

# Waterloo Regional Heritage Foundation

## Board Minutes



April 26, 2022, 5:30 p.m.  
150 Frederick Street, Kitchener, Ontario

Present: K. Redman, J. Glass, J. Holland, D. Emberly, P. Elsworthy, M. Lee, V. Hicks, V. Mance

Absent: E. Clarke, J. Clinckett

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### 1. Call to Order

Chair Glass called the meeting to order at 5:35 p.m.

K. Redman joined the meeting at 5:36 pm.

### 2. Declarations of Conflict of Interest

J. Glass declared a conflict of interest for item 8.1. as he is the President of the Waterloo Historical Society.

### 3. Finance Reports

### 4. Delegations

### 5. Approval of Minutes - March 22, 2022

Moved by D. Emberly

Seconded by P. Elsworthy

That the minutes of Waterloo Regional Heritage Foundation from March 22, 2022 be approved, as amended.

**Carried**

### 6. 2022 Committees

#### 6.1 Allocations and Finance

None.

#### 6.2 Heritage Advisory and Communications

None.

### **6.3 Strategic Planning**

M. Lee provided a summary of the Strategic Planning Committee meeting. She indicated that there was discussion on crafting a set of principles to guide the strategic review. V. Hicks concurred and noted that members will be preparing ideas for discussion and completing set tasks for the next meeting. J. Glass noted that the next Strategic Planning Committee is on May 10, 2022.

## **7. Information/Correspondence**

J. Glass indicated that communication with the property owners of 438 Malabar Dr., Waterloo is ongoing. Staff is crafting a media release to ensure the public is aware of the pause in granting and accepting application during the Strategic Review.

## **8. Other Business**

### **8.1 Discussion of Waterloo Historical Society Annual Standing Payments**

J. Glass removed himself from the meeting due to a declared conflict of interest. K. Redman took over as Chair due to technical issues.

D. Emberly provided background information as to how the Waterloo Historical Society annual standing payments was established.

The Board directed Staff to bring back the 2017 resolution that discusses annual standing payments to the WHS, to determine if the pause in grant funding and accepting applications will affect this year's payment.

## **9. Next Meeting - May 24, 2022**

## **10. Adjourn**

Moved by V. Hicks

Seconded by D. Emberly

That the meeting adjourn at 6:02 p.m.

**Carried**

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Committee Clerk

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Committee Chair