

# Waterloo Regional Heritage Foundation

## Board Minutes



March 26, 2024

5:30 p.m.

Meeting to be held electronically

150 Frederick Street, Kitchener, Ontario

Present: J. Glass, P. Elsworthy, J. Baker, P. Wolf, S. Burke, A. Carswell

Absent: D. Emberly, N. Salonen, H. Peller-Oliver, R. Shipley

---

### 1. Call to Order

Chair J. Glass called the meeting to order at 5:33 p.m.

### 2. Land Acknowledgement

J. Hale, Board Secretary, provided a land acknowledgement.

### 3. Declarations of Conflict of Interest

None declared.

### 4. Finance Reports

#### 4.1 Accounts and Grants Summary

The Foundation noted that all accounts are in good standing and that there is \$110,058.85 remaining in the operating account. The Foundation acknowledged Connie Bogusat as she has served as the Board Treasurer designate since 1998.

### 5. Delegations

None.

### 6. Approval of Minutes - February 27, 2024

Moved by P. Elsworthy

Seconded by P. Wolf

That the minutes of Waterloo Regional Heritage Foundation from February 27, 2024 be approved.

**Carried**

**7. Committees**

**7.1 Allocations and Finance**

None.

**7.2 Heritage Advisory and Communications**

In responding to the Foundation, Staff confirmed that the Annual General Meeting is on June 5, 2024 and Staff will begin to coordinate with the Foundation Chair and Regional Chair regarding the agenda package for the AGM.

**7.3 Strategic Planning**

**7.3.1 Verbal Update**

J. Baker provided an overview of the Strategic Planning Committee held on March 20, 2024. He highlighted that the Committee is to determine next steps and needs to establish a workplan. The Foundation further highlighted that the grant funding evaluation process needs to be determined.

The Foundation directed Staff to create a document package for circulation prior to the next Committee meeting which is to be scheduled in the next two weeks.

**8. Information/Correspondence**

None.

**9. Other Business**

The Foundation recognized the continual work of the Strategic Planning Committee.

**10. Next Meeting - April 23, 2024**

The next meeting of the Waterloo Regional Heritage Foundation is on April 23, 2024. Staff reminded the Foundation that the April 23, 2024 meeting will be hybrid to allow for both in-person and virtual participation.

**11. Adjourn**

Moved by P. Wolf  
Seconded by J. Baker

That the meeting adjourn at 5:57 p.m.

**Carried**

---

Committee Clerk

---

Committee Chair