

Waterloo Regional Heritage Foundation

Board Minutes



April 23, 2024

5:30 p.m.

Waterloo County Room/Electronic

Present: J. Glass, D. Emberly, P. Elsworthy, P. Wolf, N. Salonen, S. Burke, A. Carswell, R. Shipley

Absent: J. Baker, H. Peller-Oliver

1. Call to Order

Chair J. Glass called the meeting to order at 5:32 p.m.

2. Land Acknowledgement

J. Hale, Foundation Secretary provided a land acknowledgement.

3. Declarations of Conflict of Interest

None declared.

4. Finance Reports

4.1 Accounts and Grants Summary

The Foundation requested that Staff review a circulated list of previous grant applicants to ensure accuracies. J. Hale confirmed that the list of grant applicants circulated annually for the Annual General Meeting is the most accurate list.

In response to the Foundation, Paul Grivicic, Financial Analyst, confirmed that the account does accrue interest on a monthly basis.

Received for information.

R. Shipley joined the meeting at 5:36 pm.

5. Delegations

None.

6. Approval of Minutes - March 26, 2024

Moved by N. Salonen

Seconded by P. Wolf

That the minutes of Waterloo Regional Heritage Foundation from March 26, 2024 be approved.

Carried

7. Committees

7.1 Allocations and Finance

None.

7.2 Heritage Advisory and Communications

7.2.1 Doors Open 2024 Discussion

Janine Toms, Public Art and Culture Specialist, provided a brief overview of the 2024 Doors Open event on September 21, 2024 from 10:00 a.m. to 4:00 p.m. and the list of 24 event sites will be circulated to the Foundation directly.

J. Glass and D. Emberly offered their support for the event as they have represented the Foundation in previous Doors Open Events.

7.3 Strategic Planning

7.3.1 Heritage Definition

The Foundation reviewed the proposed definition of heritage and noted that the proposed language reinforces the definition as set out in the Foundation's Letters Patent.

The Foundation debated the proposed definition, specifically, that the word receive is an inclusive term and Staff confirmed that the Reconciliation, Equity, Diversity, and Inclusion Team at the Region supported the use of the word.

Moved by P. Wolf

Seconded by D. Emberly

That the Waterloo Regional Heritage Foundation approve the following definition of heritage as dated April 23, 2024:

Heritage is what we receive from the past, what we live with today and what we pass on to future generations. Heritage can be cultural or natural, tangible or intangible, and can apply to all creations of the past that have acquired cultural significance with the passage of time.

Carried

7.3.2 Equity Funding Stream

The Foundation discussed and debated the proposed Equity Funding Stream Policy and explained that based on the report, provided by the Centre for Community-Based Research, the Strategic Planning Committee decided that having a separate stream was the best approach for inclusivity as per community feedback.

Staff noted that there were minor clerical/grammatical errors in the proposed Equity Funding Stream Policy amendments that were displayed during the meeting and will be circulated at the next Board meeting. Moved by P. Wolf
Seconded by S. Burke

That the Waterloo Regional Heritage Foundation approve the proposed Equity Funding Stream as provided under item 7.3.2. as dated April 23, 2024 as amended.

Carried

7.3.3 Action Plan: Next Steps

The Foundation discussed and deliberated the Strategic Planning Committee approach for next steps and agreed that the Foundation Chair and Committee Chair should delegate to the Administration and Finance Committee on June 4, 2024. The Foundation confirmed that the Committee will meet to plan the delegation presentation before the next Board meeting on May 28, 2024.

The Foundation further discussed that following the delegation to Regional Council the Foundation will discuss when grant funding

will resume and establish an advertising campaign for improved community engagement.

P. Wolf left the meeting at 6:09 pm.

8. Information/Correspondence

8.1 WRHF 50th Anniversary, Member D. Emberly Congratulatory Letter

D. Emberly provided a brief overview of the provided letter and noted the importance of adhering to applicable legislation as the Foundation develops new processes and that the Foundation is a separate corporation from the Region of Waterloo.

Received for information.

9. Other Business

None.

10. Next Meeting - May 28, 2024

The next meeting of the Waterloo Regional Heritage Foundation is on May 28, 2024.

11. Adjourn

Moved by N. Salonen

Seconded by P. Elsworthy

That the meeting adjourn at 6:12 p.m.

Carried

Committee Clerk

Committee Chair