

**Regional Municipality of Waterloo  
Waterloo Regional Heritage Foundation  
Board Agenda**



Tuesday, November 26, 2024

5:30 p.m.

Meeting to be held electronically

150 Frederick Street, Kitchener, Ontario

Should you require an alternative format please contact the Regional Clerk at Tel.: 519-575-4400,  
TTY: 519-575-4605, or [regionalclerk@regionofwaterloo.ca](mailto:regionalclerk@regionofwaterloo.ca)

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	<b>Pages</b>
<b>1. Call to Order</b>	
<b>2. Land Acknowledgement</b>	
<b>3. Declarations of Conflict of Interest</b>	
<b>4. Finance Reports</b>	
<b>4.1 Accounts and Grants Summary</b>	<b>3</b>
For information.	
<b>5. Delegations</b>	
None.	
<b>6. Approval of Minutes - October 22, 2024</b>	<b>4</b>
<b>Recommended Motion:</b>	
That the minutes of Waterloo Regional Heritage Foundation from October 22, 2024 be approved.	
<b>7. Committees</b>	
<b>7.1 Allocations and Finance</b>	
Verbal update and discussion on next steps.	
<b>7.2 Heritage Advisory and Communications</b>	
Discussion on next steps.	
<b>7.3 Strategic Planning</b>	
Verbal update on the delegation to the Regional Strategic Planning and Budget Committee on November 27, 2024.	
<b>8. Information/Correspondence</b>	
<b>8.1 Maryhill Historical Society Newsletter</b>	<b>7</b>
For information.	
<b>9. Other Business</b>	
<b>10. Next Meeting - January 28, 2025</b>	

**11. Adjourn**

**Recommended Motion:**

That the meeting adjourn at x:xx x.m.

**WATERLOO REGIONAL HERITAGE FOUNDATION**  
**October 2024**

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Mar 7	Dana Hospitality Limited Partnership	Catering for Feb 27 WRHF Meeting	\$ 256.56
May 2	Dana Hospitality Limited Partnership	Catering for Apr 23 WRHF Meeting	\$ 247.43
May 17	Ayr News LTD	Advertising	\$ 179.50
May 22	Woolwich Observer	Advertising	\$ 478.27
May 22	Grant Haven Management	Advertising	\$ 183.17
Jun 20	Dana Hospitality Limited Partnership	Catering for Jun 5 WRHF AGM	\$ 247.43
Aug 6	Kitchener Citizen	Advertising	\$ 641.09
Sep 17	Dana Hospitality Limited Partnership	Catering for Aug 29 WRHF Subcommittee	\$ 277.96
Oct 1	Dana Hospitality Limited Partnership	Catering for Sep 9 WRHF Subcommittee	\$ 202.95
Oct 4	Dana Hospitality Limited Partnership	Catering for Sep 18 WRHF Subcommittee	\$ 213.13
Oct 16	Dana Hospitality Limited Partnership	Catering for Sep 24 WRHF Meeting	\$ 248.21
			\$ 3,175.70

**WATERLOO REGIONAL HERITAGE FOUNDATION**  
**Net Funding Position**

Balance in Operating Account - October 31, 2024 \$ 110,837.27

**Net Funding Position at October 31, 2024** **\$ 110,837.27**

# Waterloo Regional Heritage Foundation

## Board Minutes



October 22, 2024

5:30 p.m.

Meeting to be held electronically

150 Frederick Street, Kitchener, Ontario

Present: N. Baskanderi, J. Glass, P. Elsworthy, P. Wolf, H. Peller-Oliver,  
A. Carswell, R. Shipley

Absent: D. Emberly, J. Baker, N. Salonen, S. Burke, T. Falconer

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### 1. Call to Order

Chair J. Glass called the meeting to order at 5:31 p.m.

### 2. Land Acknowledgement

J. Hale, Board Secretary, provided a land acknowledgement.

### 3. Declarations of Conflict of Interest

None declared.

### 4. Finance Reports

#### 4.1 Accounts and Grants Summary

Paul Grivicic, Financial Analyst, reintroduced Tijana Barisic, Financial Analyst, as she will be providing the Staff support for financial related items.

He provided a brief overview of the accounts summary and noted that there will be updates to the format of the summary to include a reconciliation for any accrued interest and there will be aligned monthly statements.

### 5. Delegations

None.

**6. Approval of Minutes - September 24, 2024**

Moved by P. Wolf

Seconded by R. Shipley

That the minutes of Waterloo Regional Heritage Foundation from September 24, 2024 be approved.

**Carried**

**7. Committees**

**7.1 Allocations and Finance**

J. Hale noted that the members that volunteered for the Allocations and Finance Committee are J. Baker, A. Carswell, P. Elsworthy, D. Emberly, T. Falconer, J. Glass, and R. Shipley. Chair J. Glass emphasized the importance of volunteering for the Committees and that members will need to volunteer to Chair the Committee meetings as well.

The Board directed Staff to schedule another meeting for next week to discuss the application review criteria.

**7.2 Heritage Advisory and Communications**

The Heritage Advisory and Communications committee is comprised of N. Baskanderi, S. Burke, D. Emberly, and J. Glass. The Committee will be focused on opportunities to promote the new grant funding program and resuming the selection of annual award winners.

**7.3 Strategic Planning**

J. Hale provided a brief overview of recent Committee activities including the preparation of the grant application announcement and creation of the new application form. The announcement will be published on the Regional website, Regional social medias, WRHF website, and the Upstreamer Newsletter facilitated by the Reconciliation, Equity, Diversity, and Inclusion Team. The contact information for the organizations that participated in the consultant roundtable were provided to J. Glass and J. Baker. Staff are seeking input from the Board and the Committee in order to finalize all necessary information including the criteria document for evaluating grant applications. J. Hale confirmed that the MFIPPA declaration has been included on the application information sheet.

The Board expressed support for continuing the plan to resume grant applications on November 1, 2024 and can refine the criteria and evaluation weighing without delaying that deadline.

**8. Information/Correspondence**

**8.1 2025 WRHF Schedule of Meetings**

Received for information.

**9. Other Business**

Regional Chair K. Redman expressed support for the Foundation's efforts in conducting the Strategic Plan review.

**10. Next Meeting - November 26, 2024**

The next meeting of the Waterloo Regional Heritage Foundation is on November 26, 2024.

**11. Adjourn**

Moved by P. Elsworthy  
Seconded by P. Wolf

That the meeting adjourn at 6:05 p.m.

**Carried**

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Committee Clerk

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Committee Chair



Editor: Linda Kennedy

**\*PRESERVING THE HISTORY & HERITAGE OF THE MARYHILL COMMUNITY AND THE SURROUNDING AREA\***

### President's Message

Thanksgiving Day in Canada is now behind us. Thanksgiving merriments take place in many countries, but Canada is only one of a few countries that observe it with a national holiday. Its origin is commonly traced to the US in 1621. However, Canada predates that to 1578, when Martin Frobisher's expedition held a thanksgiving celebration for their safe passage.

Locally, the roadside crosses erected by our early settlers (and maintained by your society) are also a public demonstration of thanksgiving for their safe arrival in Canada.

One of many things I am grateful for is the significant support we received from members, volunteers, local businesses and community members who helped make our annual Heritage Day such a success. The proceeds help offset the unanticipated costs incurred this year.

Heritage Day was so well attended. A few first-time attendees even commented on the fun they had! We were humbled to have members attending from as far away a New York State.

Thank you all so much for your support!

Your board is now working on the next slate of activities. We will greet trick or treaters at the Halter House on Halloween. From November 1<sup>st</sup> up to Remembrance Day, the graves of veterans buried in Maryhill who served in Canadian and American forces will be marked with flags. Check it out!

Our Annual Meeting will be held on Sunday November 17<sup>th</sup>. Hope some of you can make it, weather permitting. And of course, the Halter House will be decorated for Hallowe'en and Christmas.

This being our last newsletter for the year, we extend you our very best wishes for Christmas and the New Year, remembering the reason for the season.

On behalf of your Board, thank you for your continued support and encouragement in preserving and celebrating the rich history of Maryhill and surrounding area and of our ancestors.

Gratefully Yours,

Frank Rider, MHS President

Email [maryhillroots@gmail.com](mailto:maryhillroots@gmail.com)

Facebook [maryhillroots](https://www.facebook.com/maryhillroots)

Website: <http://maryhillroots.com/>

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### Annual General Meeting

**Sunday November 17, 2:00 pm**

**Maryhill Community Centre**

**Speaker: Warren Stauch, of  
Waterloo Historical Society.**

**"Hidden Gems of Waterloo Region"**

**Warren is an entertaining speaker.**

**Refreshments served**

**All members and non members are  
welcome. Only members may vote**

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### Executive & Board of Directors

President: Frank Rider

Vice President: Erin Parsons

Treasurer: Ron Zinger

Secretary: Mare Zettel

Past President: Linda Kennedy

Betty Hirschberger

Doug Keller

Carol Neumann

Tom Schell

Diane Strickler

Tony Zettel

## Notice of 47<sup>th</sup> Annual and Special General Meeting

Date: November 17, 2024, at 2 pm

Place: Maryhill Heritage Community Centre

Guest Speaker: Warren Stauch, Waterloo Historical Society--“Hidden Gems in the Waterloo Region”

### Business Meeting Agenda

- approve the Minutes of last year’s Annual Meeting (held November 26, 2023)
- receive and approve the financial statement (for the year ended October 31, 2024)
- appoint a financial reviewer for 2025
- elect directors for 2024-2025
- members will be asked to approve amended by-laws which are necessary to comply with the Ontario Not for Profit Corporations Act.

A PDF copy of the minutes and amended by laws can be emailed to members in advance upon request.

A PDF copy of the Financial Statement will be available upon request after November 13, 2024.



**NOVEMBER 11<sup>th</sup>** marks the end of World War I (July 28, 1914-Nov 11, 1918) the 11<sup>th</sup> hour of the 11<sup>th</sup> day of the 11<sup>th</sup> month; also known as The Great War. The day was originally known as Armistice Day. Many soldiers returned to Europe to fight again in World War 2 (Sept 1,1939—Sept 2, 1945). Veterans, loved ones, and those who want to pay tribute to honour them attend services at a Cenotaph. Attending in person is a very touching and emotional experience.



The Maryhill Historical Society has a veterans display upstairs at the Edward Halter House. We would like to show it to you. There are 2 plaques with the names of veterans who enlisted.

If stairs are difficult for you, we can bring some of the items downstairs.

Call Diane 519-648-2432 or Linda 519 242-9595 or ask any of the Directors listed on the front page.



*May the World Exist in Peace*