Views Investment Group 3, for the designated heritage features of the exterior facade at 35-37 and 39 Main Street, Cambridge in the amount of in the amount of 50% of the project cost not including HST to a maximum of \$100,000 not including HST to cover the Division 04 (Masonry), Division 08 (Openings/Windows) and Structural Stability of the project;

And the restoration is completed before May 25<sup>th</sup>, 2022, a one-year period from the date of the approved grant;

And that a suitable acknowledgement of the Foundation's contribution is made with the display of a lawn sign upon;

And further that a statement of account with copies of supporting paid invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

- iv. Publication Grant: Paul Langan: Hespeler History – The Authorized Winfield Brewster Collection
- v. Publication Grant: Paul Langan: Remembering Glen Christie
- vi. Publication Grant: Paul Langan: Tales of Opera – Waterloo County/Region 1885-2020

J. Glass provided an overview of the three applications and noted that the Allocations and Finance Committee reviews these as three separate applications, meaning there should only be one submitted per year. The Committee recommended that \$1,000 be provided toward one of the three applications, at the author's choice, toward the printing costs.

Moved by J. Glass

Seconded by V. Hicks

That the Waterloo Regional Heritage Foundation approve a one-time grant to Paul Langan for up to \$1,000 toward printing costs of one of the three publication grant applications submitted, upon the choosing of the applicant;

And that the publication be completed by May 25, 2022, a one-year period from the date of the approved motion;

And that the Foundation's official name and logo appear in the publication recognizing the contribution made by the Foundation;

And that a copy of the publication be given to the Foundation;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Carried

vii. Project Grant: The MUSEUM: The Mel Brown Project

J. Glass provided an overview of the application and noted that the Committee will be reaching out to the applicant to gain further information.

viii. Property Grant: Steckle Heritage Farm - 811 Bleams Road, Kitchener - Steel Roof

J. Glass noted that the applicant will be asked to come as a delegation to the June 22, 2021 meeting.

ix. Property Grant: Tammy Northam - Marillac Place - 109 Young Street, Kitchener

J. Glass noted that the applicant will be asked to come as a delegation to the June 22, 2021 meeting.

J. Glass noted that L. Haggerty stepped down as Chair of the Allocations and Finance Committee and thanked her for the years of service as chair that she has provided.

## **Other Business**

### **Next Meeting – AGM June 8, 2021**

## **Adjourn**

Moved by M. Lee

Seconded by P. Elsworthy

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That the meeting adjourn at 6:41 p.m.

Carried

**Foundation Chair, J. Glass**

**Foundation Secretary, J. Rudy**