

Waterloo Regional Heritage Foundation

AGM Minutes



June 14, 2022, 5:30 p.m.
Meeting to be held electronically
150 Frederick Street, Kitchener, Ontario

Present: K. Redman, J. Glass, J. Holland, D. Emberly, P. Elsworthy, M. Lee, V. Hicks

Absent: E. Clarke, J. Clinckett, V. Mance

1. Call to Order

J. Glass called the meeting to order at 5:32 p.m.

2. Approval of Minutes - June 8, 2021

Moved by D. Emberly
Seconded by M. Lee

That the minutes of Waterloo Regional Heritage Foundation Annual General Meeting from June 8, 2021, be approved.

Carried

3. Adoption of the Annual Report

D. Emberly noted an error and omission and the Foundation directed Staff to correct the error referring to Waterloo Historical Society instead of the Foundation.

J. Glass clarified that the Allocation and Finance Committee summary time period was from June 1, 2021 to May 31, 2022. It was noted that there were five grants for approved for approximately \$132,000k during the time period. Staff were directed to add the language "refer to the auditor's report for complete details" to the the summary.

For further information, refer to the auditors report for official financial statements, as provided in the agenda, dated June 14, 2022.

Moved by D. Emberly
Seconded by M. Lee

That the Annual Report of the Waterloo Regional Heritage Foundation for the year ending December 31, 2021, be adopted, as amended.

Carried

4. Adoption of the 2021 Financial Statements

Moved by P. Elsworthy
Seconded by V. Hicks

That the Auditor's Statements of the Waterloo Regional Heritage Foundation for the year ending December 31, 2021, be adopted as presented.

Carried

5. Election of Directors

Chair J. Glass conducted the election of the Directors of the Foundation. He noted that there are six vacancies on the Foundation Board for 3-year terms and five applications were received from Adele Dobkowski, Jordan Baker, John Glass, Vanessa Hicks and Michelle Lee. Staff were directed to call the successful new applicants and inform them about the opportunity to participate on the Strategic Planning Committee.

Staff were directed to provide information related to Director attendance at the next regular meeting and contact Directors that have had irregular attendance. The remaining vacant position will be advertised with all other Advisory Committees unless otherwise corrected.

Moved by K. Redman
Seconded by D. Emberly

That the applications of Adele Dobkowski, Jordan Baker, John Glass, Vanessa Hicks and Michelle Lee be accepted for a three year term as Directors of the Waterloo Region Heritage Foundation.

Carried

6. Next Regular Meeting - June 28, 2022

7. Adjourn

Moved by V. Hicks

Seconded by D. Emberly

That the meeting adjourn at 5:59 p.m.

Carried

Committee Clerk

Committee Chair